**How to.....**

**Initial Sign In/Reset Password & Log into myCSUSTAN**

1. First time log in, click on link Password & Sign In.

2. For Initial Sign In & Password reset, enter your university email, University ID, & last 4 digits of your SSN. If you don't know your University email, click on link provided to assist you lookup that.

3. Set your password. Please make note of your new User ID as this will be used to log into myCSUSTAN.

4. By using the myCSUSTAN login page, you will bypass and not see this screen, but if you do, here is how you login.

---

**User ID**
- first part of your university e-mail up to the @ symbol

**Password**
- password you assigned

**Help**
- available via links

**Key Dates and Deadlines**
- will be displayed!

**Enter your User ID. This is the beginning of your university email address up to the @ sign**

**Password is your university email password**

**Enter your User ID. This is the beginning of your university email address up to the @ sign**

**Go Back**

**Access to other systems & key resources!**
1. Click on Add Class.

2. Enter class number or search for class.

3. Enter subject & course #, OR use Additional Search to search by instructor, days, etc.

4. Once you find the class, click on Select Class & add to shopping cart.

5. Add additional classes if desired (see steps 2, 3, & 4), once done, click on Proceed to Step 2 of 3.

6. Click on Finish Enrolling.

http://my.csustan.edu