

Account Code Description	Account Code	Category Code	Category Code Description
RECRUITMENT			
Employee Moving Allowance	660845	96256	Moving Services
Search Expense	660846	96162	Personnel Services
TRAVEL REQUEST ONLY			
Travel In State	606001	96287	Travel In State
Travel Out of State	606002	96288	Travel Out of State
Transportation	606802	96217	Bus
HOSPITALITY			
Hospitality	606812	39000	Foods
Awards, Gifts & donations	660910	08078	Trophies, Plaques, Award, etc.
Employee & Board Functions	660913	98152	Meeting Room Equipment & Accessories
		39033	Food for Meetings & Parties
		03743	Gifts
EQUIPMENT			
Equipment Leased-Capital (non-instructional)	607812	98426	IT-Computers, Mini and Mainframe, Rental or Lease
		98564	Printing Plant Equipment & Accessory Lease
		94654	Lease Purchase financing with Option to Purchase
		98577	Telephone Systems Leased
Equipment Leased-Capital (instructional)	607813	98585	Visual Education Equipment & Supplies Lease
		98423	Computers Lease
Equipment Capital-(non instructional)	619001	02000	Ag Equipment
		04500	Appliances & Equipment, Household Type
		05000	Art Equipment
		05200	Art Objects
		15500	Buildings & Structures, Fabricated
		16500	Cafeteria & Kitchen Equipment
		20600	IT-Computer Hardware & Peripherals for Mini & Mainframes
		46500	Hospital & surgical Equipment, Instruments,
		80318	Sound Equipment (electronic, etc.)
		80557	Gynasium Apparatus & Equipment
		82000	Steam & Hot Water Boilers & Steam Heating Equipment
		84060	Television Receivers & Consoles
		89000	Water Supply, Groundwater, Sewage Treatment, & Related Equipment
		99842	Fire & Police Equipment
Equipment Capital (instructional)	619002	34568	Medical First Aid & Safety Teaching
		78588	Science Instruction Equipment
		78583	IT-Presentation Systems Equipment
		78593	Vocational Equipment
		78500	School Equipment
		78517	Blind Teaching & Training Equip
		78555	IT-Technical Instruction Equipment
		80300	Sound Systems: Group, Music, Public Address, etc.
		80500	Athletic Equip & Athletic Facility Equip
		80573	Stadium Lighting Equipment
		84086	Video & Audio Systems, for Studio Quality

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EQUIPMENT (continued)			
Equipment Non-Cap (non-instrucional)	619803	41000	Furniture: Health Care & Hospital Facility
		60072	Copiers, Printers
		80340	Microphones & Related Equip
		80540	Coaching Equipment & Supplies
		80575	Swimming Equipment
		80584	Trainer's Equipment
		81000	Spraying Equipment
		81500	Steam & Hot Water Fittings & Accessories
		84064	IT-Television Tools, Equipment & Supplies
		84070	IT-Video Camera-Recorders Accessories & Parts
		84500	Testing Apparatus & Instruments
		89500	Welding Equipment & Supplies
		99867	Medical & Dental Equip.
Equipment Non-Cap (instructional)	619804	60073	Copiers, Printers
		64540	Medical, First Aid, & Safety
		78515	Chalk Boards & Dry Erase Boards
		60014	Braille Writers & Printers
		80524	Baseball Equipment
		80524	Basketball Equipment
		80554	Golfing Equipment
		80562	Physical Education Equipment
		80566	Soccer Equipment
		80578	Tennis Equipment
		80581	Track Equipment
		80589	Umpire, Referee, & coach Equipment
		80590	Volleyball Equipment
		84066	IT-Television & VCR
		84067	IT-Video Camera
		85500	Theatrical Equipment & Supplies
		88000	Visual Education Equipment & Supplies
		20400	IT-Computer Hardware & Peripherals for Microcomputers
Equipment Rental	660888	98100	General Equipment Rental or Lease
Repair & Maintenance Equip	660021	93100	Equipment Maintenance
Vehicle Purchase	619801	7000	Auto Vehicles and Related Transportation Equip
Fuel	660965	40500	Fuel, Oil, Grease & Lubricants
SOFTWARE			
Software Purchase-cap (non-instructional)	616805	20900	IT-Computer Software (Mini & Mainframes)
		20911	IT-Accounting/Financial Software
		20922	IT-Barcode Software (Mini & Mainframe)
		20928	IT-Communications: Networking, Linking, etc
		20859	IT-Library Software
		20956	IT-Inventory Management
		20970	IT-Printing Software
		20982	IT-Scientific, Statistical, Engineering, & Mapping Software
Software Purchase-cap (instructional)	616807	20944	It-Educational Software
Software Purchase-Non-Cap (non-instructional)	616813	20800	IT-Computer Software for Microcomputers
		20810	IT-Accounting/Financial Software
		20818	IT-Bar code software
		20820	IT-Business Software
		20850	IT-Graphics Software
Software Purchase-Non-Cap (instructional)	616808	20843	IT-Educational Software
Software/License (Instructional)	616811	98574	IT-Software Lease
Software/License (Non-Instructional)	616812	20853	IT-Integrated Software

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SUPPLIES & SERVICES			
Subscriptions	608005	95640	Magazine Subscriptions
		95649	Newsletter Subscriptions
		95650	Newspaper Subscriptions
		95660	Professional Journal Subscriptions
		95685	Training Material Subscriptions
Contractual Services	613001		Energy Conservation Services (including audits)
		91039	Janitorial/Custodial Services
		91059	Pest Control
		91200	Construction Services (General)
		91551	IT-Information Highway Electronic Services (Internet, World Wide Web, etc)
		91558	Mailing Services (including collating, packaging, sorting & delivery)
		91800	Consulting Services
		91828	IT-Computer Hardware Consulting
		91829	IT-Computer Software Consulting
		91830	IT-Computer Network Consulting
		91885	Personnel/Employment Consulting
		92400	Educational Services
		92416	Course Development Services, Instructiona/Training
		92420	Examination & Testing (Educational)
		92435	In-Service Training (For Employees)
		92476	Student Activities Services
		93609	Alarm Equip Service
		93634	Fire Extinguisher Equip Service
		93660	Printing Equip Service
		94500	Fishing, Hunting, Trapping, Game Propagation, and Related Services
		94600	Financial Services
		94616	Appraisal Services
		94320	Auditing
		94225	Banking Services
		94631	Certified Public Accountant Services
		94633	Collection Services
		94635	Credit Card Services
		94648	Financial Advisor
		94656	Investment Management Services
		94855	Medical & Lab Services
		94874	Professional Medial Services (incl all specialties)
		94876	Psychological & Psychiatric Services
		94897	X-Ray Services (inc. dental)
		95238	Employee Assistance Programs (incl Unemployment Comp Admin)
		95285	Support Services
		95470	Shop Towels, Shop Aprons, Floor Mats, etc. Cleaning Services
		95900	Marine Construction, Equipment Maintenance & Repair, and Related Services
		96105	Arbitration, Mediation, & Alternative Dispute Resolution Services
		96115	Concessions, Catering, Vending
		96129	Economic Impact Studies
		96130	Employment Agency & Search Firm Services (incl background searches & drug testing)
		96132	Environmental Impact Studies

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SUPPLIES & SERVICES (continued)			
		96145	Inspection and Certification Services
		96146	Interpreter Services (Foreign Language, Hearing Impaired, etc.)
		96167	Sign Language Services for the Hearing Impaired
		96194	Zoning & Land Use Studies
		96224	Courier/Delivery Services (incl Air Courier)
		96250	Leak Detection Services: Gas, Water, Chemical
		98800	Roadside, Grounds, Recreational and Park Area Services
		98900	Sampling & Sample Preparation Services (for testing)
		99005	Alarm Services
		99010	Armored Car Services
		99031	Dispatching Services, Police
		99046	Guard & Security Services
		99058	Lifeguard Services
		99077	Safety Training & Awareness Services (Highway Safety, Boating, etc.)
		99200	Testing & Calibration Services
		99800	Sale of Surplus & Obsolete Items
		20928	IT-Infrastructure Communications: Networking, Linking, etc.
Special Lecturers	613805	92478	Teaching & Instruction Services
Contract Svcs-Instructors WW	613806	91827	Community Development Consulting
Postage & Freight	660001	60099	Postage, Stamps
		96286	Transportation of goods and other Freight Services
Printing	660002	96600	Printing & Related Services
Supplies & Services	660003	03734	Decorations
		20700	Computer Accessories & Supplies
		25500	Decals and Stamps (e.g. parking)
		57800	Miscellaneous Products
		68000	Police Equipment & Supplies
		80100	Signs
		80350	Music Systems
		80360	Public Address Systems
		81562	Steam Specialties (Supplies)
		83000	Tanks (metal, wood, & synthetic)
		83200	Tape
		84071	IT-Video Camera-Recorders Accessories & Parts
		84084	Video & Audio Systems, Accessories & Parts
		85000	Textiles, Linens, Piece Goods
		85515	Costumes & Accessories
		85553	Lighting Systems
		86000	Tickets, Coupon Books, Sales Books, Etc.
		86300	Tires & Tubes
		86500	Twine & String
		87000	Venetian Blinds, Awnings, & Shades
		88011	Audio Visual Equipment & Supplies
		88500	Water & Wastewater Treating Chemical
		93657	Police Equip Service
		93856	Hospital & Medical Equip. Repair & Maint
		94667	Notary Public Services
		94812	Ambulance Services (non-emergency)
		94893	Waste Disposal Services, Medical

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SUPPLIES & SERVICES (continued)			
		95400	Laundry & Dry Cleaning Services
		96205	Amusement & Entertainment Services
		96248	Interior Design/Decorator Services
		96258	Professional Services
		96263	Piano Tuning Service
		96269	Personnel Service, Temporary
		96273	Restoration/Reclamation Services of Land and Other Properties
		96279	Sign Making Services
		96289	Vehicle Transporting Services
		96291	Utility Locator Service (underground)
		96294	Water Bottled
		96546	Graphic Design Services for Printing
		96671	Shredding (Paper)
		99000	Security, Fire, Safety, Emergency Services
		99818	Books, All Types
Lab Supplies	660802	49000	Lab Equipment & Accessories (for general analytical research)
Medical Supplies	660803	71548	Medical books & Publications
		47500	Hospital, Surgical, & Related Medical Accessories and Sundry Items
Dues & Fees	660809	92499	Membership, registrations, tuition, fees
Instructional Supplies	660810	78570	Instructional aids
Advertising & Promotional Publications (Marketing)	660017	91522	Communications Marketing Services
		91503	Advertising/Public Relations
		03778	Souvenirs: Promotional & Advertising
Office & Paper Supplies	660822	64500	Paper
		61000	Office Supplies General
Science Lab Supplies	660825	17500	Chemical Lab Equipment & Supplies
		49300	Laboratory Equipment & accessories (biochemistry, chemistry, environmental science, etc.)
		49500	Laboratory and Field equipment and supplies (biology, botany, geology, microbiology, zoology, etc.)
Accreditation	660835	92405	Advisory Services, Educational
Officiating	660841	96208	Athletic Training
Pharmaceutical Supplies	660969	47569	Pharmaceutical Equipment & Supplies
		26900	Drugs & Pharmaceuticals
COMMUNICATIONS			
Telephone Usage	604001	91577	Telephone Services
Other Communications	604090	91500	Communication & Media Related Services
Cellular Usage & Stipends	604803	91575	Telephone Services Cellular
LIBRARY			
Library Books	608001	71510	Books
		71535	Electronic Publications
Library Book Binding	608002	90800	Bookbinding, Rebinding, & Repairing
Library Serials	608003	71500	Publications & Audiovisual Materials
Subscriptions	608005	95640	Magazine Subscriptions
		95649	Newsletter Subscriptions
		95650	Newspaper Subscriptions
		95660	Professional Journal Subscriptions
		95685	Training Material Subscriptions

Account Code Description	Account Code	Category Code	Category Code Description
FACILITIES			
Utilities Electricity	605001	96185	Utility Services - Electric
Utilities Gas	605002	96261	Petroleum Products (including natural gas)
Utilities Water	605004	96892	Water Supply Services
Utilities Sewage	605005	96896	Wastewater Treatment Services
Utilities Other-Non-Hazardous Waste Removal	605090	96871	Solid or Liquid Waste Disposal
Hazardous Waste Removal	605006	92645	Hazardous Material Services
Recycled Waste Removal	605801	57862	Recycled Miscellaneous Products
Utilities Other	605802	96100	Miscellaneous Services, No. 1
Design Other	607021	92600	Environmental & Ecological Services
		91846	Feasibility Studies
		91831	Construction Consulting
		92530	Earthquake-Seismic Engineering
		90779	Surveying Services
		90714	Architectural Services, Non-Licensed (plan check)
Design Arch Fees	607022	90600	PW-Architectural Services, Professional
		92533	P-W Engineer Services, Professional
Design Arch Extra Services	607023	90640	Graphic Design-Architectural (schematic)
		92580	Rate Engineering
Design Reimbursables	607025	96214	Blue Printing Services
		91502	Advertising (Notice of Bid Solicitation)
		96618	Copying Services (Reproductin)
		90610	Buildings - Architectural Design (Schematics)
Construction Contract-Capital	607031	96800	Public Works & Related Services
		90900	Building Construction Services, New
		91400	Construction Services Trade, New
Construction Management	607032	95825	Construction Management Services
		96847	Inspection Services, Construction Type
Construction Other	607033	98975	Soil Sampling and Preparation Services
		91874	Legal Consulting
		91899	Hazardous Waste Services
		91063	Public Utilities:Water, Sewer & gas Maintenance & Repair
		90772	Safety Engineering (OSHA)
C-Arch Fees	607034	90607	C-Architect Services, Professional
		90650	C-Landscape Architecture
		92500	C-Engineering Services
C-Arch Extra Service-ESA	607035	90638	ESA-General Construction-Architectual
		92538	ESA-Field Engineering
Non-Cap Equipment	607803	97524	Construction Equipment
Repairs & Maint-Facilities	660821	91052	Building Maintenance
Space Rental-Other	660833	97145	Office Space Rental or Lease
		97135	Land, Rental or Lease
		97165	Room Rental for Conferences, Seminars, etc.
		97170	Storage Space Rental
GENERAL & ADMINISTRATIVE			
Training & Professional Development	660009	95290	Training and Instruction
Insurance Premiums	660010	95300	Insurance, All type
Litigation Costs & Legal Fees	660019	96149	Legal services, Attorneys
Accounting & Auditing Fees	660911	91804	Accounting & Auditing
Other Tax & License Fees	660912	92499	Fees - Memberships, registration, Tuition,
Fingerprinting	660953	99041	Dept. of Justice Fingerprinting Services
Collection Agency Fees	660993	94610	Accounting & Billing Services