



**California State University, Stanislaus
University Budget Advisory Committee**

April 12, 2013

11:00 am – 12:30 pm

MSR 130 C

NOTES

Present: E. Costa, D. Da Rosa, R. Giambelluca, N. Jacklin, S. Jackson, K. Jasek-Rysdahl, R. Kamali, C. Lonn-Nichols, J. Reynoso, M. Salameh, J. Strong, S. Wooley

Absent: S. Davis, B. Temple

Guests: M. Legg, J. Mayer, D. Shimek

Recording Secretary: K. McField

1. Opening Remarks (if any)

VP Giambelluca opened the meeting by distributing a handout and attachments: Chancellor's Office Coded Memo B 2013-01 (2013/14 Governor's Budget Allocations). He welcomed visitors to the UBAC meeting (Dr. John Mayer, Mr. Dennis Shimek, and Ms. Michelle Legg).

2. Approval of Agenda

Ms. Salameh moved to approve the agenda, and Ms. Reynoso seconded the motion. Agenda approved.

3. Approval of Notes

Provost Strong recommended postponing approval of the 3-22-13 notes to the next meeting so committee members have more time to review them. VP Giambelluca agreed. Approval of 3-22-13 UBAC notes postponed to the 4-19-13 meeting.

4. Discussion and Focus Items

- a. **Current Budget Status and Chancellor's Allocation Memo (handout)**
- b. **Plan for Budget Process - Apr through June**

VP Giambelluca briefly discussed the handout and explained that this is the tool we use to plan the next year's budget. If nothing changes between now and June, this will be the

basis upon which we estimate our base budget and campus allocations for 2013-2014. We usually receive this communication from the Chancellor's Office in February, but this year it was not sent until April 9th. This item will be on the next UBAC agenda so committee members have time to read and review it.

c. UBAC Processes – Apr through June

VP Giambelluca stated that this is the starting line for UBAC's work. At this point, we now have a sense of the Chancellor's Office forecast for our July 1st budget. Interim President Sheley will send a formal call to the divisions, asking for their perspectives on the budget and priorities. The VPs have been preparing and discussing their list of needs and priorities, and Business and Finance has been determining buckets of available funding. At the next UBAC meeting, the committee will discuss this Chancellor's Office memo and Ms. Legg will discuss available resources.

VP Giambelluca said that the VPs are discussing priorities from a cross-divisional perspective, and there will be some wrangling and wrestling in determining the university's top priorities. VP Giambelluca suggested that UBAC should discuss these priorities and make recommendations based on the greatest good for the campus. Dr. Wooley asked if the VPs will bring their lists to UBAC and then explain their rationale, and VP Giambelluca said it is likely. We should also keep the May 5th "Governor's May Revise" date in mind, as it is possible the system's budgetary situation may change. The governor made it clear to the system that the notion of restoration is a non-starter, and "we are where we are." The system must define its "new" future, not just fill in holes from previous cuts.

Dr. Jasek-Rysdahl requested the VPs come to UBAC to discuss priorities before we receive final budget information from the state. Based on the interim president's discussion with UBAC on February 8th, priorities should be considered independently from the budget. Ms. Lonn-Nichols, Dr. Wooley and Dr. Costa agreed. Ms. Jackson added that she would like to have a discussion with the VPs, not just listen to a presentation. Mr. Jacklin asked if the VPs would be ready to present soon, and VP Giambelluca replied that he thinks they will be ready within the next week or two.

Dr. Jasek-Rysdahl motioned to hold UBAC on a weekly basis during the next month, and he would like UBAC to invite the VPs to attend a meeting within the next few weeks to discuss their priorities. Ms. Lonn-Nichols seconded the motion. Dr. Wooley added that we could discuss priorities now and get our "ducks in a row" before we receive final budget information. If so, we will be ready to make recommendations once the campus receives budget information. Ms. Lonn-Nichols said that this is a unique opportunity since previous years' committee work focused on reduction scenarios. This year, we can have an earnest conversation about the university's growth and development. The other

committee members expressed support for these suggestions. VP Giambelluca agreed and said that his office will schedule meetings on a weekly basis through mid-May.

Dr. Jasek-Rysdahl asked if UBAC will hold open forums for the campus community, particularly before the end of the academic year. Provost Strong agreed that the committee should hold at least one forum, although he recommended structure so the forum will be as informative and productive as possible. Dr. Wooley suggested we hold an open forum during the last two weeks before the end of the semester since this will allow UBAC time to meet with the VPs and consider the Governor's May Revise. Ms. Lonn-Nichols suggested UBAC provide a brief summary of its work at the open forum.

Dr. Jasek-Rysdahl said that he would like to have all five VPs attend UBAC at the same time so we may discuss priorities cross-divisionally. Dr. Costa suggested that Interim President Sheley could begin the UBAC open forum by discussing the May Revise and where we go from here. VP Giambelluca charged the committee to think about the open forum and our preferred meeting structure in order to provide the most effective forum. Provost Strong agreed, and he supported the idea of the president opening the forum (if he would like to do that).

5. Other Business

Dr. Wooley asked VP Giambelluca when the Vice Presidents will discuss priorities with UBAC. The committee agreed that it would be best to have the VPs visit sooner rather than later. VP Giambelluca will schedule the VPs within the next week or two (depending on their schedules).

6. Adjourn

Dr. Costa moved to adjourn the meeting, and Ms. Jackson seconded the motion. Meeting adjourned at 11:42 a.m.