

CALIFORNIA STATE UNIVERSITY, STANISLAUS

ACADEMIC SENATE MINUTES

September 29, 1998

Present: Alvarez, Apodaca, Asher, Bettencourt, Borba, Brockman, Broin, Cruz, Curry, Erickson, Gackowski, Hejka-Ekins, Hor, Jaasma, LeVeck, Li, Lindsley, Littlewood, Miller-Antonio, Moren, Nelson, O'Brien, O'Donnell, Pallotta, Peterson, Phillips, Russ, Starkey, Sundar, Thomas, Thompson, Tynan, VanderMolen, Weikart, Wolf, Zarling

Proxies: Lindsay (Campbell), Savini (Olivant)

Absent: Keymer

Guests: Davis-Russell, M.Hughes, Oppenheim, Stephens, S.Stryker, Tuedio

Recording Secretary: Diana Saugstad

REPORT ON ACADEMIC AFFAIRS
BUDGET
REPORT ON FOUNDATION BOARD
REPORT ON SEQUOIA LAKE AND
PERIMETER ROAD FUNDING
REPORT ON DISTANCE LEARNING
WASC UPDATE
TUTORING CENTER UPDATE
10/AS/98/SEC-STANDING RULES, FIRST
READING
11/AS/98/SEC-A.S. REP. ON GRADUATE
COUNCIL, APPROVED

Next Academic Senate Meeting:
Tuesday, October 27, 1998
2:30-4:30 p.m., South Dining Room

Minutes submitted by:

Marjorie Jaasma, Clerk

The meeting was called to order at 2:35 p.m. It was MSP O'Donnell/Nelson to approve the agenda as submitted with the addition of 4. 1) Provost. It was MSP O'Brien/Russ to approve the May 12, 1998 minutes as distributed.

REPORTS AND ANNOUNCEMENTS**Speaker/SEC (Hilpert)**

- a. The October 13 Academic Senate meeting is cancelled. The WASC is using SDR as its headquarters.
- b. The Committee on Committees has recommended the following appointments:

David Lindsay, faculty representative on Search Committee for Budget Director; Chuck Floyd and Shane Phillips, faculty representatives on Enrollment Management Committee; Wally Tordoff and Jim Klein, nominees for Speaker-Elect; Brenda Betts, nominee for School of Education representative on FBAC;

The Senate Executive Committee has recommended the following appointments:

Larry Giventer, faculty representative on the Search Committee for V.P. for Business and Finance; Paul O'Brien, Ellen Dunbar, Rao Cherukuri and Sara Garfield (all members of the Foundation Board) to be considered for the Bautzer Award.

- c. A Task Force to complete a reliability and validity study for the Student Assessment of Teaching Effectiveness evaluation instrument needs to be appointed (per 5/AS/98/FAC approved by the AS and President last May). This resolution also calls for the faculty to use both the IDEA and SATE instrument this academic year, and a vote be taken by the General Faculty October 1999 to decide which instrument(s) to retain. There are many issues that have to be dealt with concerning these instruments. Faculty have expressed concern that the IDEA instrument is not a satisfactory instrument to use for assessing teaching effectiveness for the purpose of RPT review, plus the IDEA instrument has changed this year. Currently, there is no procedure in place, nor program or staff to process the SATE data. This is being looked into.
- d. The GE Review Task Force is meeting regularly.
- e. The Liberal Studies Committee is working on refining curriculum for the Liberal Studies Program.

It is important for faculty to have input on these initiatives. Faculty workload, post tenure review, assessment of student learning are all important considerations this year.

University Educational Policies Committee (Asher)

- a. Will prepare for the WASC visit.
- b. Review subcommittee year-end reports from 1997/98.
- c. Look at assessment document

Faculty Budget Advisory Committee (Erickson)

- a. Erickson received the following information about the 1998-1999 Academic Affairs Budget from Don Bowers:

The University received Budgeted Enrollment Growth Funding for a budgeted enrollment target of 4925 FTES. In order to reach this target the campus received \$956,000 enrollment growth funds.

The University also received:

A base budget increase for Instructional Equipment \$ 21,500

One-Time Budget Allocation \$1,556,300

Broken down into these parts:

Deferred Maintenance \$372,000

Instructional Equipment Replacement \$210,000

Technology Support \$366,600

Libraries \$156,300

Teacher Preparation \$451,400

Compensation increases \$1,418,000

All of the One-Time Budget Allocation funds except for the Deferred Maintenance funds were allocated to Academic Affairs.

Bowers summarizes these figures as follows:

--Financially, the 1998/99 budget allocation to Academic Affairs is the best in many years.

- The Academic Affairs permanent base budget has increased by \$696,558 (\$577,458 FTES growth, + \$21,500 instructional equipment, +\$97,600 technology support).
- We have received special one-time allocations which total \$1,184,300.
- Salary and wage increases will approximate 5%.
- This is the first year that budgeted enrollment growth funds allocated to the university exceed the previous year's enrollment in many years.
- In addition to the base budget increase for enrollment growth, Academic Affairs received the one-time funds for enrollment growth in Teacher Preparation (\$451,400).

Last year we were budgeted for an enrollment of 4761 FTES but achieved an actual enrollment of 4889 FTES, which is 128 FTES more than was funded. For 1998-99 the University received funding for 4925 FTES which anticipates a growth of 36 FTES beyond that achieved last year.

Academic Affairs established an enrollment target of 4980 for the 1998/99 Academic Year; an increase of 91 FTES from the 1997/98 achieved FTES of 4889. Through collaboration with the College and School Deans and Department Chairs we have scheduled courses and planned faculty staffing to accommodate this FTES target.

b. Interim V.P. Stephens distributed two handouts entitled 1) Changes in CSU Foundation and 2). Report on Sequoia Lake and Perimeter Road Projects.

1) She explained the division of the CSU Foundation into two separate organizations; one dealing with fundraising and sponsored projects activity and the other dealing with Accounting/Financial Services, Annual Audit, Budget, Food Services, Insurance/Risk Management, Residential Life, Payroll/Personnel, University Bookstore, etc. President Hughes stated that the idea of this new model came from a Foundation Retreat. We found out that it was inappropriate to combine funds, which we had been doing. Other campuses have the same problem and are correcting it in the same manner. O'Brien, Academic Senate representative on the Foundation Board, stated that four faculty are members of the Foundation Board. They attend all meetings and retreats. There is a good relationship between the board members and faculty representatives.

2) The second issue regarding funding of the Sequoia Lake and Perimeter Road was discussed. Interim V.P. Stephens explained that there were complaints by the Fire Department that they did not have full access to the campus because of the roads. It was decided to connect all parking lots by a road that could circle the campus. The funds used for this project were major capital outlay funds from the Chancellor's Office. These types of funds are given to complete a specific project and can only be used for this. Funding for Sequoia Lake is from the parking construction reserve fund, Foundation (maintenance cost recovery), Physical Plant (cost recovery) and Teichert Construction Company (gift). Alternative Modes of Transportation Funds will be used to improve lighting in the area and to construct a bridge across the pond near the gym to service bicycle and pedestrian traffic. The bridge will be wide enough to support emergency vehicles. No general budget funds were used for either the perimeter road, bridge/lighting or Sequoia Lake.

Faculty Affairs Committee (VanderMolen) No report

Graduate Council (Pallotta)

a. Prepare for the WASC visit.

- b. Incorporate a Code of Ethics into all graduate programs.

Statewide Academic Senate (Thompson/Russ)

- a. Report attached.
- b. Open University-Concerns are that this is centralized rather than campus-based development of curriculum posed as an experimental initiative that may well expand into a centrally developed curriculum trickling into other (undergraduate) areas. There is also a concern that the use of this program could increase the proportion of non-tenure-track faculty. The curriculum will not go through local Senates.

Associated Students (Starkey/Alvarez)

- a. During the Club Faire, there will be a booth to register to vote.

Distance Learning (Oppenheim)

- a. Oppenheim distributed 1) a list of tentative Spring 1999 TV/Codec classes and 2) a summary of Instructional Television at CSUS. Due to the lateness of the meeting, he briefly reported on the status of distance learning on our campus.

Foundation Board (O'Brien)

- a. O'Brien discussed his experiences on the Foundation Board the last two years. He reported that most gifts to the University are large and are restricted. A Senator asked how the money will be spent that was donated for the Educational Services Building. The President replied that there are no restrictions. It will be discussed at BPAC and will be put in the regular budget process, she stated. Asher voiced concern that when the Educational Services Building is completed, the Child Development Center will have no home. Please refer to the FBAC Report for further discussion regarding the Foundation Board.

WASC Update (Stryker)

- a. Stryker distributed copies of the "Pathways to Learning-Institutional Self-Study for Reaccreditation". He will be going around to all campus groups discussing this report. The WASC team will be on campus October 13-16. The process is just now being finalized so meetings can be scheduled with the WASC team. The team will be trained on October 13, meet with University groups in Turlock and Stockton on October 14 and 15, and write up their report on October 16. The new paradigm is centered on assessment and evaluation rather than compliance. Tuedio suggested Senators read pages 32 and 33 under academic governance, conclusions, plans and recommendations. Also page 148 has ten questions that should be looked at. Members of each group should be prepared to answer: How does your group contribute to a learning-centered university?

Provost Report (Curry)

- a. The Board of Trustees have asked each campus to review a short list of prioritized initiatives from Cornerstones from a systemwide perspective. We will make sure there is a process to review this document.
- b. He has asked Gary Novak to serve as faculty coordinator of the Assessment Initiative. He will be working

with Associate V.P. Demetrulias, thinking through and developing an assessment program.

c. Vice Chancellor Spence visited the campus last week. Some topics discussed were teacher education and research.

d. It was asked the type of consultation faculty would have regarding Cornerstones. V.P. Curry noted that he met with the other CSU Provosts during the summer and they discussed possible priorities. These discussions will be shared with faculty within the week. The President stated that the CSU Campus Presidents have also discussed this issue.

President's Report (Hughes)

a. The President introduced ACE Fellow, Dr. Davis-Russell. She asked faculty to be of assistance to her through this academic year.

b. First breakfast meeting with faculty, staff and students was held. The President stressed the importance of having an open communication process throughout the year, especially about the budget. The Mary Stuart Rogers Educational Services Building is on the ballot. She encouraged all to support K-baccalaureate education and assist with the vote.

c. The President updated Senators on funding of the Tutoring Center. A memo from V.P. Keymer dated June 15, 1998 was sent to Jim Tuedio (as Speaker). The memo reads: "As discussed in BPAC, I have used \$6,500 in base budget augmentation moneys to re-fund student tutoring in the Tutoring Center. There will thus be no reduction in funding of student tutoring next year, but rather a shift in funding source. I deeply appreciate the Academic Senate's support for student tutoring, and I am happy that matters worked out well." This memo was copied to Karen Mendonca, Senior Director of Retention Services, Pete Finley, Director of Academic Advising, the President's Cabinet, the Deans, and the Enrollment Management Committee.

d. Talent Scholarships have moved forward. Cecil Rhodes will chair a committee to develop criteria for this award. Academic Departments will be asked to select criteria and help with recruitment of qualified students in their area.

CONSENT ITEMS

a. 10/AS/98/SEC-Standing Rules of the Academic Senate

It was MS Erickson/Hejka-Ekins to approve the 1998/99 Standing Rules of the Academic Senate as submitted.

Speaker Hilpert explained that these rules are the same as the 1997/98 Standing Rules except for a new e) how does it contribute to a learning centered University?

Senator Savini questioned several paragraphs that would change the General Faculty Constitution. Since there was objection to the resolution as is, it was moved to a First Reading.

b. 11/AS/98/SEC-Academic Senate Representative on the Graduate Council

It was MS Erickson/Hejka-Ekins to have the Graduate Council Chair represent the Academic Senate on the Graduate Council.

The General Faculty Constitution, Article VI, Section 6.1 calls for the Academic Senate to elect one member to serve a two-year term on the Graduate Council. Last year, it was recommended by the Graduate Council, the Senate Executive Committee and the Academic Senate to have the Chair of the Graduate Council who sits on the Academic Senate, be the Academic Senate's representative on the Graduate Council. This year's Graduate Council and Senate Executive Committee also agree.

The question was called and the motion passed without dissent.

FIRST READING ITEM

a. 10/AS/98/SEC-Standing Rules of the Academic Senate

Because of the possible constitutional changes to the document suggested by Senator Savini, and other proposed changes that were lengthy in nature, Speaker Hilpert asked that this be continued to the next Senate meeting as a First Reading. He further requested that Senator Savini give the proposed changes in writing to SEC before their next meeting, so any proposed changes can be attached to the AS agenda.

Meeting adjourned at 4:30 p.m.