



CALIFORNIA STATE UNIVERSITY, STANISLAUS

GRADUATE SCHOOL

GRADUATE COUNCIL MINUTES

January 21, 2010

- Attending: Kurt Baker, Randall Brown, David Colnic, Diana Demetrulias, Ann Kohlhaas, Fan-Yu Lin, Peter Nelligan, Tony Perrello, Dawn Poole, Pam Roe, Katherine Royer, Margaret Tynan, Andrew Wagner, Shawna Young
- Excused: Carolyn Martin, Susan Neufeld, Jim Riggs, Anil Shah
- Ex-Officio: Kelvin Jasek-Rysdahl (for Steve Filling), Herman Lujan, Roger McNeil, Sari Miller-Antonio (for Carolyn Stefanco)
- Guest: Lisa Bernardo, Lynn Johnson, David Lindsay

Randall Brown called the meeting to order at 2:37 p.m.

I. Approval of Agenda. A motion was made by Dawn Poole to approve the agenda with the following revisions:

- A.** Add 15 Week Time Modules: Class Scheduling as item VI G.

The motion was seconded by David Colnic. The motion carried.

II. Approval of December 10, 2009 Minutes. A motion was made by Margaret Tynan to approve the December 10, 2009 minutes with the following revisions:

- A.** Remove Shawna Young's name from item V B.
B. Strike the sentence "The information was not released. The Committee has forwarded its request to the President and is asking that the information be released" from item IV C. Include the sentence "FBAC discussed possible ways of being involved in the budget planning process."

The motion was seconded by David Colnic. The motion carried.

III. Information and Announcements

- A. Graduate Assessment Update (Johnson) –Attachment #0910-16.** Program Coordinators submitted their assessment rubrics. Lynn Johnson answered questions about the purpose and method for collecting information about the assessment of the six graduate learning goals.

IV. Reports

- A. Academic Senate Report (Brown).** The Committee has not met.
B. Associated Students Report (Shah). Deferred.
C. Faculty Budget Advisory Committee Report –FBAC (Poole). The Committee has not met.
D. Research, Scholarship and Creative Activities Policy Committee (Lindsay). The Committee continued discussion of the RSCA Survey and plan to have a final summary by their next meeting. The committee forwarded a letter to the President asking that he reconsider the role that RSCA plays in the RPT process, due to the decrease in RSCA grants and increase in faculty workload. Clarification was provided regarding

the source of RSCA grant funding. Andrew Wagner will be replacing David Lindsay as the RSCAPC representative for Spring 2010.

- E. **Vice Provost (Demetrulias)**. The Master of Social Work program director, Margaret Tynan, and faculty were commended for their excellent accreditation review and their contributions to graduate education.

V. **Action**

- A. **Thesis/Project Committee Membership (Brown)**. The Council reviewed the draft resolution, which recommends that contributions of the second and third members of a thesis/project committee are recognized. Suggestions were offered to strengthen the resolution. A motion was made by Kurt Baker to table the resolution and proceed with modifying the Special Registration form to include second and third members of a thesis/project committee. The motion was seconded by Margaret Tynan. The motion carried.

VI. **Discussion**

- A. **Doctoral Education Policy Workgroup (Brown)**. The workgroup has been developing policies and procedures for the Ed.D Dissertation and Academic Program Review (APR). The group will meet next week to finalize draft documents for review by the Graduate Council.
- B. **Graduate Education Action Plan (Brown)-Attachment #0910-4 revised**. The Council reviewed the revised draft of the Graduate Education Action Plan. A motion was made by Shawna Young to approve the Graduate Education Action Plan. The motion was seconded by Peter Nelligan. The motion carried. The Council will discuss implementation of the plan at the next meeting.
- C. **Graduate Academic Culture (Brown) – Attachment #0910-14**. Deferred.
- D. **Policy on Human Subjects Research (Brown) – Attachment #0910-8 (previously distributed)**. The Council re-examined the most recent IRB policy related to thesis/project in which IRB approval is to appear in the bound copy of any final research project or thesis. Margaret Tynan and Drew Wagner will work on developing specific language for students to include in the methodology section (or wherever appropriate) of their thesis/project and report back to the Council at a later time.
- E. **Withdrawal Policy-Graduate Level (Bernardo)-Attachment #0910-5 previously distributed**. Deferred.
- F. **FTES Calculation/Funding (Bernardo)**. Deferred
- G. **15-Week Time Modules: Class Scheduling (Poole)**. The Council discussed the implications of the 15 -Week Class Schedule Time Modules. The Council expressed concern about scheduling limitations. Lisa Bernardo addressed individual concerns, will revise the evening time modules as requested, and will work with departments to accommodate their individual scheduling requests.

Randall Brown adjourned the meeting at 4:33 p.m.
Respectfully submitted by Raichelle Grays