1. All courses shall have a syllabus and the syllabus shall be made available to students at or near the start date of the course.

2. The syllabus shall include, but not be limited, to the following:
   a. Student learning outcomes or learning goals;
   b. The instructor's grading policy;
   c. Attendance information;
   d. Policy on assignments, due dates, and make-up work;
   e. Required texts and other materials;
   f. Faculty contact information

12/AS/82/EX, Approved November 5, 1982
UEPC revised and approved March 27, 2014
Approved by the Academic Senate on 4/8/14
Approved by President Joseph F. Sheley on 5/8/14

Replaces the previous policy (12/AS/82/EX) – Course Requirement Information