



CALIFORNIA STATE UNIVERSITY, STANISLAUS

GRADUATE SCHOOL

GRADUATE COUNCIL MINUTES

December 11, 2008

- Attending: Kurt Baker, Randall Brown, Bret Carroll, David Colnic, Diana Demetrulias, Chet Jensen, Ann Kohlhaas, Carolyn Martin, Peter Nelligan, Pam Roe, Dennis Sayers, Margaret Tynan, Ramon Vega de Jesus, Andrew Wagner, Shawna Young
- Excused: Ben Gelbaum, Arnold Schmidt
- Ex-Officio: Ken Potts (for Carl Bengston), Mark Thompson
- Guests: Lisa Bernardo

Shawna Young called the meeting to order at 3:00 p.m.

- I. Approval of Agenda.** A motion was made by Margaret Tynan to approve the agenda with the following revision:
- A. Add item VB. Electronic Reports (Young)
 - B. Add a new item IIIA. Reception Reminder (Young)
 - C. Move previous item IIIA. IRB Clearance Procedure Update (Bengston) to IIIB.
 - D. Add IIIC. GFW/GA/TA Update (Young)

The motion was seconded by Pam Roe. The motion carried.

- II. Approval of November 20, 2008 Minutes.** A motion was made by David Colnic to approve the November 20, 2008, minutes. The motion was seconded by Peter Nelligan. The motion carried.

III. Information

- A. **Reception Reminder (Young).** The Council was reminded that December 18, 2008 is Carl Bengston's Farewell. The reception will be held in L120 from 3:00-4:00 pm. The Council also welcomed Ken Potts, who will service as the library representative in the interim.
- B. **IRB Clearance Procedure Update (Bengston).** Shawna Young read an email update from Carl Bengston regarding the progress of the IRB Clearance Procedures. The procedures approved at the last meeting have been implemented. The Library will be developing a memorandum to be distributed to faculty. This memorandum is expected to be distributed at the beginning of the spring semester.
- C. **IIIC. Policy/Procedures for Awarding GFW/GA/TA Update (Young)** The Policy/Procedures for Awarding GFW/GA/TA draft was approved unanimously last week by the Senate.

IV. Discussion

- A. **Graduate Assessment—Assessment Plan & Report (Demetrulias) — Attachment #0809-5 previously distributed.** The Council is currently reviewing university-wide graduate education assessment data. The Council is also in the process of reviewing and revising the graduate education assessment plan. Following

examination of the assessment data and affirmation of the assessment plan, the Council will begin the development of the graduate education strategic plan.

- B. **Graduate Assessment—Alumni Survey (Demetrulias) –Attachment #0809-12.** Deferred.
- C. **Graduate Assessment –Summary of usefulness of IDEA Program Reports for Criminal Justice, Psychology, School Administration, and Social Work (Nelligan, Baker, Jensen/Borba, and Tynan).** Deferred
- D. **Graduate Assessment –Graduate Portfolios (Demetrulias) –Attachment #0809-13.** Deferred.
- E. **Graduate Assessment—Graduate Culture (Demetrulias) – Attachment #0809-4 previously distributed.** Deferred.
- F. **Graduate Education Strategic Plan (Young).** Deferred.
- G. **WASC CPR Site Visit Team Report (Demetrulias).** Deferred.
- H. **Academic Program Review (Demetrulias) – Attachment #0809- 16.** Deferred.
- I. **CGS/Peterson’s Award for Innovation in Promoting an Inclusive Graduate Community (Demetrulias).** Deferred.
- J. **GA/TA Fundraising (Young).** Deferred.
- K. **Policy on Graduate Academic Advising (Young) –Attachment #0809-14 previously distributed.** Deferred.
- L. **Accreditation Money and Uses (Colnic).** Deferred.
- M. **WTUs for IS Thesis Chairs (Carroll).** Deferred.

V. Action

- A. **Approved Undergraduate Course List (Young)–Attachment #0809-6 revised-previously distributed.** The Council continued deliberations on the revised draft procedures relating to substitution of courses in approved master’s degree programs. The draft is being further revised for discussion at the January meeting.
- B. **Electronic Reports (Young).** To accommodate a full agenda, the Council was asked to consider distributing electronic reports via email. A motion was made by Margaret Tynan to approve the submission of electronic reports. The motion was seconded by Carolyn Martin. The motion carried.

VI. Reports

- A. **Academic Senate Report (Young).** Deferred.
- B. **Associated Students Report (Gelbaum).** Deferred.
- C. **Faculty Budget Advisory Committee Report—FBAC (Brown).** Deferred.
- D. **Research, Scholarship and Creative Activities Policy Committee (TBA).** Deferred.
- E. **Vice Provost (Demetrulias).** Deferred.

VII. Announcements

Shawna Young adjourned the meeting at 4:40 p.m.
Respectfully submitted by Raichelle Owens