



## CALIFORNIA STATE UNIVERSITY, STANISLAUS

### GRADUATE SCHOOL

### GRADUATE COUNCIL MINUTES

November 15, 2007

- Attending: Kurt Baker, Annhenrie Campbell (for Andrew Wagner), Bret Carroll, Diana Demetrulias, Pamela Roe, Dennis Sayers, Arnold Schmidt, Margaret Tynan, Ramon Vega de Jesus, Shawna Young
- Excused: Randall Brown, David Colnic (for April Hejka-Ekins), Phyllis Gerstenfeld (for Peter Nelligan), Chet Jensen (for Mira Mayer), Ann Kohlhaas, Mike Ray
- Guests: John Borba

Margaret Tynan called the meeting to order at 2:35 p.m.

- I. Approval of Agenda.** A motion was made by Dennis Sayers to approve the agenda contingent upon the following revisions:

- A. Add item IIIB, Graduate Business Fee Resolution as an information item.
- B. Defer item IIIA, MA/MS in Interdisciplinary Studies Annual Report until the January meeting.

The motion was seconded by Bret Carroll. The motion carried.

- II. Approval of October 18, 2007 Minutes.** A motion was made by Pamela Roe to approve the October 18, 2007 minutes contingent upon the following revisions:

- A. Item VD, was modified to include "Steven Graham was asked to provide more information about the history of the Graduate Fee Waivers. "
- B. The following sentence, "This topic was briefly discussed at FBAC." was deleted from Item VD.

The motion was seconded by Shawna Young. The motion carried.

**III. Information**

- A. **MA/MS in Interdisciplinary Studies Annual Report (Sayers) –Attachment #0708-2 (forthcoming).** Deferred.
- B. **Graduate Business Fee Resolution (Tynan) –Attachment #0708-14.** A proposal to introduce a \$210/unit supplementary fee for students enrolled in graduate business programs was presented in the Board of Trustees meeting in September. The Senate Executive Committee is not in favor of this change. If the Council would like to provide feedback, Margaret Tynan will relay information at the next SEC meeting. Further discussion of this issue will continue at the January meeting.

**IV. Action**

- A. **Review of Strategic Plan (Tynan) –Attachment #0708-11.** SEC has asked the Graduate Council to review the University's Strategic Plan and identify no more than five strategic actions to be implemented initially. The Council found the following actions to be the most significant:

- i. **1.2 Strategic Action: Continue to provide excellent undergraduate and graduate programs in the liberal arts and professions.** The Council suggests the action is expanded to include the sciences, or to remove “in the liberal arts and professions,” so that all areas of study are included. This item speaks to the articulation of the UG & GR programs.
- ii. **2.1 Strategic Action: Recruit and retain a diverse and engaged faculty.** It was suggested that a separate action item is created to include research and scholarship for faculty.
- iii. **2.4 Strategic Action: Provide accessible, comprehensive library resources and services to support the research and scholarship of students, faculty, and staff.** The Library resources are the fuel for academic learning.
- iv. **3.3 Strategic Action: Implement an enrollment management plan to increase admission, retention, and progress to degree in graduate programs.** This item speaks directly to the concerns of the GC.

## V. Discussion

- A. **Teaching Assistantships/Fee Waivers (Carroll).** The Council is being asked to advocate for more support for fee waivers and graduate assistantships. It was suggested that the number of fee waivers provided be increased to reflect the growth in the number of graduate programs and enrollments. Also, specific questions arose about Teaching Assistant contracts. The discussion will continue at the January meeting in which Provost Bill Covino, Ted Wendt, Roger Pugh, and Steve Graham have been asked to address these concerns.
- B. **Graduate Curricular Approval Processes (Demetrulias) –Attachment #0708-7 (previously distributed).** The document was established in effort to streamline the Graduate Curricular Approval Processes. It was suggested that “New IS program concentrations” be placed under the section titled “Master’s Programs – Graduate Council Review.” Also, language will be changed to state “The Graduate Council reserves the right to review curricular matters delegated to the college committees. This review would occur at the GC request or if there were any objections.” Dennis Sayers will review the current GC Bylaws and create a new draft for GC and consult on membership issues with the Committee on Committees. It was also suggested that “post-baccalaureate” be changed to “credential.” The changes will take effect spring 2008.
- C. **Graduate Comprehensive Examinations (Demetrulias) –Attachment #0708-8 (previously distributed).** Deferred.
- D. **Assessment Report by Dr. Mary Allen (Demetrulias) – Attachment #0708-12** Deferred.
- E. **Graduate Student Learning Goals Assessment (Demetrulias)** Deferred.
- F. **7005 Reimbursement (Borba)** Deferred to February Meeting.
- G. **7005 Retro Waiver (Borba)** Deferred to February Meeting.
- H. **Student Records Retention (Tynan).** UEPC’s draft policy will be distributed to the GC for review.
- I. **Graduate Education and the Role of Research, Scholarship, and Creative Activity in the CSU (Demetrulias) –Attachment #0708-13** Deferred.

## VI. Reports

- A. **Academic Senate Report (Lindsay/Tynan).**
  - i. It was discussed whether departments RPT elaborations should be placed on the web. Some suggestions were to have a paper copy for WASC or to have OIT block public review.
- B. **Associated Students Report (Ray)** Deferred.
- C. **Faculty Budget Advisory Committee Report—FBAC (Young)**
  - i. Provost Covino will track FTES separately for graduate and undergraduates. The rationale for this change is that funding would be allocated to growing programs.
  - ii. The number of sabbaticals for next year has been changed to 17.
  - iii. EMBA Update
    - 1. Five more students were accepted than anticipated for a total of 30. The program earned a \$300,000 profit. The profit will be split 40% to the University and 60% to the EMBA program.
    - 2. Still trying to determine how to compensate faculty for chairing thesis/project committee.
    - 3. A new cohort will begin in Spring 2008.

- iv. The FTES for graduate programs have been restructured. Originally it was 1 FTE= 15 units, now it is 1 FTE= 12 units. This is applicable only to the number of students that have increased since the determined baseline in 2006/07.
- v. The nursing program proposal was unanimously passed.

**D. Research, Scholarship and Creative Activities Policy Committee (Vega de Jesus)**

- i. Met October 19<sup>th</sup>.
- ii. Reviewed the committee's charge.
- iii. Provost requested to meet with the committee in November or January.
- iv. Reviewed updated draft of Intellectual Property Rights.

**E. Vice Provost (Demetrulias) Deferred.**

**VII. Announcements**

Margaret Tynan adjourned the meeting at 4:00 p.m.  
Respectfully submitted by Raichelle Owens.