

CALIFORNIA STATE UNIVERSITY, STANISLAUS**ACADEMIC SENATE MINUTES**

April 10, 2001

PRESENT: Akwabi-Ameyaw, Alvarez-Palma, Anderson, Byrd, Buell, Carroll, Christopher, Chu, Cruz, Curry, Dunbar, Floyd, Gackowski, Hilpert, Kimyai, Kohlhaas, Luo, MacDonald, Mayer J., Nagel, Oppenheim, Pandell, Peterson, Reneau, Riedmann, Russ, Souza, Thomas, Thompson, Yang, Zarling

PROXIES: Aly (Hernandez), Campbell (Johnson), Souza (Clark)

ABSENT: Burroughs, Cross, Farrar, Finley, Keymer, Mayer M., Nelson, Olivant

GUESTS: Blankinship, Demetrulias, Renner

5/AS/01/RSCAPC--Resolution to Update Policy on Research with Human Subjects, **APPROVED**

6/AS/01/FAC--Amendment to General Faculty Constitution (Article VI, Section 2.1 and 3.1), **FIRST READING**

Next Academic Senate Meeting:

Tuesday, May 1, 2001
2:30-4:30 p.m., South Dining Room

Minutes submitted by:

Christine Hamlow Souza, Clerk

Pandell called the Academic Senate meeting to order at 2:40 PM. The agenda was approved as presented. The minutes of March 27, 2001 were approved as written.

REPORTS AND ANNOUNCEMENTS**a. Speaker/SEC**

Speaker Pandell reported that he has received a proposal from Provost Curry for a new academic calendar. Pandell plans on appointing a task force to examine the proposal and make recommendations to the Academic Senate. The appointment will take place this semester with the reporting taking place during the 2001-2002 academic year.

Pandell announced that a committee has been formed to evaluate the discontinuance of the Bachelor of Vocational Education degree. Anyone wishing to give input is invited to do so.

b. University Educational Policies Committee (Thompson)

Thompson reported that the discontinuance of the Bachelor of Vocational Education was a request from the Dean of the School Education and the Education C&R Committee.

Thompson reported that UEPC is moving ahead with the resolution for the process and criteria for justification of units beyond 120 for graduation. This will not effect departments until their five-year program review.

c. Faculty Affairs Committee (Anderson)

Anderson reported that there is just over 150,000 dollars of PSSI/FMI money left over from previous award cycles. FAC is developing a Faculty Bonus Policy to award this money to faculty. FAC is requesting input from the faculty.

d. Faculty Budget Advisory Committee (Oppenheim)

No report

e. Graduate Council (Dunbar)

No report

f. Statewide Academic Senate (Hilpert/Thompson)

Thompson reported that SWAS meets on April 20, 2001.

g. Foundation Board (Dunbar)

Dunbar reported that the Foundation met on Saturday and their meeting was focused on fundraising. Fundraising has been more difficult this year because of UC Merced and the stock market. The Foundation Board is committed to raise funds for the different groups of the University.

Dunbar presented the following areas of current Foundation Board fundraising:

- Stockton 8th grade project
- Summer arts festival
- Develop funds to improve amphitheater (naming opportunities)
- Agricultural Studies
- Magnolia Mansion (Stockton Campus)-Redo the old mansion on the Stockton campus and turn it into an educational center
- MOOT court -Criminal Justice and other departments want this on campus

Oppenheim asked how much money DUR would raise this year. Dunbar responded that DUR is in a 5-year campaign and the goal is being focused on. Dunbar is unsure of the exact numbers.

h. Associated Students (Alvarez-Palma/Cross)

Alvarez-Palma announced that this is the first day of ASI elections. She requested that faculty announce the elections in their classes. Elections are open until 8PM tonight.

Alvarez-Palma announced that since the Athletics vote only had a 10% turnout there will be a revote on

April 25th and 26th.

ASI is offering a Hi Tea on April 26th in honor of staff and faculty.

This Friday is the deadline for the student leadership awards. Applications are available in ASI.

i. Other

Oppenheim announced that this week is Phi Kappa Phi week and there are many activities on campus this week. Blankenship and Young will be presenting the results of their focus groups on faculty excellence tomorrow. Phi Kappa Phi and the History Department will be having an event tomorrow evening about the history of the campus from 7-9 PM. There will be a trivia contest at noon in the Quad on Thursday.

Curry announced that the Faculty Recognition Dinner is on Thursday night.

Luo announced that the PE department is sponsoring a triathlon event April 20th.

ACTION ITEM

a. 5/AS/01/RSCAPC- Resolution to Update Policy on Research with Human Subjects

Campbell presented the revised resolution that incorporated the wording changes suggested at the last Senate meeting. The revised resolution is attached to the agenda. No discussion ensued. Russ called the question.

The resolution was passed unanimously. Resolution follows:

Resolved: The Policy on Human Subjects Research (Appendix L in Faculty Handbook) will be amended to read as follows:

1. BACKGROUND: California State University, Stanislaus supports human subjects research that meets the highest professional, academic, and ethical standards. The University encourages innovative and productive research.

2. POLICY STATEMENT: Review of human subjects research is both an ethical obligation of the University and a risk management activity of University officials. A California State University, Stanislaus, Institutional Review Board for the Protection of Human Subjects in Research (IRB) conducts this review. This review and approval requirement applies to all research and data collection, regardless of funding source, the individual conducting the research, the purpose of the research, or the uses of the data.

2.1. All human subjects research conducted on University property or involving University students, faculty, or staff must be reviewed and approved by an IRB before any data collection.

2.2. All human subjects research conducted by students, faculty, or staff (*i.e.*, undergraduate research, student thesis, faculty research, or administrative data collection) must be reviewed and approved by an IRB prior to any data collection.

3. IRB REVIEW and OVERSIGHT: An IRB will review *proposed* research and will monitor *approved* research in accordance with the policies and procedures for human subjects research review (see *Approving and Monitoring Human Subjects Research at CSU Stanislaus: A Guide for Institutional Review Boards for the Protection of Human Subjects in Research*).

4. COMPLIANCE: Complying with the requirements of this policy is a condition of employment and matriculation at CSU Stanislaus. Individuals who do not follow this policy are not acting in an official capacity either as an employee of the University or as a student enrolled at the University. Therefore, failure to comply with this policy may lead to the following consequences:

4.1. The researcher will be individually liable for pain and suffering, or other damages claimed by people who are directly or indirectly involved in a human subjects research project that has not been approved by an IRB.

4.2. Student research projects that involve human subjects (including theses) will not be accepted as fulfilling course or degree requirements.

5. RESPONSIBILITY: In close cooperation with the *Office of Academic Affairs*; the *Office of Graduate Studies*; the *Research, Scholarship, & Creative Activities Policy Committee*; the *IRB*; and the *Office of the Provost*, the *Office of Research & Sponsored Programs* has lead coordinating and management responsibility for research with human subjects.

Rationale: California State University, Stanislaus is committed to supporting the research, scholarship, and creative activities of the faculty and staff. The University is also committed to supporting the research, scholarship, and creative activities of students. Some research activities involve the use of human subjects in research. Such research includes experimentation, surveying, interviewing, and other methods of collecting information from or about individuals. The University has a professional and ethical obligation to assure that humans participating in human subject research are treated in a manner consistent with the highest possible legal, professional, and ethical standards.

The federal government, the California government, and professional societies concerned with the use of human subjects in research have established standards and regulations governing the use of human subjects in research. Failure to comply with these standards places the University, the faculty, and students at financial and legal risk. The University has an obligation to protect subjects in human research, and to protect faculty, staff, and students from personal and financial risks that may be incurred in the conduct of human subjects research.

Unfortunately, ethical, legal, procedural, and professional standards change from time to time and need to be adopted immediately to minimize risk to subjects, researchers, and the University. (References to these standards are found in the Belmont Report, the Nuremberg Code, the Code of Federal Regulations, advisories from the Department of Health and Human Services, and from *Public Responsibility in Medicine and Research* and the *Applied Research Ethics National Association*.)

This will be sent to President Hughes for action.

FIRST READING ITEM

a. 6/AS/01/FAC- Amendment to General Faculty Constitution

It was MS Anderson/Oppenheim:

RESOLVED: That the following changes be made in the Constitution of the General Faculty:

(The proposed additions to the current language are underlined.)

Article IV. Committees of the General Faculty

2.1 The FAC shall be composed of seven full-time voting faculty members, which may include librarians

and/or counselors, including a chair, and chair-elect. Elections for all members shall be conducted by the Committee on Committees according to the procedures in Article VI, Section 3.2.

3.1 The LAC shall be composed of five tenured voting faculty unit employees and may include librarians and/or counselors. All committee members shall be elected by tenured and probationary faculty unit employees, with at least one member coming from each college. Elections by the General Faculty shall be conducted by the Committee on Committees, according to the procedures in Article VI, Section 3.2.

RATIONALE: There is a need to clarify that membership on the Faculty Affairs (FAC) and Leaves and Awards Committees (LAC) may include librarians and counselors.

Anderson stated that this is a simple amendment to the General Faculty Constitution to include librarians and counselors on FAC and LAC because they are sometimes forgotten on these committees. Carroll asked if the Constitution is clear about other committees. Anderson stated that FAC might need to go back and look at the other committee structures. Zarling asked if it would be simpler just to remind the Committee on Committees to include librarians and counselors on the ballot. Anderson responded that this would be a clearer reminder for Committee on Committee.

Oppenheim stated that Carroll raised a good question and should this be done for other committees. Maybe FAC might put a preamble before the description of the committees in the Constitution regarding membership on committees instead of adding the list to every committee.

Christopher asked if counselors and librarians were separate from the representative from each College. Anderson replied yes.

No further discussion conducted.

Meeting adjourned at 3:03 PM