

**NOTICE TO CONTRACTORS
INSTRUCTIONS TO BIDDERS**

California State University, Stanislaus will **receive sealed bid proposals** in the **Mary Stuart Rogers Building, Room 290, until 2:00 pm Tuesday, September 16, 2014** at the above address, for furnishing all labor and materials for Project # 8947 Job Order Contract. In accordance with the contract documents, the proposals will be publicly opened and read in the Mary Stuart Rogers Building, Room 200.

This Notice to Contractors is for the award of a Job Order Contract (JOC). A JOC is a competitively bid, firm fixed priced, indefinite quantity contract. The scope of work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is placed with the Contractor for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, buildings, structures, or other real property. Work is accomplished by means of issuance of a purchase order against the JOC. Under the JOC concept, the Contractor furnishes all management, documentation, labor, materials, and equipment needed to perform the work. The JOC awarded under this solicitation will have a minimum value of \$50,000 and a maximum value of \$500,000 with an option to increase the value of the contract by an additional \$1,000,000 for a total value of \$1,500,000.

The term of the contract will be for 12 months. In the event that the contractor submitting the lowest responsive and responsible bid refuses to enter into a contract with the CSU if tendered, or, in the event that the contractor materially breaches the JOC contract necessitating its termination, CSU reserves the right to award a second JOC under the same solicitation, provided such award is made within 120 days of bid opening.

Each bidder offering a proposal must comply with bidding provisions of Article 2.00 *et seq.* of the Contract General Conditions http://www.calstate.edu/cpdc/CM/cgcs_majors/2013_cgcs_joc.pdf under Job Order Contracts, July 2013 & Supplementary General Conditions, July 2014. The bidder should familiarize themselves with all the provisions of the Contract General Conditions, especially Article 4.02 (c), regarding the prevailing wage rates laws and Article 2.02, regarding the necessity to prequalify with the Trustees. The completed forms must be filed ten (10) business days prior to the bid date. See Prospective Bidder Form 703.11 1/14 located on the internet for download: http://www.calstate.edu/cpdc/cm/forms/prequalification/pq_prequalification_of_prospective_bidders_703.11.pdf

The Trustees require the successful bidder to achieve a minimum three percent (3%) DVBE participation in contracting construction projects as established in the bidding documents. See provisions of General Conditions Article 2.12 & 5.05A-5. The Trustees are granting a DVBE participation bid incentive for this project for bid evaluation purposes only. The Trustees require Disabled Veteran Business Enterprise (3%) participation. Under the Job Order Contracting system it is not feasible to identify potential DVBE subcontractors at time of bidding, since the individual jobs are not known. However, the successful low bidder will be required to meet or exceed the DVBE participation requirement by identifying DVBEs to be utilized on each Job Order during the job order proposal submission phase after Contract award. Bidders must exceed the 3% DVBE participation requirement in order to earn this incentive. When used on combination, the DVBE incentive with the Small Business Preference, the cumulative adjustment shall not exceed \$100,000.

DVBE Participation	Incentive
3.00% to 3.99%	None
4.00% to 4.99%	1%
5.00% to 5.99%	2%
6.00% or more	3%

As a condition of bidding, prospective bidders **must attend** a **MANDATORY** Pre-Bid conference. The pre-bid conference will be held on Tuesday, August 26, 2014, at 10 a.m. in the **South Dining Hall** located inside the Main Cafeteria Building (limited guest parking). The purpose of the pre-bid conference is to review the JOC concept, documents, bid considerations and to discuss JOC from a contractor's viewpoint. Conference attendees should RSVP with Julie Anderson by 8/20/14 JMAnderson@csustan.edu

Bid forms are obtainable only by prequalified contractors, licensed in the State of California with a B license. Bidders must provide prequalification letter to Julie Anderson when requesting bid forms. Prequalification is done by Capital Planning, Design, and Construction, located at 401 Golden Shore, Long Beach, California 90802, Attention: Pre-Qualification Coordinator; telephone (562) 951-4114; Fax (562) 951-4921. Bidders may download the prequalification

forms (703.11 1/14) from the Internet at: http://www.calstate.edu/cpdc/cm/contractor_prequal_bidders.shtml (Public Contract Code sections 10760-10763).

The general prevailing wage rates for the area have been obtained from the Department of Industrial Relations by California State University, Stanislaus. If a bidder intends to use a craft or classification which is not listed in the prevailing wage rates obtained from the Department of Industrial Relations, the bidder may be required to pay the wage rate of the craft or classification most closely related to it. The bidder may also find the applicable rates listed on the WEB at www.dir.ca.gov. These rates are the minimum that may be paid by the Contractor. Nothing contained in the contract documents shall be construed as preventing the Contractor from paying more than the minimum rate. Extra compensation for inability of the Contractor to hire labor at minimum rates or for payments by the Contractor of subsistence, travel time, overtime, or added compensation will not be allowed to the Contractor by the University. A copy of the prevailing wage rates must be posted at the job site by the Contractor.

It will be the responsibility of each bidder to obtain the bid forms in sufficient time to fulfill requirements therein.

By Julie Anderson
Julie Anderson
Buyer II

Date 8/12/14