



CALIFORNIA STATE UNIVERSITY, STANISLAUS
 CAREER SERVICES, ADVISING RESOURCE CENTER
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Position Type Internship Part-Time Full-Time Summer

Position Title Instructional Design Specialist (MCE 652-CSU)

Company Name Save Mart Supermarkets

Application Period 60 days **Start Date** Immediately **No. of Openings** 1

Days/Hours Mon-Fri - Full Time **Wage/Salary** TBD **Location** Modesto, CA

Job Description

The Instructional Design Specialist is responsible for researching, creating, editing, revising and maintaining learning and communications materials for employee and management development. This position provides materials for both learners (e.g. instructional manuals, quick references, and other job-aids) as well as trainers (e.g. trainer’s guides, PowerPoint presentations). Some article composition for newsletters. Works with outside vendors on print orders. The position will assist in production of learning solutions in a variety of formats including print, graphics, and video to support coursework and programs. We offer competitive pay and an excellent benefits package - to include medical, dental, vision, prescription, dependent coverage, 401(k)/Retirement, and more! Save Mart Supermarkets is an Equal Opportunity Employer

Qualifications

Education Requirement: Two-year college degree (or equivalent knowledge gained through formal education, specialized training or additional job experience).

Knowledge of: Store operations, video production and editing, research process, materials design and development.

Skills and Abilities: Advanced computer skills (Office 2007 Word, PowerPoint, and Publisher 2003), and strong organizational and project management skills. Excellent communication, customer service and problem solving skills, professional level writing and layout skills. Must have the ability to learn and work quickly, plus proven capability of attention to detail while working on multiple work assignments.

Work Experience: Two years related experience.

Other: This position will include walking, standing and some lifting. Occasional travel required.

How to Apply

To apply for this position, please email your resume in Microsoft Word format to: apply@savemart.com. Please reference posting number (MCE 652-CSU – Instruct Design Spec) in the subject line of your email. Pre-employment drug screen required.

Contact Person _____

Mailing Address _____

City _____ **State** _____ **Zip** _____

Telephone _____ **FAX** _____

Email apply@savemart.com **Website** www.savemart.com

Interview facilities, job listing, or other services are not made available to employers who unlawfully discriminate in the selection of employees on the basis of race, color, sex, sexual orientation, religion, national origin, ancestry, marital status, pregnancy, age, disability, veteran status, or any other basis prohibited by applicable law.