

<p>Academic Senate August 31, 2010</p> <p>Present: Andrews, Baker, Bettencourt, Bice, Burroughs, Colnic, Contreras, C. Davis, De Cocker, Drake, Eudey, Filling, Garcia, Grobner, Hauselt, Held, Jasek-Rysdahl, Keswick, Provost Strong, Manrique, Marcell, Marshall, McCulley, McGhee, Mulder, Nagel, Noble, O'Brien, Pahal, Peterson, Petratos, Petrosky, Poole, Regalado, Routh, Sankey, Sarraille, Silverman, C. Stessman, Strahm, Stone, and Werling.</p> <p>Proxies: Dave Colnic for Trystan Cotton</p> <p>Guests: Deans McNeil, Moore, Nowak and Goodwin. Carl Whitman, Brian Duggan, Lauren Byerly, Glenn Pillsbury, Kristina Bellanger, Dennis Shimek, James Tuedio, Susan Clapper.</p> <p>Isabel Pierce, Recording Secretary</p>	<p>First &amp; Second Reading of 1/SEC/10/AS Resolution of Appreciation for Vice Provost Diana Demetrulias. Passed unanimously.</p> <p>First &amp; Second Reading of 2/AS/10/SEC –Standing Rules of the Academic Senate. Passed unanimously.</p> <hr/> <p>Next Academic Senate Meeting:</p> <p>Tuesday, September 14, 2010 2:00-4:00 pm., JSRFDC Reference Room</p> <hr/> <p>Minutes submitted by:</p> <p>Betsy Eudey, Clerk</p>
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**1. Call to order**

2:00 PM

**2. Approval of Agenda**

Moved 8a (Introduction to Shared Governance PowerPoint by M. Thompson) to follow consent items

**3. Approval of Academic Senate Minutes of May 11, 2010 (distributed electronically)**

Approved with slight grammatical changes.

**4. Announcements**

Jasek-Rysdahl announced that we have the longest academic year in the system by a couple of days. He also noted the change in the starting time of the Senate meetings to 2:00pm instead of 2:30pm.

**a. Report of the ad hoc committee for the School of Nursing Proposal (Referred to UEPC, FBAC and GC)**

Jasek-Rysdahl reminded everyone that Nursing has a proposal to change from a Department of Nursing to a School of Nursing. The proposal was submitted in spring 2010. The process was to form a committee, which completed its work in spring and issued a report. The report is now being reviewed by the Graduate Council, FBAC and UEPC, and will be on their meeting agendas. This item should show up on the Senate agenda soon.

Jasek-Rysdahl noted that there has been discussion of reorganizations on campus. There was some discussion in CHSS for possible reorganizations of 6 programs. The policy states that the Senate and SEC does not get involved unless the reorganization is across colleges. This is an important issue and people need to be aware that not all colleges have policies on how reorganizations should occur. He suggested that we should look at the university level policy and see how it might apply to our own colleges. Notify SEC if there are some college level reorganizations occurring. We need to be aware so that decisions are thoughtful and people aren't being taken advantage of.

**b. 13/AS/10/SEC/UEPC Policy for Online and Technology Mediated Courses and Programs (Carryover from 2009/10)**

This was an information item at the last Senate meeting. The idea was for it to be a first reading item for this meeting, but over the summer WASC issued some updated clarification of policy and it might be connected to this policy. Rather than bringing this policy forward today as a first reading item; we're holding off to get your opinions. We don't want to pass something that contradicts WASC policy.

**c. Other Announcements**

Jasek-Rysdahl said UEE sent out an email about winter term. Near the bottom of the announcement regarding student fees, it was noted that there would not be any financial aid available for winter intersession classes. That contradicted a statement by the President wherein he said *"Since the inter-session would be self-support, to minimize the impact for all students on need based grants (Federal and State), the University will provide scholarships for the differential fees between UEE and the State University Fee. In addition, students on need-based loans will be reviewed on a case-by-case basis to determine their eligibility for this scholarship support. Essentially, students who demonstrate need could take those courses at the State rate."*

SEC notified UEE of the President's statement on this. The Provost learned about this and his response is that the university will make good on the promise. Provost Strong agreed that they should have an answer soon. Jasek-Rysdahl noted that he's sure the students will look forward to getting this news.

Jasek-Rysdahl said that the Provost had noted the possibility of bringing in experts to address WASC concerns. SEC asked the Provost to talk with SEC about this. Jasek-Rysdahl noted that so far the Provost said he will meet with us next week to talk about it. We also brought up the Strategic Plan and that we would like to get the Strategic Planning Work Group together. The Provost agrees that these are good ideas, and he is hoping to move this forward soon.

Jasek-Rysdahl asked the Provost for an update on MPP searches, the state budget, and where we're at relative to meeting our targets. Strong said that the Associate Vice President of Academic Affairs/ALO committee has identified 2 finalists to be brought to campus in the next 2-3 weeks.

Strong indicated that the Vice President of Human Resources/Faculty Affairs committee has met. They're receiving applications and will meet again on September 7<sup>th</sup> to consider applicants and the next steps. Dennis Shimek said they are discussing the process that they will follow for reviewing the applications, the interview portion, and inviting applicants for onsite interviews and forums. It's well underway.

Strong said that the Senior Budget analyst position in the Provost's office is still accepting applications. They have received 7 applications so far. They've increased advertising of the position and are reaching out to build an applicant pool. This committee meets after Labor Day and Strong encourages referrals.

Strong said that the Vice President of Enrollment and Student Affairs Committee has narrowed the pool and is checking references. They're inviting individuals to campus in the next few weeks. They've received over 40 applications for this position.

Strong said regarding the budget, from the Provosts/Chancellor meeting last week they heard a presentation from AVC Robert Turnage (Assistant Vice Chancellor) for budget. His summary was that right now the legislators and Governor are not overly concerned with the budget, as they're more concerned with finishing legislation that needs to be completed by the end of the legislative session which is today. They don't want to address the contentious part of budget until they get their bills passed. Turnage said that out of the \$19 billion gap, \$4 billion is contentious, and \$15 billion has already been settled across the parties and the

Governor. Democrats want to close the gap with \$4.7 billion in new taxes; republicans want no new taxes and want to cut services. The severity of the cut in services to disadvantaged, low income people makes that option very difficult. It's a difficult situation as on paper the \$305 million restoration to the CSU and the \$60.6 million increase for growth looks good, but in a recent vote on related matters the democratic legislators are saying off the record that it's very problematic for these funds to remain in the budget. They we're making discouraging comments about whether it will stay in the budget. Democrats don't want to appear harsher to CSU than the Governor, so they are not making public statements about this. There's some talk that the Governor is working with the Senate to try to craft an agreement and at the end of the session they will present this to the Assembly.

There hasn't been a lot in the papers in the last week so not much progress. The latest budget was approved on September 23<sup>rd</sup>, and many think we'll break that date. We need the budget approved sometime in September or we'll need to borrow money. Soon they will have to issue IOU's, and the public will become very engaged on the issue and the heat will turn up. We've gotten used to this, and there is not as much pressure on the Assembly and Governor. Turnage thinks we'll get most of it. Access is the only argument getting play in the legislature for justifying funding of the CSU system.

Strong said regarding our budget; the President is considering recommendations from UBAC and hasn't made his final decision. Strong expects this to happen relatively soon. Back to the State, Turnage thinks some Republicans may vote for taxes. Sarraille asked what the Stanislaus cut of the restoration funds will be if we get them. Strong doesn't know off the top of his head but he'll find out.

Strong said if we get the \$305 million, which the legislative aides refer to as an increase and we're trying to reemphasize that this is a restoration of funds, we would then have to increase our target. If we get the \$305 million restoration funds and the additional \$60.6 million for new growth, we would be collecting applications in August and September for spring admission. We would use those applications and other recruiting attempts to meet an increased target if we get the money. The purpose to collect applications was to tell the legislature we are in a position to accept more students if we get the money.

Sarraille said that the CSU has to get the \$305 million plus some of the \$60.6 million before that triggers increasing enrollment. Isn't it only the \$60.6 million that is earmarked for increased enrollment? Strong said yes, but we did decrease enrollment because of the cuts and we would increase some even with \$305 million restoration funds. We cut enrollment when we cut the budget last summer. He needs to check the memo but he's almost certain of this.

Strong said we are slightly soft overall in terms of FTES. We're off 2.6% of our target. Freshmen are doing well, and we are up 2% on targets with freshmen. We're up significantly – 7.3% over last year, 1,034 vs. 963 students. Transfers are up over last year 955 vs. 793, but we had an ambitious transfer target of 1050 so we are off on that target. We're a bit soft on graduate students as we're almost 9% off on our target.

According to target, we are a little off on continuing students, only .5% off compared to last year. Fall enrollment is 51.4% of the annualized target, so we overbooked for the fall, and we might need to make up some reasonable amount in spring if we have the same fill rates over the last two weeks. We will likely bring in 200 students; which is still a bit under our target but we expect to pick that up in the spring.

McGhee asked if the summer attendance went to the 2009-10 or 2010-11 academic year. Strong said summer 2010 applies to the 2010-11 academic year. McGhee said that by going to UEE that is part of the reason we're below target. Strong said we could have borrowed business from the fall in the summer. We had a more robust enrollment this summer, and it could be soft in fall because students took more summer classes. Courses offered thru UEE do not count toward the 2010-11 FTE's. If we get full restoration from

the state, we will go back to the state side UEE by the Chancellor's office and legislative mandate.

McGhee asked if we're at 51% of our annual FTE. Strong said the target is broken into 51.2% to fall 2010 and the remaining 48.8% is in the spring. We anticipated a heavier target which gives us more room to pick up enrollment in the spring. Usually the fall is heavier than spring, but last year that was not the case at all as much of the enrollment was picked up significantly in the spring. Dominguez Hills did this and that could happen again with other campuses being closed. We will likely be open for spring admission. If we need spring admission to hit our target we will be able to do so. The President is at a Board of Trustees meeting now where this is being discussed. We're awaiting formal permission if we need it. We will be able to accomplish the target with the increased funding, but we could manage it even without the increased funding.

McGhee said if targeting 51.2% and 2% is low, if we end up needing it will all have to come from spring because we didn't have a stateside summer. It's going to have to be spring. Strong said that is correct, any enrollment shortfalls relative to the target will need to be made up in spring 2011.

Brian Duggan from OIT invited all faculty, staff and students to the 7<sup>th</sup> annual Tech Fair in the lobby of MSR on Wednesday, October 6<sup>th</sup>, from 10am-2pm. There will be a wide variety of vendors, and some of our own staff and faculty will be providing demonstrations. There will be a few prizes so please invite your students to join us. An announcement will be sent out on Postmaster.

Pamela Contreras announced that ASI will be holding a voter registration drive to encourage all to register to vote. She's happy to visit your classes to promote this. The voter education drive will be taking place from October 18 - November 2<sup>nd</sup> and they will be all over campus.

Marcell reminded faculty of the faculty-driven RSCA week where faculty share their RSCA work from the past year. This event will be taking place from October 4-8<sup>th</sup> so please schedule this event. He acknowledged a generous donation from the Provost's office to help with expenses for the RSCA week. He's more than happy to help faculty prepare posters for this event. Wednesday, October 6<sup>th</sup> is the night all the faculty show their posters, so come and learn more about the work being done on campus.

Eudey announced that the fiction and non-fiction book clubs meet every month following the Senate meetings. Tomorrow, September 1, from 10:30am to noon, in FDC 114 we will be holding a workshop on Preventing Sexual Harassment in the Academic Setting. "What every Professor should know about preventing sexual harassment. The overview of the legal and ethical obligations, including helpful tips for avoiding pitfalls in interacting with students". This workshop will be presented by Gina Leguria, the Campus Compliance Officer. Please inform your department chairs as it is their responsibility to try to understand sexual harassment and working with students.

Sarraille said CFA distributed information on the re-election of George Diehr to the CalPers Board. Diehr has been endorsed by CFA, and is a San Marcos campus faculty member. Diehr has been on the board for many years. Also there are CFA calendars in the back so take one when you leave.

Jasek-Rysdahl welcomed Deans Moore, Nowak, Flores, Goodwin, Tuedio, and McNeil. He also welcomed the guests Peggy Hodge, Kristina Belanger, Carl Whitman, Brian Duggan, Glenn Pillsbury, Susan Clapper, and Lauren Byerly. Also introduced was Dennis Shimek, Interim Director of HR and Faculty Affairs, who has taken over the place of Ted Wendt's position. If you have Faculty Affairs issues he's the one to talk to.

## 5. Committee Reports

No reports were sent out, but if you have questions for the committee chairs you can ask. No questions were asked.

## 6. Consent Items/Resolutions

### a. 17/AS/08/SEC—2008/2009 standing Rules of the Academic Senate (sense of Senate)

The standing rules of the Senate that were originally sent out had incorrect hours for the Senate meetings; those have been corrected to read from 2-4pm. This resolution will be renumbered as 2/AS/10/SEC – Standing Rules of the Academic Senate.

### b. 1/SEC/10/AS Resolution of Appreciation for Vice Provost Diana Demetrulias

Jasek-Rysdahl indicated that SEC acts on behalf of the Senate when we're not in session. The resolution was already presented to Diana Demetrulias but we need to get the Senate's approval. The resolution is as follows:

#### *1/SEC/10/AS Resolution of Appreciation for Vice Provost Diana Demetrulias*

*Resolved, That the Academic Senate, California State University, Stanislaus acknowledge and celebrate Diana Demetrulias for her tireless work as Vice Provost and Associate Vice President for Assessment and Quality Assurance, and be it further*

*Resolved, That the Academic Senate thank Vice Provost Demetrulias for her tireless efforts in assisting our university community thrive, her dedication to our mission, her advocacy and tenacity during very challenging times and her willingness to engage with her colleagues, and be it further*

*Resolved, That the Academic Senate recognize Vice Provost Demetrulias for her outstanding contributions to the recently completed WASC reaccreditation effort, and be it further*

*Resolved, That the Academic Senate wish Vice Provost Demetrulias all the best as she departs our university for new challenges and opportunities at Notre Dame de Namur University.*

### c. Academic Senate Schedule (Tuesday, November 9th meets on a Thursday schedule)

It was noted that November 9<sup>th</sup> meets on a Thursday schedule and we have a Senate meeting scheduled for November 9<sup>th</sup>. SEC suggested we keep the Senate calendar as is and Senators are to send a proxy if they cannot attend at that time.

Jasek-Rysdahl asked for objections or changes to the consent items. No comments were offered. Consent Items/Resolution passed by consent.

## 7. First Reading Items

### a. 12/AS/10/SEC/UEPC Resolution Class Registration Closure Policy (Carryover from 2009/10)

Stessman moved the resolution, seconded by Filling. Stessman read the resolution.

#### *12/AS/10/SEC/UEPC Resolution Class Registration Closure Policy*

**Be it Resolved:** *That the Academic Senate of California State University, Stanislaus approves a policy that all classes shall be closed to open registration at 11:59 p.m. the day before classes are scheduled to begin; and be it further*

**Resolved:** *That the addition of students following the beginning of instruction shall be at the discretion of the instructor by the use of permission numbers, or their equivalent; and be it further*

**Resolved:** *That each College shall have the option of not closing classes to open registration the day before classes are scheduled to begin, but instead keep unfilled classes open for the duration of one week; and be it further*

**Resolved:** *That this policy be effective beginning with the Spring 2011 semester.*

**Rationale:** *At present, unfilled classes remain open for a period of one week (5 instructional days), except for classes in the College of Natural Sciences which has elected to have its classes closed on the first day of instruction. Numerous instructors have expressed similar interest in having their classes closed in order to control additions to their classes. If enacted, this policy change would change the default option from having unfilled classes remain open for 5 instructional days to having open registration close at 11:59 p.m. the day prior to the first day of instruction.*

*IL:rl 4/27/10*

*Revised IL:rl 5/05/10*

Jasek-Rysdahl asked for questions and comments.

Marcell said that Kinesiology adopted a policy a year ago to prevent problems with wait lists. He's not sure if this is being addressed. He shared this policy with his department and asked if we'd consider changing the time to close the open registration to earlier in the day since some teach early morning classes. Perhaps change the time to 5pm the day before to help those who teach the next day to have a better sense of what the class looks like.

Pahal is not sure what the problems are. He understands that in CNS they have safety lectures, but is not sure what the other reasons are for this resolution.

C. Stessman said for labs in CNS, if students are on a waitlist and a spot opens up in a lab or lecture, students on the wait list don't automatically move up. A student could drop a class and any student that is online can get in ahead of those on the waitlist that were told they could be added. There are issues with that regarding the control of the roster and when to add students.

Strahm asked if the computer program can be changed so that the first on the wait list can be added.

Eudey explained about overlapping courses. In many cases the system will not allow the students on the waitlist to be added if there is a schedule conflict.

McGhee said this would be allowed for college by college adherence. Can changes occur within a college? Stessman said that in talking with Enrollment Services the smallest group size they will work with is the college level. The default now is 5 days into the term except for CNS. The proposed policy forces the registrations to close for all but there can still be an option to keep registration open longer.

Marcell said that the COE has not adopted this as a college, but his department has opted in. You're saying now that they won't allow this at the department level. Marcell said that they are allowed to do it at the department level in his college.

Silverman supports this policy if it's by professor as he would not want to influence others in his dept. In his department students get key information in the first 1-2 hours of the class and by the third hour they miss key information that he cannot convey privately to them. He would like this to be at the choice of a professor rather than the way it is now.

Eudey noted that faculty can still add students later via permission numbers after the system closes, but this prevents students from being automatically added to the course.

12/AS/10/SEC/UEPC Resolution Class Registration Closure Policy will be a second reading item on the next Senate agenda.

## **8. Discussion Items**

### **a. Introduction to Shared Governance PowerPoint (M. Thompson)**

Jasek-Rysdahl indicated that we have invited Mark Thompson to make his presentation that was developed last year. Thompson asked for comments to be held until after the presentation is completed.

Thompson indicated there are 32 slides and he understands the concept of death by PowerPoint. The presentation should take around 20 minutes. He thanked the SEC for the invitation as it is a privilege to speak to the Academic Senate. The presentation was sent to Senators via ASnet email. If anyone wants a copy, please contact I. Pierce or M. Thompson.

Sarraille added that once or twice the President suggested some impropriety with CFA engaging in consultation with members of the Academic Senate, and it should be clear that this kind of activity is wholly appropriate per the following slide:

#### ***CFA Governance***

##### *Distinct & Overlapping Responsibilities*

*Administration must confer with CFA on matter "in scope" (Wages, hours of employment, and other terms and conditions of employment) and may confer with academic senates.*

*Academic Senates may communicate and request consultation with both Administration and CFA.*

Ovation.

Jasek-Rysdahl opened up for comments, questions, and statements. Jasek-Rysdahl noted that the rules offer 2 minutes as the requirement and we'll adjust to 3 minutes if needed. This applies to all meetings.

Regalado asked Thompson what are the consequences for providing an inadequate or dismissive response to recommendations from the Senate. Thompson noted that the occasional rejection of recommendations from the Academic Senate is an indication of a change that needs to be discussed and perhaps we need to change. Frequent rejections of faculty recommendations on important questions signify a failure of leadership. He's not sure what consequences there are beyond a vote of no confidence.

Sarraille said he thinks there are people who feel as he does - that we have tried a great many things, and combinations of things. Maybe it is time to take a fresh look at our positions and options. Maybe it is time to be creative.

Jasek-Rysdahl thanked Thompson. Thompson thanked the Senate for the invitation.

Jasek-Rysdahl noted that we have a lot of issues to deal with this year from the Chancellor's Office, Early Start, Deliverology, external forces of the budget, and the changing nature of the public understanding of education. We also have our own issues such as the constant turnover in personnel. It seems like more retirement notices are being sent and important people are leaving. There is also a lack of consultation and lack of respect for faculty governance. This is not going to be an easy year once again.

## **9. Open Forum**

McGhee would like to make a recommendation that before a class is made available online for registration purposes that it has a room assigned to it. McGhee said one of his classrooms was not assigned until a few weeks before classes were to start, and he was asked to change the time of his class after the students were already enrolled in the class. Another class in his department did change the time slot in order to find a room. He feels that before a class is made available on line there should be a class assigned to it. The schedules are available to our administration months before they go online. It's unfair to ask students to change their schedule because a room was not assigned. We need to avoid causing problems for students and not ask them to change their schedule because a room wasn't assigned correctly.

Strong asked McGhee to send an email with specifics and he'd look into it. McGhee said there were some classes on the schedule that didn't have rooms. Davis said it wasn't just them as she had two classes that were not given rooms. Their secretary went thru the student's schedules to see what time was available for them to meet. This was a workload issue for staff, but they were able to find a room to make it work.

Tuedio confirmed a sprinkling of these courses remain listed in the schedule throughout the summer. While they were listed like other classes, with a timeslot, the classroom was listed as "TBA." He indicated that without a room assignment these courses aren't guaranteed their time slot, and those that didn't land in a room were dropped from the timeslot listed in the schedule. We need to investigate what caused the decisions on room assignments to back up over the summer, as this affected a lot of students who were choosing courses for the timeslot listed in the schedule. It affected the teaching schedules of faculty, as well. There was a parallel problem regarding the practice of disenrolling students for not paying fees by a specific deadline, prior to the start of classes. It is not clear who was the source of this policy: was it the result of a campus-centered decision, or was the timing of these disenrollments required by a system mandate? If he understood Lisa Bernardo correctly, this decision was influenced largely by campus priorities. If so, what role did faculty play in this decision? We should revisit the criteria driving this decision. The disenrollments cost us at least two hundred students, without knowing if the problem was a student's inability to pay or the need for a different payment structure that might allow them to stay enrolled. Our students face a lot of economic challenges. Do we really need to disenroll these students when the truth of the matter is that we only need the last of their registration fees in time to pay our final year-end bills? How much were we losing in unpaid student fees? Can't we come up with a better policy than this?

Jasek-Rysdahl said that last spring was the first time we enforced the policy that students had to pay before the start of the semesters.

O'Brien wanted to acknowledge that there were many classes with the "TBA" for rooms. There was no classroom noted and it is important to look at this. He had a series of students showing up on the first day of class with printed schedules that were disenrolled because they couldn't pay. O'Brien managed to convince some faculty to accept these students, but this is a bad system that needs to be corrected.

Strahm reaffirmed all of these problems. This is problematic for similar reasons regarding the computer. Some students are able to enroll from a waitlist, some faculty have classes with several additional people

because they already enrolled, and some students got disenrolled because they're too poor to pay by 5pm on a Friday. Some of these students are graduating seniors, and we can't tell them that if they don't have the money by an arbitrary date you can come back another term and pay yet another set of fees and join the class. Some faculty end up letting these students into the class, and now there are more students than there are available books. As a person who went thru school without any money and depended on lots of financial aid that sometimes didn't arrive in a timely fashion, she would have been disenrolled herself.

Strong said that waitlists were turned off the Friday before classes started. If the class was still open the students could still register thru PeopleSoft the first week of classes. If they used waitlists they should populate in order.

Marcell said that the waitlists went down on the first day of class and he could no longer view the waitlist. Others indicated that theirs worked, but Marcell's did not.

Pahal said that in regard to students paying by a certain date; due dates are notified only a week before they're due and students are not notified with enough advance notice. Students need time to budget for payments. People don't check their email regularly, so it's important to get that notice out to students well in advance of the deadline. If we want them to pay on time, we need to bill them on time.

Nagel asked if this policy of disenrolling for late fee payment is designed as a way to lower enrollments, to cut people out of classes to lower enrollments. It seems too successful.

O'Brien asked a question of the ASI President, Inner Pahal. He's noticed that when he sends something to students that half of them don't receive it because they're on Gmail, Hotmail, etc. He makes the assumption that his emails are getting to the student's CSU Stan account. Maybe we need to rethink this, and can students decide where their email is sent?

Silverman said they can forward email from the Stan mail to other accounts. There is a manual available to them on how to do this.

McGhee noted that last week in MSR he saw a sign that says if you don't pay fees by January 10<sup>th</sup> you'll be dropped. That sign is still there. The fall information is not so visible. We need to update these signs so that students are aware of these dates.

Sankey said we need to give the students a warm and fuzzy feeling about us, and these things need to be fixed.

Pahal said that last spring he saw the signs and the posted date was not the same as the one that was online. The mixed dates were very confusing.

C. Davis said that the due dates are in the information packet you get when you open the schedule online. Because the students don't need to go thru the introductory pages when looking at the schedule, the information is no longer in a place where students see it. It should be made available on the page where you register.

Eudey described that Delta College changed their policy that you must pay within 10 days of scheduling your classes or you're dropped. There are 8 different places that say "*Remember This Date*" and it is repeated over and over again. There should be an easy way to do this here thru MYCSUSTAN to remind students of this. It should be completely visible so students don't have to do extra work hunting for this information.

Jasek-Rysdahl noted he is going to people who hadn't spoken first.

Sarraille said you can add an active component that prevents the user from proceeding until s/he checks a box indicating that s/he has read the information about fee deadlines.

Peterson is glad that we have a technologically aware and communications conscious group, but she wants to get back to Ann Strahm's comment that our mission is to serve the students in Central Valley and provide education as an opportunity to people that are not very well off and boost the economy. She does not think this is just an issue about not knowing the date bills are due. Sometimes the students are also facing delays in getting the money to pay these bills. Can we go back to find out from the data how often were people really not paying us. There is an impression that people are paying late but that most of the time we were getting paid. Now disenrolling people because they need support from other sources which is sometimes delayed is contrary to our mission which is to provide access to people. This is not a for-profit organization. We may be trying to fix a problem we didn't have.

Filling seconds what Peterson says. We have a lock on student's finances yet they can't get a transcript until their bill is paid. This is far from the case as we have students with lots of debt but they do pay us.

Burroughs asked how many students were disenrolled that were on Financial Aid. A student received a statement that indicated that he should have been on hold and was allowed to stay on, but then was disenrolled. She's wondering if we can find out how many of these Financial Aid dependent students were kicked out of the system in error.

Strong talked about this to Bernardo and we are not disenrolling students with Financial Aid if they are getting their aid late, but maybe they applied after and didn't tell us. Strong will follow up with Bernardo again.

Contreras knows many students that have been disenrolled. She's spoken to other CSU's and they have the same problem. We can look locally and outside for answers.

Poole said there is a workload issue involved with disenrolling since many are getting back in. It's a time investment for faculty to handout permission numbers and to look to see who has been disenrolled. Staff are getting phone calls about this. Last week her department was inundated by calls from students who were dropped. She's wondering if it's worth it in this budget time. Is the trade off worth the investment of time?

Strong will look into this with Giambelluca and will get back to the Senate. Jasek-Rysdahl will investigate why we have the policy, how big was the policy, how is it communicated, and the impact on students.

Strahm added student comments about getting information online. She pointed out that a significant portion of our student body is poor and perhaps it's just her students in sociology, but a significant portion fall below the digital divide. We're assuming they have access to email and online sources outside of the university but that is an inappropriate assumption. Many only have access to computers on campus. We need to remember these things that some of our student body is so poor that ASI is considering a food pantry. They may not have access to email to get the notification that they're behind in a payment.

Silverman thinks we should listen to the students. We should have a survey to get this information. Make the notifications earlier for planning. If it's too far in advance students can forget the information. We can send a series of emails on intervals to catch them all. The question should be asked of the students about how the information should appear.

McGhee asked if we have an emergency loan program for students to help with fees at the start of the term if there is a gap. Do we have a program like this that could cut down on some of this problem? This could be good use of Foundation funds rather than adding more work to the staff.

Andrews said from the Teacher Education perspective, cell phones are the way a lot are communicating these days. Emergency phone lines can go to cell phones. Maybe we can alert students via cell phones. He's used that kind of communication in public schools for other issues, and perhaps we can use technology differently to communicate with students.

Noble said there is an emergency loan program but it cannot be used to cover fees. Contreras indicated that it is for up to \$200 and you have to be enrolled.

Petrosky said given that our Foundation Board has attracted a lot of attention recently and there have been irregularities in faculty and student representation on the board; he wonders if there could be an open invitation to have faculty members on the board to visit the Senate. The people who were the Speaker and the ASI President used to be on the board, but that is not the case anymore. Jasek-Rysdahl said SEC has been talking about inviting them.

Strahm asked if the ASI President and Speaker used to be on the Foundation Board.

Pahal said in the last many years the ASI President has been on the Foundation Board, but not this year. Although, he can speak to the student who is an ASI senator representative on the board. She will report to the ASI, but if we need more information he can get it from her.

O'Brien noted that he was a faculty representative on the Foundation Board years ago. If Pahal as ASI President is not on it, then who is?

Contreras said that they have chosen the President of the College Republicans, Marie Brichetto and she is a senator. Stone asked if she was elected by the ASI. Pahal said she was appointed by the President and we found out after the fact.

Sankey asked if there are rules as to who should be on the Foundation Board. Jasek-Rysdahl said in the general faculty constitution it is not claimed that the speaker will serve. Pahal said that for students the Foundation Bylaws indicate that the University President appoints that position. ASI is trying to develop a policy statement. Jasek-Rysdahl says the President says this is true for the faculty representatives as well. Because they are separate from the institution it doesn't go thru COC and faculty governance doesn't apply. Filling said we should write the governor to mandate that the Foundation financial records become more open.

Petrosky thinks it's telling that thru 2008 the website for the Foundation Board used to list them as student and faculty representatives but now they're called "members." We no longer have representatives.

**10. Adjournment**  
3:45 PM