

California State University, Stanislaus

**University Educational Policies Committee
February 25, 1999**

Present: M. Aronson, R. Asher, J. Borba, D. Demetrulias, J. Elliott, C. Floyd,
R. Floyd, A. Petrosky, K. Potts, and R. Weikart

Guests: D. Blankenship, C. Morgan, S. Oppenheim, M. Thompson, and J. Tuedio

Excused: B. Redford

I. *Call to Order.* R. Asher called the meeting to order at 1:06 p.m.

II. *Approval of Agenda.* The agenda was approved as distributed.

III. *Approval of Minutes.* The minutes of February 4, 1999 were approved with the following revision to the second sentence in the fourth paragraph of item V.A.: "He suggests that a campus discussion take place regarding traditional on-site instruction offered by other state universities in our 6-county service region."

IV. *Old Business*

A. *Student Retention at CSU Stanislaus.* Deferred.

B. *Master Academic Plan.* Deferred.

V. *New Business*

A. *Off-Campus/Distance Learning Subcommittee.* Deferred.

B. *Response to Program Reviews.* Deferred.

C. *Syllabi for 4000 Level Courses.* Deferred.

D. *Student/Faculty Ratios.* Deferred.

E. *CODEC—Weekend Use.* An administrative policy and procedures draft document titled Weekend Use of Instructional Television (ITFS and CODEC) was originally written in August 1998 and approved by the Provost's Deans Council in November. It was then forwarded to the Off-Campus/Distance Learning subcommittee. Since that committee has not met, it is now before the UEPC.

The original design of the policy was to identify clear communication about scheduling the ITFS and CODEC rooms. Questions regarding weekend use: What costs are associated with keeping CODEC up on weekends? Who will pay for ITFS on weekends? Are we able to hire personnel to work the system on weekends?

University Extended Education has offered to contribute \$36,000 that is needed to equalize the ITFS and CODEC rooms, contingent on UEE having first priority for use of the rooms on the weekends for a specified time period.

The committee will discuss further at the next meeting.

- F. ***Title III Grant Application.*** D. Blankenship, M. Thompson, and J. Tuedio described a planned Title III grant application submission to the Department of Education. The funding for this grant provides up to \$1.75 million over a five-year period. A group of individuals on campus is currently working on the concepts, goals, and objectives of the grant proposal to strengthen students' academic writing by (a) providing faculty with professional development released time; (b) designing and implementing changes in the curriculum to strengthen students' academic writing, (c) designing and implementing programs to use honors and graduate-level students to serve as assistants to the faculty, (d) developing student support programs to help students cope with the increased stresses of a writing intensive university, and (e) anything else that can be done to improve students' writing and make the program and services as effective as possible.

Title III funding is extremely competitive. The university has had two prior submissions, and we have learned from the feedback we received from the agency. The current submission must be focused and connected to a comprehensive plan, which will emphasize the development of writing skills.

It was moved by C. Floyd, seconded by M. Aronson, and voted unanimously that UEPC support the preparation and submission of the Title III grant with its focus on development rather than on remediation at the institutional level; also, that we support the additional focus on the lower division and upper division courses and training faculty and students.

- G. ***Endowed Chair in Agricultural Studies.*** For many years the university has been seeking ways to be responsive to our region in the area of agricultural studies. A group of agricultural leaders in the community was formed to provide counsel and support to the university. They proposed endowing a chair and raising funds to support this position. The draft document before UEPC is a Rolland Starn Endowed Chair in Agricultural Studies. It describes the naming of the endowed chair, the university's mission and strategic planning goals, and responsibilities and qualifications of the endowed chair. Following campus review, the proposal will be forwarded to Development and University Relations for funding.

A University Faculty Agricultural Studies group has been meeting since last spring, studying how agricultural studies might be reflected in our curricular offerings. This group reviewed the document and supported the creation of the endowed chair.

UEPC raised concerns regarding the nature of the appointment and the best length of the appointment for program quality and vitality.

R. Asher will share UEPC's comments with the Senate Executive Committee.

- H. Stockton Students in ITV Courses.** S. Oppenheim shared with the committee reported incidences of Stockton students being required to attend class in Turlock rather than at the Stockton instructional television site. As a result, he prepared a draft resolution concerning Stockton students in ITV courses. The UEPC discussed the draft resolution and decided that the key question to be addressed is, "Should students in remote sites be expected to attend classes in Turlock for examinations, presentation, or other assignments?" The committee will discuss this further at the next meeting.
- I. Taping ITV Classes for MCRC Students.** S. Oppenheim reported a request from a Stockton student that ITV classes be taped so Stockton students who miss a class can view the tape. Questions asked as a result of the discussion were: (1) Is taping all classes an appropriate procedure? (2) If an agreement is made that we tape classes, who would be responsible for taping—tape at Turlock and send to Stockton, or tape in Stockton? (Students would have access more quickly if taped in Stockton, but taping in Stockton would require the purchase of two VCRs and hiring a monitor.) (3) If we tape for Stockton students, should we tape at other remote sites? (4) How would a technical problem with transmitting be handled? (5) What about taping at remote sites versus on-site taping?

The committee will continue discussion at the next meeting.

- VI. Subcommittee Reports.** Minutes of the January 21, 1999 Graduate Council were received.
- VII. Announcements/Reports.** None.
- VIII. Other.**
- IX. Adjournment.** The meeting adjourned at 3:35 p.m.

Respectfully Submitted,

Jeanne Elliott
Recording Secretary

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