



CALIFORNIA STATE UNIVERSITY, STANISLAUS

GRADUATE SCHOOL

GRADUATE COUNCIL MINUTES

December 10, 2009

Attending: Kurt Baker, Randall Brown, Richard Weikart (for Katherine Royer), David Colnic, Diana Demetrulias, Fan-Yu Lin, David Lindsay (for Andrew Wagner), Carolyn Martin, Peter Nelligan, Susan Neufeld, Tony Perrello, Dawn Poole, Jim Riggs, Pam Roe, Anil Shah, Shawna Young

Excused: Ann Kohlhaas, Margaret Tynan

Ex-Officio: Roger McNeil, Sari Miller-Antonio (for Carolyn Stefanco)

Randall Brown called the meeting to order at 2:34 p.m.

I. Approval of Agenda. A motion was made by Pam Roe to approve the agenda with the following revisions:

- A. Add The Minimum Acceptable Enrollment for Graduate Courses resolution as item VI H.
- B. Move item VI F Graduate Research and Writing Competency Course List to VI A.

The motion was seconded by Carolyn Martin. The motion carried

II. Approval of November 19, 2009 Minutes. A motion was made by David Colnic to approve the November 19, 2009 minutes. The motion was seconded by Dawn Poole. The motion carried.

III. Information and Announcements

- A. **Graduate Assessment Update (Johnson) –Attachment #0910-16.** Deferred.

IV. Reports

- A. **Academic Senate Report (Brown).** The Academic Senate discussed the two academic administrator searches for the Dean of the College of Business and the Provost/Vice President for Academic Affairs. Concerns were expressed about the candidate and committee selection process, employment start dates, budget implications, and internal searches versus external searches.

Also, student groups expressed concerns about the elimination of winter term, limited course offerings, and other adverse effects caused by budget cuts.

- B. **Associated Students Report (Shah).** Associated Students discussed issues surrounding the budget. Various student groups have expressed concerns about cuts to their respective programs. Music majors especially are affected as specialized areas are being eliminated. Many students are left with no other alternative but to look for other schools that offer their specialty.
- C. **Faculty Budget Advisory Committee Report—FBAC (Poole).** FBAC made a request to Russ Giambellucca, Vice President of Business and Finance, to release an approximate percentage of budget cuts Vice Presidents are examining. FBAC discussed possible ways of being involved in the budget planning process.
- D. **Research, Scholarship and Creative Activities Policy Committee (Lindsay).** The Committee did not meet in November. The next meeting will take place on December 11, 2009. The agenda includes further

- discussion of the RSCAPC Survey, which was distributed last Spring, RSCAPC Grants, assigned time, RSCAPC Compendium improvements, and the campus Human Subjects Research policy.
- E. **Vice Provost (Demetrulias)**. No report.

V. **Discussion**

- A. **Graduate Research and Writing Competency Course List (Young) –Attachment #0910-15**. Interdisciplinary Studies students are required to take a Graduate Research Methods and Writing Competency course as a part of their program. All courses certified for meeting the Graduate Research Methods and Writing Proficiency are evaluated periodically—at least every five years—to determine if they satisfy applicable criteria. The Interdisciplinary Studies Committee would like to evaluate the current list of courses for its suitability. Program Coordinators are being asked to review the list and consider the following:
- i. Consider if you would allow IS students to enroll in these courses
 - ii. Verify that courses on the list meet the requirements and should remain.
 - iii. Advise of deletions if applicable
 - iv. Forward syllabi for any new courses that should be included.

A reminder email will be sent following this discussion with final instructions. Program Coordinators should respond to Raichelle Grays by February 5, 2010.

- B. **Thesis/Project Committee Membership (Brown)**. The Council continued discussion of considering workload compensation for all thesis/project committee members in all programs to acknowledge contributions of all thesis/project committee members, not just IS thesis/project committee members. At the October meeting it was suggested that the Council review the workload policy for language clarification. The document does not prohibit readers from requesting WTU's. It was suggested that faculty speak with their department chairs about tracking WTU's earned as a reader to their workload reports. It was also suggested that a resolution be drafted recommending that contributions of the second and third members of a thesis/project committee are recognized. If this occurs, the Special Registration form will need to be modified to include reader information.
- C. **Doctoral Education Policy Workgroup (Brown)**. Deferred.
- D. **Withdrawal Policy-Graduate Level (Bernardo)-Attachment #0910-5 previously distributed**. Deferred.
- E. **Maintaining Access to Disadvantaged Students (Brown)**. Deferred.
- F. **Graduate Education Action Plan (Brown)-Attachment #0910-4 revised**. Deferred.
- G. **Graduate Academic Culture (Brown) – Attachment #0910-14**. Deferred.

Randall Brown adjourned the meeting at 4:30 p.m.
Respectfully submitted by Raichelle Grays