

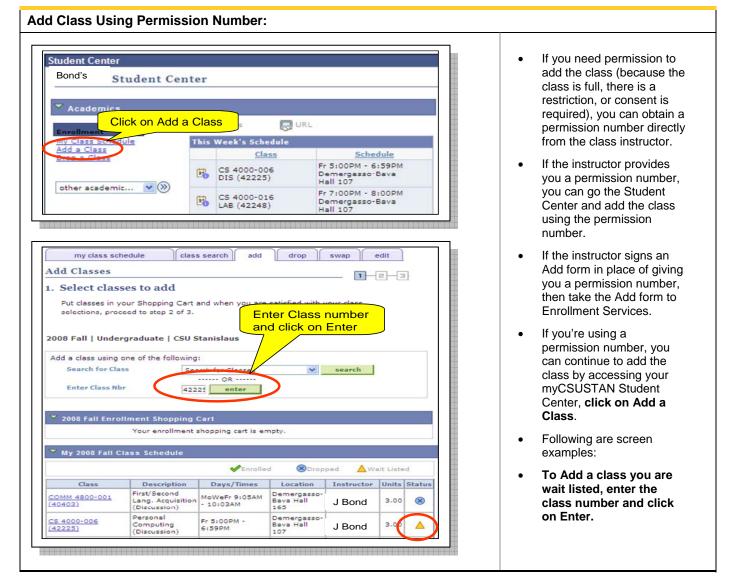


Add Class Using Permission Number

This guide outlines the process for students to <u>add class using permission number</u> through myCSUSTAN Student Center self service for Fall 2008.

- Permission numbers are an electronic authorization given to students to add a <u>closed or restricted</u> class and can be used instead of Add Forms.
- Students can use the permission number to add the desired class using the myCSUSTAN Student Center.
- Permission numbers can be obtained from the class instructor. If the instructor does not wish to use permission numbers, student must complete an Add Form and obtain the instructor's signature then bring the form to Enrollment Services.

NOTE: If a class has space available, with no waitlist, students may add the class through the last day of the open add period (which is the 10th day of classes for Fall/Spring), and may add through census date with an Add Form and signature from the instructor. Permission numbers are only scheduled to work through the 10th day of instruction--this is because of a late fee that is assessed after that date.







Add Classes . Make selection as relevant for the class. Click on Next to go to the next step. . Select classes to add - Related Class Sections . Select classes to add - Related Class Sections . Select classes	dd Class Using Permission Number:	
 Make selection as relevant for the class. Click on Next to go to the next step. Make selection if relevant for class being added by mergesses. Use that is the class. Click on Next to go to the next step. Make selecting the radio was that is the class. Click on Next to go to the next step. Make selection if relevant for class being added by mergesses. The relevant for the class. Click on Next to go to the next step. Make selecting the radio was that is the class. Click on Next to go to the next step. Make selection if relevant for class being attractor rest is the class. If you don't step is the class of the next step. Make selection if relevant for class being attractor rest is the class. If you don't you'll receive a message about "permission number that was given to you for this particular class. If you don't, you'll receive a message about "permission number that was given to you for this particular class. If you don't, you'll receive a message about "permission number that was given to you for this particular class. If you don't, you'll receive a message about "permission number that was given to you for this particular class. If you don't, you'll receive a message about "permission number that was given to you for this particular class. If you don't, you'll receive a message about "permission number that was given to you for this particular class. If you don't, you'll receive a message about "permission number that was given to you for this particular class. If you don't, you'll receive a message about "permission number that was given to you for this particular class. If you don't, you'll receive a message about "permission number that was given to you for this particular class. If you don't, you'll receive a message about "permission number that was given to you for this particular class. If you don't, you'll receive a message about "permission number that was given to you for this particular class. If you don't yo		
 Select classes to add - Related Class Sections Select classes to add - Enrollment Preferences Select classes to add to the select class to add to add		 Make selection as relevant
Add Classes 1. Sclect classes to add - Enrollment Preferences Control Computing Definition of addicks of the status of th		
Add Classes 1. Select classes to add - Enrollment Preferences Var All Sectors Var All Sectors States Preferences Var All Sectors States Preferences Variation of Sectors States Preferences Variation of Sectors Variation of Sectors States Preferences Variation of Sectors Variation of Sectors States Preferences Variation of Sectors States Preferences Variation of Sectors Variation of Sectors Variation of Sectors Variation of Sectors Sector Of Sectors Variation of Sectors Variation of Sectors Variation of Variation of Sectors Variation of Variation of Variation of Sectors Variation of Variationo Of Variation of Variationo Of Variationo Of		to go to the next step.
Add Classes 1. Select classes to add - Enrollment Preferences 200 Føll Undergradute CU Banilaus CS 4000 - Personal Computing Cases Preferences Enrollment Preferences CS 4000 - Personal Computing Cases Preferences Enrollment Preferences Enrollment Preferences Season Regular Academic Season Career Undergradute Enrollment Designation UD GE Area: F1 latural Science/Nath Science/N	CS 4 Make selection if relevant for class being added by selecting the radio button and clicking Selection Next. Class Class being added by selecting the radio button and clicking Selection Schedule Location Instructor Status	
Add Classes 1. Sclect classes to add - Enrollment Preferences Correct		
Add Classes 1. Select classes to add - Enrollment Preferences D00 Fair Undergraduate CSU Stanialaus CS 4000 - Personal Computing Enter the permission number and click on Next Cs 4000 - Personal Computing Permission number and click on Next Cs 4000 - Descussion Caser Vista Solone Caser Vista Solone Observate Caser UD GE Areas: 15 Intural Science/Math Observation Concel Previou Descrive Vista Solone Observation Caser UD GE Areas: 16 Intural Science/Math UD GE Areas: 17 Intural Science/Math Enter the permission number has expired or is invalid".	View All Sections First 1 of 1 Last	
 1. Select classes to add - Enrollment Preferences 1. Select classes to add - Enrollment Preferences 2008 Fall Undergraduate CSU Stanislaus CS 4000 - Personal Computing Enter the permission number and click on Next Class Preferences CS 4000-010 Laboratory Closed Grading Letter Grade Undergraduate Grading Letter Grade Undergraduate Session Regular Academic Session Cherer Vudergraduate Coded to Frashmen and Science/Math Closed to Frashmen and Science/Math UD GE Area: F1 Natural Science/Math UD GE Area: F1 Natural Science/Math Science/Math Science/Math Science/Math Science/Math Dand Y4/2008 - 	CANCEL PREVIOUS NEXT	
 1. Select classes to add - Enrollment Preferences 1. Select classes to add - Enrollment Preferences 2008 Fall Undergraduate CSU Stanislaus CS 4000 - Personal Computing Enter the permission number and click on Next Class Preferences CS 4000-010 Laboratory Closed Grading Letter Grade Undergraduate Grading Letter Grade Undergraduate Session Regular Academic Session Cherer Vudergraduate Coded to Frashmen and Science/Math Closed to Frashmen and Science/Math UD GE Area: F1 Natural Science/Math UD GE Area: F1 Natural Science/Math Science/Math Science/Math Science/Math Science/Math Dand Y4/2008 - 		
 1. Select classes to add - Enrollment Preferences 1. Select classes to add - Enrollment Preferences 2008 Fall Undergraduate CSU Stanislaus CS 4000 - Personal Computing Enter the permission number and click on Next Class Preferences CS 4000-010 Laboratory Closed Grading Letter Grade Undergraduate Grading Letter Grade Undergraduate Session Regular Academic Session Cherer Vudergraduate Coded to Frashmen and Science/Math Closed to Frashmen and Science/Math UD GE Area: F1 Natural Science/Math UD GE Area: F1 Natural Science/Math Science/Math Science/Math Science/Math Science/Math Dand Y4/2008 - 		
 1. Select classes to add - Enrollment Preferences 1. Select classes to add - Enrollment Preferences 2008 Fall Undergraduate CSU Stanislaus CS 4000 - Personal Computing Enter the permission number and click on Next Class Preferences CS 4000-010 Laboratory Closed Grading Letter Grade Undergraduate Grading Letter Grade Undergraduate Session Regular Academic Session Cherer Vudergraduate Coded to Frashmen and Science/Math Closed to Frashmen and Science/Math UD GE Area: F1 Natural Science/Math UD GE Area: F1 Natural Science/Math Science/Math Science/Math Science/Math Science/Math Dand Y4/2008 - 		
1. Select classes to add - Enrollment Preferences 2006 Fall Undergraduate CSU Stanislaus CS 4000 - Personal Computing Class Preferences CS 4000-000 Discussion □ closed Cs 4000-015 Laboratory □ closed Cass of Regular Academic Session Crading Letter Grade Career Undergraduate Enrollment Regular Academic Session Creating Letter Grade Case of to Frashmen and schended da UD GE Area: F1 Natural Science/Math ⊥ VD GE Area: F1 Natural Science/Math Location <u>Testructor Start/End Date</u> 12/9/2008 - Section Component <u>Pays & Times Location Testructor Start/End Date</u> 6:399M J Bond <u>9/4/2008 -</u>	Add Classes	
2008 Fall Undergraduate CSU Stanislaux Enter the permission number and click on Next Class Preferences Image: CS 4000-000 Discussion Closed CS 4000-015 Laboratory Closed Permission Nr. 191877 Grading Letter Grade Imits 3.00 Regular Academic Session Regular Academic Session Career Undergraduate Enrollment Requirements UD GE Area: F1 Natural Science/Math I VD GE Area: F1 Natural Science/Math UD GE Area: F1 Natural Science/Math I Science/Math Upper Division Natural Science/Math Science/Math Demergeasor Science/Math Demergeasor OS Discussion Permergeasor Science/Math Demergeasor OS Discussion Permergeasor Science/Math Bond 9/4/2008 - 112/9/2008 - 11		Enter the normination
CS 4000 - Personal Computing Class Preferences Cs 4000-006 Cs 4000-016 Laboratory Closed Session Regular Academic Session Career Undergraduate Enrollment Requirements • Closed to Freshmen and Science/Math • UD GE Area: F1 Natural Science/Math I • Science/Math • UD GE Area: F1 Natural Science/Math I • Science/Math • UD GE Area: F1 Natural Science/Math I • Science/Math	2008 Fall Undergraduate CSU Stanislaus	
Class Preferences CS 4000-000 Discussion Closed Cs 4000-016 Laboratory Closed Session Regular Academic Session Carcer Undergraduate Enrollment Requirements • Closed to Freshmen and Science/Math UD GE Area: F1 Natural Science/Math UD GE Area: F1 Natural Science/Math • UD GE Area: F1 Natural Science/Math CANCEL Previou Next • Deper Division Itatural Science/Math Science/Math Dond 9/4/2008 - • Ob G Discussion Fr StoOPM - Daves & Times Location Instructor Start/End Date • Ob G Discussion Fr StoOPM - Dave & Times Location 100 9/4/2008 - • Ob G Discussion Fr StoOPM - Dave gasso- J Bond 9/4/2008 -		
CS 4000-006 Discussion Closed Permission hr 91877 CS 4000-016 Laboratory Closed Image: Closed <t< th=""><th></th><th></th></t<>		
CS 4000-016 Laboratory Closed Session Regular Academic Session Career Undergraduate Enrollment Requirements • Closed to Freshmen and sophomore Students. No Extended Ed. • UD GE Area: F1 Natural Science/Math • Upper Division Natural Science/Math • Section Component Days & Times Location Instructor Start/End Date 005 Discussion Fr 5100PM - Demergasso- Bave Hall 107 • J Bond 9/4/2008 -		
Session Regular Academic Session Career Undergraduate Enrollment Requirements • Closed to Freshmen and science/Math • UD GE Area: F1 Natural Science/Math I • UD GE Area: F1 Natural Science/Math • Upper Division Natural Science/Math • Upper Division Natural Science/Math	C5 4000-006 Discussion Closed	
Session Regular Academic Session Career Undergraduate Enrollment Requirements • Closed to Freshmen and Sophomore Students. No Extended Ed. • UD GE Area: F1 Natural Science/Math T • UD GE Area: F1 Natural Science/Math • UD GE Area: F1 Natural Science/Math • UD GE Area: F1 Natural Science/Math • Upper Division Natural Science/Math • CANCEL PREVIOUS • Extended Ed. • Upper Division Natural Science/Math • Upper Division Natural Science/Math • Demergasso- Sisspin • Section Cancel • Dob Discussion • F7 5:00PM - Sisspin Demergasso- J Bond • Dist Instructor • Start/End Date 005 J Bond • Dist Instructor		
Enrollment Requirements • Closed to Freshmen and Sophomore Students. No Extended Ed. • UD GE Area: F1 Natural Science/Math • UD GE Area: F1 Natural Science/Math • UD GE Area: F1 Natural Science/Math	Session Regular Academic Session	
 Closed to Freshmen and Sophomore Students. No Extended Ed. UD GE Area: F1 Natural Science/Math Upper Division Natural Science/Math CANCEL PREVIOUS NEXT Section Component Days & Times Location Instructor Start/End Date 006 Discussion 6:59PM - Demergasso- 15:9PM - Demergasso- J Bond 9/4/2008 - 12/9/2008 		a message about "permission
Extende Ed. • UD GE Area: F1 Natural Science/Math • Upper Division Natural Science/Math Science	Closed to Freshmen and	
Science/Math • Upper Division Natural Science/Math Science/Math CANCEL PREVIOUS NEXT Section Component Days & Times Location Instructor Start/End Date 006 Discussion Fr 5:100PM - Demergasso- 5:59PM Bava Hall 107 J Bond 9/4/2008 0:50 J Bond 9/4/2008 -	Extended Ed.	invalid".
Section Component Days & Times Location Instructor Start/End Date 006 Discussion Fr 5:00PM - 6:559PM Demergasso- Bava Hall 107 J Bond 9/4/2008 - 12/9/2008 016 Laboratory Fr 7:00PM - Demergasso- Demergasso- J Bond 9/4/2008 -	Science/Math	
Section Component Days & Times Location Instructor Start/End Date 006 Discussion Fr 5:00PM - 6:55PM Demergasso- Bava Hall 107 J Bond 9/4/2008 - 12/9/2008 016 Leberstern Fr 7:00PM - Demergasso- J Bond 9/4/2008 -	Science/Math	
Section Component Days & Times Location Instructor Start/End Date 006 Discussion Fr 5:00PM - 6:55PM Demergasso- Bava Hall 107 J Bond 9/4/2008 - 12/9/2008 016 Leberstern Fr 7:00PM - Demergasso- J Bond 9/4/2008 -		
O06 Discussion Fr 5:00PM - 6:59PM Demergasso- Bava Hall 107 J Bond 9/4/2008 - 12/9/2008 016 Laboration Fr 7:00PM - Demergasso- Demergasso- J Bond 9/4/2008 -		
6:59PM Bava Hall 107 12/9/2008	006 Discussion Fr 5:00PM - Demergasso- J Bond 9/4/2008 -	
Bava Hall 107 12/9/2008	6:59PM Bava Hall 107 12/9/2008	
	Bava Hall 107 12/9/2008	





Add C 1. Sele	ny class schedu lasses ect classes classes in your ctions, proceed	to add Shopping Cart an to step 2 of 3 been added to	earch add d when you are sa	tisfied with you	t. Add mo	-3			As shown here, a small box highlighted in green color will confirm the add, click on PROCEED TO STEP 2 OF 3.
Add a c Sea	enrollment. all Under gen class using one arch for Class ter Class Nbr	of the following:	h for Classes OR enter		search				
2008	Fall Enrollmo	ent Shopping Ca	Open		Await	List			
Delete	Class	Description	Days/Times	Location	Instructor		itatus		
Ũ	<u>CS 4000-006</u> (42225)	Personal Computing (Discussion)	Fr 5:00PM - 6:59PM	Demergasso Bava Hall 107	J Bond	3.00			
	CS 4000-016 (42248)	Personal Computing (Laboratory)	Fr 7:00PM - 8:00PM	Demergasso Bava Hall 107	J Bond		-		
			View All C	lasses in Cart	First 1-	2 of 2 📑	List		
				PRO	CEED TO ST	EP 2 OF	3		

Add Class Using Permission Number:

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel. 2008 Fall Undergraduate CSU Stanislaus	. Confirm c	lasses			_ l	2	3	
	exit without ac	lding these classes,	, click Cancel.			ait List	:	
Class Description Days/Times Location Instructor Units Status	Class	Description	Days/Times	Location	Instructor	Units	Status	
CS 4000-006 (42225) Personal Fr 5:00PM - Demergasso- Bava Hall 107 J Bond 3.00		Computing			J Bond	3.00		
CS 4000-016 Personal Computing (42248) Fr 7:00PM - Demergasso- 8:00PM Bava Hall 107		Computing			J Bond			





Add Classes 3. View results View the following	status report for enrollment confirmations and errors:	As shown here, a green check mark will appear i the Status column confirming enrollment.
2008 Fall Undergrad	uate CSU Stanislaus ✓ Success: enrolled	
Class	Message	
CS 4000	Message: You are required to take this requirement designation for this class. The requirement designation option has been set to yes.	
	MY CLASS SCHEDULE	

Add Classes			1-2-3		
selections, proc	our Shopping Cart eed to step 2 of 3.	-	e satisfied with your class	sche you a	u check your class dule, you'll see that are no longer on the listed status, but
2008 Fall Under	rgraduate CSU S	stanislaus		enro	
Add a class using	one of the following	:			
Search for Cla	ss Sea	orch for Classes	search		
Enter Class Nb	r	enter			
 2008 Fall Enro My 2008 Fall C 	Ilment Shopping Your enrollment lass Schedule		mpty.		
		√ Enr	Once completed, you will no		
	Description	Days/Time	longer see the Waitlisted		
Class	First/Second	MoWeFr 9:05	Enrolled icon.		
Class <u>COMM 4800-001</u> (40403)	Lang. Acquisition (Discussion)	- 10:03AM			