

CALIFORNIA STATE UNIVERSITY, STANISLAUS



**NOTICE TO CONTRACTORS
EXHIBIT "A"
JOB ORDER CONTRACT**

Bid Number:09-974
Bid Opening Date:March 25, 2010
Bid Opening Time: 2 p.m.
Bid Opening:Mary Stuart Rogers Gateway Building / Room 260

Request bids from:
California State University, Stanislaus
Financial Services Office- Julie Anderson
One University Circle
Turlock, CA 95382

Submit bids on the attached bid proposal form in a sealed envelope **plainly marked "BID OPENING"** and with the following information:

March 25, 2010
(Date of Bid Opening)

JOB ORDER CONTRACT
(Project)

09-974
(Bid Number)

Mail or Submit Bids to:
Julie Anderson, Buyer II
Procurement Services
California State University, Stanislaus
One University Circle
Turlock, CA 95382

NOTICE TO CONTRACTORS

INSTRUCTIONS TO BIDDERS

California State University, Stanislaus will receive sealed bid proposals for construction Project #09-974, Job Order Contract until 2 p.m. on Thursday, March 25th. The bid proposals will include furnishing all labor and materials for construction and must be turned into the MSR Building, Room 290 so they can be documented with the time and date received. The bids will be publicly opened and read in the MSR Building, Room 260 at 2 p.m. Directions can be found at: <http://www.csustan.edu/directories/Maps/>

This Notice to Contractors is for the award of a Job Order Contract (JOC). A JOC is a competitively bid, firm fixed priced, indefinite quantity contract. The scope of work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is placed with the Contractor for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, buildings, structures, or other real property. Work is accomplished by means of issuance of a purchase order against the JOC. Under the JOC concept, the Contractor furnishes all management, documentation, labor, materials, and equipment needed to perform the work. The JOC awarded under this solicitation will have a minimum value of \$50,000.00 and a maximum value of \$500,000.00 with an option to increase the value of the contract by \$1,000,000.00.

The term of the contract will be for 12 months. In the event that the contractor submitting the lowest responsive and responsible bid refuses to enter into a contract with the CSU if tendered, or, in the event that the contractor materially breaches the JOC contract necessitating its termination, CSU reserves the right to award a second JOC under the same solicitation, provided such award is made within 120 days of bid opening.

As a condition of bidding, prospective bidders **must attend** a **Mandatory Pre-Bid** conference. The pre-bid conference will be held on Thursday, February 25, 2010, at 10 am in the MSR Building Conference Room 130. The purpose of the pre-bid conference is to review the JOC concept, documents, bid considerations and to discuss JOC from a contractor's viewpoint. It is advisable to notify Julie Anderson, Financial Services, Telephone 209-664-6592, of your intentions to attend this mandatory pre-bid conference.

Bidding documents may be obtained at or after the pre-bid conference by requesting them in person from Julie Anderson, Financial Services, Telephone 209-664-6592, free of charge.

Each bidder offering a proposal must comply with bidding provisions of Article 2.00 *et. seq.* of the Contract General Conditions. The bidder should familiarize themselves with all the provisions of the Contract General Conditions, especially Article 2.02, regarding the necessity to **prequalify with the Trustees five (5) days prior to the bid date, and Article 4.02(c), regarding the prevailing wage rates.**

It will be the responsibility of each bidder to obtain a Bid Proposal Package in sufficient time to fulfill requirements therein. **Bid Proposal Packages are obtainable only by prequalified contractors, licensed in the State of California with a "B" license.** The bid packages may be **requested only after prequalification by Capital Planning, Design, and Construction**, located at 401 Golden Shore, Long Beach, California 90802, Attention: Pre-Qualification Coordinator; telephone (562) 951-4114; Facsimile (562) 951-4921.

The general prevailing wage rates for the area have been obtained from the Department of Industrial Relations by California State University, Stanislaus. If a bidder intends to use a craft or classification which is not listed in the prevailing wage rates obtained from the Department of Industrial Relations, the bidder may be required to pay the wage rate of the craft or classification most closely related to it. The bidder may also find the applicable rates listed on the WEB at www.dir.ca.gov. These rates are the minimum that may be paid by the Contractor. Nothing contained in the contract documents shall be construed as preventing the Contractor from paying more than the minimum rate. Extra compensation for inability of the Contractor to hire labor at minimum rates or for payments by the Contractor of subsistence, travel time, overtime, or added compensation will not be allowed to the Contractor by the University. A copy of the prevailing wage rates must be posted at the job site by the Contractor.

It will be the responsibility of each bidder to obtain a Bid Proposal Package in sufficient time to fulfill requirements therein. Bid Proposal Packages are obtainable only by prequalified contractors, licensed in the State of California, with a B license.

By _____
Julie Anderson
Buyer II

Date _____