UNIVERSITY FACILITIES PLANNING ADVISORY COMMITTEE (UFPAC)
April 30, 2010, 2:00pm to 4:00pm, MSR 130c

Committee Members in Attendance:
Tammy Worthington Staff Representative, Financial Aid
Tom Carter Faculty, Computer Science
Larry Giventer Faculty, Politics and Public Administration
Diana Heredia President Associated Students Inc.
Ted Wendt Associate Vice President, Faculty Affairs

Committee Members Absent:
Russell Giambelluca Chair, VP, Business and Finance

Staff to the Committee in Attendance:
Robert Gallegos AVP, Capital Planning & Facilities Management
Julia Reynoso Director, Facilities Planning & Finance
Melody Maffei Director, Facilities Design, Construction & Maintenance
Geng Liu Mechanical Engineer/Energy Manager

I. Announcements:
a. Last Meeting Notes:
   i. M/S/UA the meeting notes from January 22, 2010
   ii. Robert Gallegos noted that the Project Planning Process (draft) which was requested at the May 9, 2009 UFPAC meeting was e-mailed out with the previous meeting notes, but he had not received any comments back. Facilities will be emailing the draft to committee members again for their review and comments with the notes from this meeting.

II. Minor Capital Outlay Project Proposals

Julia Reynoso distributed an updated list of the Minor Capital Outlay Projects to review. Julia met with the Deans that had projects on the list before the meeting and verified that their projects should remain on the list. The priority is based on the needs of the departments on the list. Dr. Giventer moved for approval on priority order of projects, Dr Carter seconded, committee unanimously approved.

III. Five-Year Capital Improvement Program (2011/12 – 2015/16)

Julia Reynoso shared the Capital Outlay Program Priority List (2010/11) to show where Stanislaus is on the priority list compared to other CSU’s. The Science I Renovation (Seismic) Project is number six on the list. Julia also distributed two other documents showing the Five-Year Capital Improvement Program Projects and their funding for 2011/12 through 2015/16. The University Union project fee referendum did not pass and has been pushed back to 2013/14.

IV. Major / Minor Capital Outlay Projects

Robert Gallegos and Melody Maffei reviewed several projects that the campus is currently working on.

   a. Science I Seismic Retrofit/Renovation–The final working drawings should be ready by the first week of June so that the project will be ready for bid if the funds are approved.

   b. Bizzini Hall C206/C208 Renovation (43/1 seats) – The wall between classrooms 206 and 208 is being removed and improvements will be made to create a 43 person classroom. Facilities will be using some of the furnishings already in
the classrooms and will order more only if they do not have enough seating.

c. **Library I Restroom Renovation** – ADA upgrades were performed during April in the men’s restroom in the north hallway. One time ADA funds were used from the Chancellor’s Office. Upgrades to the women’s restroom were made last year.

d. **Parking Lot 2 Reconstruction/Vehicle Access Point on Christoffersen Parkway** – The civil engineer is looking at different options for the parking lot utilizing energy conservation measures. Robert Gallegos noted that this project is being funded with Parking Construction Funds.

e. **Swimming Pool Repairs/Fencing** – The fence around the swimming pool is being replaced (this is 75% complete). The concrete beam around the edge of the pool will also be repaired. Facilities is currently getting estimates for this part of the project.

f. **Art Building Reroof Replacement** – Bids were opened this week for the reroof of the Art Building, but due to a need for clarification on the bid response forms, it will be rebid next week. The art building will be getting a higher level of insulation on the roof to reduce energy costs, with work beginning this summer.

g. **Residence Life Village Phase II Repairs** – There was a water infiltration problem on the exterior walkways in RLV II that will be repaired over the summer.

h. **Cafeteria Sewer Line Replacement** – A large section of the sewer line that is under the cafeteria/kitchen area will be replaced in July.

V. **Energy Conservation**

Geng Liu reviewed several energy conservation projects that the campus is currently working on.

a. **Air Handler Unit Replacement Phase II/Art & Cafeteria** – The project is in the design phase and will be finished by June 30, 2010.

b. **Summer 2010 Energy Conservation (78 Degrees / Shutdown Science I)** – The campus will implement a similar program as last year and keep summer building temperatures at 78 degrees and also shut down use of Science I in an effort to reduce energy costs. These same measures saved $95,000 during the current year. The e-mail notice to the campus informing them of the temperature adjustment for this summer was sent out on April 28th.

c. **De-lamping of MSR** – 500 florescent tubes were removed from in MSR, savings are projected to be $5,000 per year. Additional areas on campus are being considered for similar de-lamping.

d. **Photovoltaic Phase III Project** – The project is in the RFQ stage. The cost of solar panels is going down so the campus may get a better payback on the project. There are Photovoltaic Projects in Phase II listed on the State Funded Capital Outlay Program Priority List that Julia went over previously.

e. **Field House Photovoltaic Project** – This is a small-scale project on the roof of the Field House that will be done as a trial for the use of solar panels on campus. The project is in the contracting and paperwork phase for 200 square feet of panels. Robert Gallegos noted that this project is being funded by project savings on the EMS Minor capital project. Geng roughly estimated that it could potentially save $1,000 per year.

f. **Central Plant Boiler Retrofit (SJVAPCD/Compliance)** – To comply with the San Joaquin Valley Air Pollution Control District requirements, the campus will need to reduce from 30 to 9 ppm by June 30, 2011. To do this, Facilities will replace the burners on two boilers; the boilers are still in good operating condition.
VI. Other Discussions

a. Larry Giventer requested that Facilities address the seating in C102. He has noticed that the seating is becoming worn and more uncomfortable for students. Robert Gallegos also noted that the Main Stage Theatre is also due to have the seating updated/replaced.

b. It was brought up that there needs to be more power outlets in classrooms to allow students to use their laptops during class. Some areas that could use more power outlets that were mentioned are classrooms in DBH, Bizzini Hall, and in the Library.

c. Ted Wendt and Larry Giventer will no longer be on the UFPAC Committee and will need to be replaced next academic year. The committee on Committees will be contacted to provide a replacement for Larry.

VII. Next Meeting/Adjournment

The next meeting will be scheduled in the fall semester. The meeting was adjourned at 3:30 p.m.

Notes submitted by: Mallory Carpenter

Notes approved by: Robert Gallegos

Date: May 26, 2010