



California State University, Stanislaus
 Enrollment Services
 One University Circle
 Turlock, CA 95382
 (209) 667-3264

Application for Graduation

Instructions: (1) Please use a ballpoint pen. (2) Read all the instructions on the reverse side before completing.
 (3) Print two copies and submit both to Enrollment Services.

1. University ID #:

2. Name: (Please PRINT) _____ Date: _____

3. **PRINT** your name exactly as you wish it to appear on your diploma. (Please use caps and spaces where applicable)

FIRST	MIDDLE	LAST	

4. MAILING Address: _____ Telephone #: () _____

Street # & Name	City	State	Zip
<u>DIPLOMA</u> Mailing Address: (a) Check this box if the <u>same as # 4</u> : <input type="checkbox"/>		(b) If different, complete this line:	
Street # & Name	City	State	Zip

NOTE: Please notify Enrollment Services if your diploma mailing address changes AFTER you have submitted this form.

5. Term and year in which fulfillment of all graduation requirements is anticipated: Fall 20____ Spring 20____ Summer Term 20____
6. Degree, Major, and Concentration (if any):
 Degree _____ Major _____ Concentration(s) _____
7. Minor: (if no minor is to be completed, state "NONE") _____
8. Have you applied for this degree before? If yes, for what term/year _____
9. Chronologically list all colleges and universities including CSU, Stanislaus at which you have ever registered for resident, summer session, evening, extension, or correspondence courses, and institutions from which you withdrew. **Also list other colleges at which you are enrolled or plan to enroll prior to your anticipated date of graduation from CSU, Stanislaus.**

College or University	Month and year entered or will enter	Month and year left or will leave

10. Do you desire to continue enrollment at CSU, Stanislaus for postbaccalaureate coursework after you complete degree requirements?
 Yes No

If "Yes", you should immediately obtain an Application for Admission from the Graduate School at MSR-160.

I certify that the information submitted in this application is complete and correct and that I have not registered at or attended any institutions other than those listed on this application.

Applicant's Signature		Date			
CASHIER'S Use Only		RECORDS Use Only		EVALUATIONS Use Only	
Date Fee Paid	Receipt No.	DATA / GRAP	Term Applied	Approval Form Sent	Graduation Date
Received By		Term Activate	Plan / Sub-Plan	Approval Form Due	Approval Form Received

APPLICATION FOR GRADUATION INSTRUCTIONS

1. Applicants for graduation are required to carefully complete the reverse side of this form, pay the **\$35 graduation fee** (\$20 graduation fee, \$15 diploma fee) and obtain validation on this form at the Cashier's window **before** submitting it to Enrollment Services, Room MSR-120.

Bachelor's Degree Applicants:

A candidate for a bachelor's degree should submit an Application for Graduation to Enrollment Services, Room MSR-120, when two semesters remain to complete requirements for the degree and when 90 units have been completed so that a graduation evaluation of credit can be provided prior to registration for the student's final term.

Doctoral/Master's Degree Applicants:

A candidate for a doctoral/master's degree should submit an Application for Graduation to Enrollment Services, Room MSR-120, in the first two weeks of a term or, the first week of a summer session in which the work is to be completed.

A student who applies for graduation, but does not meet all degree requirements for the term requested, will be required to reapply for graduation for the term in which all requirements will be satisfied and pay a reapplication fee of \$10. If already registered as a graduate for any future term after the term in which the student has applied for graduation, the student must drop courses and reapply to graduation to another term.

2. Enrollment Services cannot guarantee complete graduation processing for students who file an Application for Graduation after the deadline date to apply for graduation, as listed in the Academic Calendar of the University Catalog and Schedule of Classes.
3. **Also, once a graduation evaluation is completed, a student who requests a change from the major, minor, or concentration will be required to reapply for graduation and pay a \$10 reapplication fee.**
4. Graduation evaluations can be performed only for the degree major indicated at the time of admission, or on the most recent official Declaration of Degree Objective form, on file in Enrollment Services. Forms for officially changing a major are available in the forms rack located near the Enrollment Services entrance doors.

NOTE: Students seeking credentials should consult the Credentials Office secretary for information about applying for a credential.