CALIFORNIA STATE UNIVERSITY, STANISLAUS

ACADEMIC SENATE MINUTES
April 29, 2003


PROXIES: Demetrulias (Dauwalder), Farrar (Oppenheim), Avilla (Rumayor)

ABSENT: Afonso, Bargetto-Andres, Harris, Mayer M., Piskoti, Potter

GUESTS: Boffman, Cruz, Hughes, Jensen, Kavasch, Klein, Macdonald, Porter, Renner, Santos, Stephens

Recording Secretary: Diana Bowman

9/AS/03/SEC--Consultation and Shared Decision Making on Enrollment Management, APPROVED

10/AS/03/Floor--Program Discontinuation: Bachelor of Arts in Vocational Education, APPROVED

11/AS/03/UEPC--First-Year Experience, FIRST READING

CSU Stanislaus Budget Structure, INFORMATION

Smoking Policy, INFORMATION

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Next Academic Senate Meeting:
Tuesday, May 13, 2003
2:30-4:30 p.m., JSRFDC Reference Room

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Minutes submitted by:
Steve Filling, Clerk

Speaker Thompson called the meeting to order at 2:35 p.m. The agenda was approved as submitted. The minutes of April 8, 2003 were approved as submitted.

ANNOUNCEMENTS

1. Shikana Porter was introduced as the new Director of Counseling.

2. President Hughes introduced Maria Santos, Senior Director of Employee Relations, from the Chancellor's Office. She will be assisting us on how to proceed with the EOIR position. President Hughes stated she is unsure whether we will seek an interim special assistant or just an internal replacement. She will ask Thompson or Aronson to serve with her as co-chair to identify interim prospects. She will also be asking for faculty, staff and student committee members. The process and timelines will be determined.
3. Provost Dauwalder has been released from the hospital and is doing well. He is grateful for all of the support he has received from the campus. The President expressed her thanks for all who have offered to help us get through the daily grind while we are very shorthanded.

4. In response to her April 4 memo to the SEC, the SEC requested five faculty (rather than four) serve on the JSRFDC Use Guidelines Committee. It will be chaired by the Faculty Center Director. The committee will include two staff, one from Facilities and the ASI President will appoint two students.

5. A committee to select the Interim Dean of ALS will be appointed. It will be composed of five ALS faculty, including at least two department chairs selected by the ALS Council, one academic dean, the vice provost, one staff and three alternatives will also be selected by the ALS College Council. The timeline may need to be adjusted. May 5-9 seek nominations, May 12-16 review by the Provost, May 21-25 interviews and May 29 selection by the President.

6. Thompson advised that on page 4 of the minutes, he neglected to mention the hard work of the FBAC. He would like to apologize to FBAC Chair Tynan for failing to mention FBAC in his remarks. His second apology is to Viji Sundar, our Outstanding Community Service Professor, for failing to congratulate her. The Senate recognized Sundar with a hearty round of applause.

7. Lindsay reported that the College of Business was given their official notification that they were accredited. Thompson noted that at the retreat of the Foundation Board, after hearing of the recent accreditation, members gave the College of Business faculty a standing ovation.

8. Weikart voiced concern that no Outstanding Researcher Award was given out this year due to receiving only one nominee whose file was not complete.

9. Thompson thanked the Provost for the refreshments.

10. Thompson welcomed guests Boffman, Cruz, Kavasch, Klein, Macdonald, Renner, and Stephens as well as ERFA proxy, former ERFA Senator Farrar.

QUESTIONS ABOUT REPORTS

None.

ACTION ITEMS

a. 9/AS/03/SEC--Consultation and Shared Decision Making on Enrollment Management

Thompson explained minor changes to the resolution. There being no discussion, the question was called and motion to close debate approved. Vote on resolution passed with one abstention. Resolution follows:

RESOLVED: That the Academic Senate California State University, Stanislaus urge the President and the Provost to ensure that direct consultation and shared decision making occur concerning approval or subsequent revision of any Enrollment Management Plan or policies for the University and be it further

RESOLVED: That the Academic Senate urge the President and the Provost to ensure consultation and
shared decision-making on the campus enrollment target and be it further

RESOLVED: That the Academic Senate request consultation on enrollment management plans, policies, and targets initiate with the Senate Executive Committee for referral to appropriate committees of the Academic Senate and/or the General Faculty.

**b. 10/AS/03/Floor-Weikart/Jaasma--Program Discontinuation: Bachelor of Arts in Vocational Education**

Demetrulias stated that the Dean of Education wanted it clarified that this was previously identified as a credential program and it is not. Further, the Dean of Education no longer supports it given the budget and other issues, so supports discontinuation. Zarling pointed out that we have not heard a single voice to keep this program. Aronson noted it is a credential path, but we do not have anyone in that credential path. Weikart further explained that there are very few students enrolled in this BA program and they will be allowed to continue. Neither the Dean of Education nor the Dean of ALS want this program housed in their College, thus the program has no home. These are just considerations suggesting we terminate the program.

Avilla questioned if the program could be put on hold rather than be discontinued. Sundar asked what the rationale is for the program to be put on hold because there does not seem to be a high demand. Further, we have an Applied Studies Program that students could take in place of this program. Avilla stated that the rationale is if there are students wanting to take this course, it should be available. Farrar gave a historical perspective of this program and stated that real demands in the past are not valid now. Demetrulias advised that there was an earlier discussion about this and, given the situation in Extended Education, they did not want the program either. Sacramento State offers a similar program, so students could seek it there. There just is not a high demand for this program. Further, the Applied Studies Program does not meet the Vocational Education Program requirements for this program, but interested students can go to a special major in order to meet those requirements. Sarraille queried which resources will be de-allocated as a result of program discontinuation. Demetrulias replied the Dean of Education now hires an evaluator for those students, so that will be discontinued. There may be others as well. Weikart noted on page 40, it shows $2,000 for consulting, $500 for staff time, $2,500 for faculty advising.

The question was called and motion to close debate approved. Vote on resolution passed. Resolution follows:

Resolved: The Academic Senate at CSU Stanislaus recommends program discontinuance for the BA Program in Vocational Education.

**FIRST READING ITEM**

**a. 11/AS/03/UEPC--First-Year Experience**

It was MS Stone/Jaasma:

Resolved: the first year experience program (see attached) shall be piloted to address common student needs.
RATIONALE: There is a student need for improvement of academic skills and familiarity with campus resources upon enrollment. This academically focused program aims to improve general student learning skills through linked general education course work with trained peer facilitators bridging the connection between students and faculty in these courses.

Stone and Jaasma yielded the floor. Thompson explained this is a first reading item and is open for discussion and advice to UEPC. He noted that although UEPC sent a resolution forward for support, FBAC did not support the program. Please review the attached memo from FBAC. Filling questioned when UEPC voted on this program, there was agreement changes had been made. He asked if the correct document is before the Senate. Boffman replied yes.

Tynan advised that FBAC looked at this program, and after much discussion, the committee still feels several points still need to be answered before the committee could support the program. Also given the various programs that are currently here to help with retention and remediation, there needs to be more coordination among those groups and it would be better to spend the money on that. Plus, given the budget situation, it would not be appropriate to start a new program. Sarraille noted he has spoken to various groups and he does not detect a lot of support for this program. It seems it boils down to more funding in the area of Student Services by $25,000. Given the times and the fact we have a fairly good graduation and retention rate--we are not behind but are ahead of many institutions--there is no real need for this program. If people in that area really feel the need for this program, they should do it with existing funds rather than a new funding proposal.

Boffman stated that this came from a lot of faculty that were discontented with the level of students ability, e.g. students writing skills, success in GE program classes, etc. In Fall 1999, a Presidential Task Force on First Year Experience was created and they made a number of recommendations. Since then, a team of faculty have attended workshops and hammered out what we need to support our freshmen students. The program is learning centered and focused on improving academic skills and competency. This is not a remediation program, but a means of enhancing student abilities. They will learn about campus resources and campus activities. Two models were created, since our students have different needs.

Klein responded to FBAC's suggestion of the need to coordinate with other programs noting Ron Noble is our connection with Summer Bridge and first year programs. Lee Renner is also involved with the Faculty Mentor Program as is Shane Phillips all of whom have been contacted.

Tynan pointed out that it is FBAC's understanding that there is no new money allocated for this program, so money would have to be reshuffled.

J. Mayer voiced support for the program, adding it is a shame there is a need to have such a program. He also questioned how the resolution is written. The word "common" in the resolved clause and the rationale, second sentence seems to be convoluted.

Peterson questioned how this would work regarding GE. If you don't pass one of the classes, what happens? Boffman stated the grades and units are independent for each class.

Morgan Foster noted that this has been listed as a priority in the strategic planning document, and a place where Student Services is trying hard to work with academics. Thompson advised when he saw the FYE in the short list of goals that went out to the campus for a response, was it always there or is it just in this
Klein explained the input from the campus was listed and then we did a rating and FYE came up high on the list. Thompson advised it is a double edge sword in that it is already in the strategic planning document, but is coming through the faculty governance structure. Aronson noted the way it is written in the strategic planning document is that it is in lower case, not capital letters. It also says access and improve so in the strategic planning document we are proposing to go forward and really look at this and related programs to improve them and move them forward.

Sarraille explained that this is something Senators need to go back to their departments and discuss, possibly take a straw vote and see if they buy into this. There is no reason to vote for this if faculty do not participate.

Weikart noted that it seems that this is a first semester thing not a first year thing. Also, there is a lack of specificity which creates a problem as the courses in the spreadsheet are low enrolled courses. Many programs have large classes which will not fit within this rubric. Boffman replied that large classes can match with three classes instead of one.

Stone voiced it would be great if we had a program that would increase reading and writing skills, but she did not see any place where these skills are assessed so that we can determine if they are improved. Shipley advised that there needs to be a third model for Liberal Studies majors. They should not have to do this since they are already doing something like this. Stone noted that a large percentage of our students are Liberal Studies majors so a lot would not have to participate in this program. Gackowski asked how cost effective this program is. This seems to not pertain to the majority of our students. Morgan Foster explained there is a national movement going on and we are not the first campus talking about this type of program. Boffman stated she will furnish a document that goes over statistical results.

Luo questioned if a needs assessment has been done? Sundar agreed with the need to assist and support our freshmen but questioned if this is the answer. We need to concentrate on what type of help they need.

Filling asked that a complete version of the various models be given to Senators to take back to their department. Avilla voiced support for the program noting students seem to like the idea. Paterson voiced support for the program. Since she has worked on the program she will be happy to answer any questions Senators may have. She sees it has a way to work collaboratively with other faculty.

Thompson asked if Senators have advice to UEPC, please send to Bowman or Stone.

Thompson noted a tremendous difference in discussions the Senate is having now compared to the beginning of the academic year. Issues are coming out and there have been good discussions.

INFORMATION ITEMS

a. CSU Stanislaus Budget Structure

Vice President Stephens reported that she emailed the document that will be presented today to all Senators. She then gave an overview of the CSU Budget Structure explaining how the campus receives funds, what our funding categories are, what factors affect the funding we receive and what are the key institutional planning processes and budgetary principles affecting our financial flexibility.
Filling reminded Senators that budget forums will be held Monday, May 5 from 11-3 in SDR. He encouraged all to attend.

b. Smoking Policy

Macdonald explained the latest changes in the proposed Smoking Policy. Further, she just received a call from Doctor's Medical Center Foundation and they are getting money from Prop 99 tobacco funds so should be able to give us money for smoking urns and signage. This document is presented to the Senate today so they have input into the document before it goes to the President.

Avilla asked that this item be moved to an Action Item. Filling explained that since this document could affect our working conditions, we would have to have a meet and confer with unions before it is presented as an action item. Thompson stated that this document is a recommendation from a Presidential committee given to the Senate as information. It will be forwarded to the President. If the Senate has concerns about the document, we can send a letter as a sense of the Senate to the President. Luo stated that on page 4, top of the paragraph, suggests making smoking huts. We should want to create a healthy environment on campus for all and as a health educator, he is opposed to creating smoking huts. Macdonald explained that it costs about $50,000 per hut, so it is unlikely we will have enough money to do this. Luo voiced it should not even be recommended.

This item will be kept on the agenda for the next meeting.

Meeting adjourned at 4:30 p.m.