Attending: Kurt Baker, Randall Brown, Bret Carroll (for Katherine Royer), David Colnic, Diana Demetrulias, Fan-Yu Lin, Carolyn Martin, Peter Nelligan, Susan Neufeld, Tony Perrello, Dawn Poole, Jim Riggs, Robin Ringstad (for Margaret Tynan), Pam Roe, Anil Shah, Shawna Young

Excused: Ann Kohlhaas, Andrew Wagner

Ex-Officio: Ruth Fassinger, Herman Lujan, Roger McNeil, Sari Miller-Antonio (for Carolyn Stefanco)

Guests: Lisa Bernardo, Lynn Johnson, Connie Kane,

Randall Brown called the meeting to order at 2:35 p.m.

I. Approval of Agenda. A motion was made by Dawn Poole to approve the agenda with the following revisions:

A. Remove Shawna Young’s name from item VI A.
B. Add The Minimum Acceptable Enrollment for Graduate Courses resolution as item VI G.

The motion was seconded by Carolyn Martin. The motion carried.

II. Approval of October 15, 2009 Minutes. A motion was made by Dawn Poole to approve the October 15, 2009 minutes. The motion was seconded by Carolyn Martin. The motion carried.

III. Information and Announcements

A. February 25th Graduate Council Meeting (Brown). In preparation of the upcoming WASC visit an additional Graduate Council meeting has been scheduled for February 25, 2010 from 2:30-3:30pm.

B. Update on the State of Graduate Programs at CSU Stanislaus (Brown). Provost Lujan discussed with the Council his views on graduate education and its importance. He encouraged faculty to empower students to become active learners by providing more opportunities for graduate students to become involved in teaching and research. When asked how to increase funding for GA’s/TA’s, he suggested working with the Office of Research and Sponsored Programs to seek private grants. Provost Lujan also stated that matching funds may be available from the Provost’s Office. In light of the budget climate, Provost Lujan was asked to commit to not cutting smaller graduate programs. The Provost confirmed that a decision regarding this matter has not yet been made, and he emphasized the importance of graduate programs with distinction.

C. Graduate Assessment Update (Johnson) – Attachment #0910-9. Program Coordinators have been asked to complete an assessment rubric, to evaluate student achievement of the graduate learning goals for their respective programs. Assessment should be based on direct evidence i.e. culminating experience or other assignments completed in their last semester. Program Coordinators will record the percent of students assessed who have attained a specified level of competency for each learning goal. The information provided will be aggregated across all programs and used to evaluate graduate education as a whole. Discussion will continue in December.
IV. Reports
   A. Academic Senate Report (Brown). Deferred.
   B. Associated Students Report (Shah). No report.
   C. Faculty Budget Advisory Committee Report—FBAC (Poole). Deferred.
   D. Research, Scholarship and Creative Activities Policy Committee (Lindsay). Deferred.
   E. Vice Provost (Demetrulias). No report.

V. Action
   A. Program Revision: Master of Arts in Education: School Administration (Jensen) –Attachment #0910-10. The Council reviewed the Master of Arts in Education: School Administration program revision. The proposed change is to include comprehensive examinations as a culminating experience option. A motion was made by Bret Carroll to approve the program revisions contingent upon a fuller description of the comprehensive examination to ensure compliance with Title V regulations regarding this culmination experience. The motion was seconded by David Colnic. The motion carried.
   B. Program Revision: Master of Arts in Education: School Counseling (Kane) –Attachment #0910-11. The Council reviewed the Master of Arts in Education: School Counseling program revision. There are five proposed changes: 1) Include a comprehensive examination option, 2) Discontinue the project as an option for culminating experience, 3) Discontinue EDGS 5500 Foundations in Education as a core course, 4) Modify EDCL 5570 Counseling and Guidance in Education, and 5) Reduce the total number of units required for the degree. A motion was made by Dawn Poole to approve the program revisions. The motion was seconded by Kurt Baker. The motion carried.
   C. Program Revision: Master of Arts in Education: School Counseling/Pupil Personnel Service Credential (Kane) –Attachment #0910-12. The Council reviewed the Master of Arts in Education: School Counseling/Pupil Personnel Service Credential program revision. There are six proposed changes: 1) Include a comprehensive examination option, 2) Discontinue the project as an option for culminating experience, 3) Discontinue EDGS 5500 Foundations in Education as a core course, 4) Modify EDCL 5570 Counseling and Guidance in Education, 5) Modify EDCL 5760 Pupil Personnel Services, and 6) Reduce the total number of units required for the degree. A motion was made by Dawn Poole to approve the program revisions. The motion was seconded by Susan Neufeld. The motion carried.
   D. Program Revision: Master of Arts in Education: Curriculum & Instruction (Poole) –Attachment #0910-13. The Council reviewed the Master of Arts in Education: Curriculum & Instruction program revisions. The proposed changes align the M.A. programs more closely. Admission requirements, total units and core graduate courses will be standardized. EDGS 5500 Foundations in Education as a core course will be discontinued, and EDUC 5340 Action Research, will be added as an option for research method courses. A motion was made by Pam Roe to approve the program revisions. The motion was seconded by Carolyn Martin. The motion carried.

VI. Discussion
   A. Thesis/Project Committee Membership (Young). Deferred.
   B. Doctoral Education Policy Workgroup (Brown). Deferred.
   C. Withdrawal Policy-Graduate Level (Bernardo)-Attachment #0910-5 previously distributed. Deferred.
   D. Maintaining Access to Disadvantaged Students (Brown). Deferred.
   E. Graduate Education Action Plan (Brown)-Attachment #0910-4 revised. Deferred.
   F. Graduate Academic Culture (Brown)—Attachment #0910-14. Deferred.

Randall Brown adjourned the meeting at 4:30 p.m.
Respectfully submitted by Raichelle Grays