

CALIFORNIA STATE UNIVERSITY, STANISLAUS
Turlock, California

University Educational Policies Committee
January 14, 1999

Present: M. Aronson, R. Asher, J. Borba, D. Demetrulias, J. Elliott, C. Floyd, R. Floyd,
A. Petrosky, K. Potts, and R. Weikart
Guests: C. Bratten, G. Novak, and J. Tuedio
Excused: B. Redford

- I. Call to Order. R. Asher called the meeting to order at 12:37 p.m.
- II. Approval of Agenda. The agenda was approved as distributed.
- III. Approval of Minutes. The minutes of December 3, 1998 were approved as distributed.
- IV. Old Business

- A. *Assessment Plan.* G. Novak has been appointed the campus coordinator (one-quarter time) for the assessment of students. He distributed an outline which listed items he would like to address during the next year, to include: the formation of a Committee for the Assessment of Instructional Goals which would address the WASC report; the formation of a committee of UEPC which would put the assessment of student learning into action and serve as an advisory committee to him; the implementation of the University assessment plan; and the development of a culture of assessment on campus. He suggested that UEPC's role might be to review the ways assessment is included in five-year program reviews, new/revised course proposals, and in new/revised program proposals. Following discussion G. Novak requested that UEPC form a committee with whom he could work and consult.

Following discussion the committee agreed that an ad hoc committee of UEPC be formed with representatives from UEPC—M. Aronson and J. Borba (from the School of Education); a representative from the School of Business; a representative from the College of Arts, Letters, and Sciences; and other individuals whom G. Novak recommends. The UEPC also recommends that a charge be written for the committee that includes revising the current draft assessment document. G. Novak is requested to recommend to UEPC: members of the ad hoc committee, its charge, and a timeline for its completion before recommended appointments are submitted by UEPC to the Committee on Committees.

- B. *Student Retention at CSU Stanislaus.* The committee agreed to identify specific questions addressing the concerns raised in the Summary of the Noel-Levitz Satisfaction Survey before inviting administrators from various units on campus to a UEPC meeting for an open discussion (reference UEPC minutes dated 9/24/98).

- C. *Program Review: Cognitive Studies.* Deferred.
- D. *Master Academic Plan.* Deferred.
- E. *Research Policy Committee.* Deferred (being reviewed by the Academic Senate).
- F. *Cornerstones Implementation Plan.* Deferred (campus response has been forwarded to the Chancellor's Office).

V. New Business

- A. *Final Exam Hours.* The committee received a correspondence from S. Oppenheim recommending an increase in time between final exams. Currently, students have 25 minutes between exams. Following discussion with C. Bratten, the committee recommended that final exams begin at 8:30 a.m. with 45 minutes between final exams, allowing an increase of time between classes and the last exam to be completed by 4:00 p.m. to avoid conflict with exams scheduled from 4:00-7:00 p.m.

C. Bratten requested guidance from UEPC regarding final exams during Winter Term. Following discussion the committee recommended that M/W/F classes schedule finals on M, W or F; T/R classes schedule finals on T or R; T/W/R classes schedule finals on the second day of exams; and those classes that fall on a "Tuesday meets on a Monday schedule" have a minimum of one day between the last day of class and the final exam.
- B. *Recommendations in the General Education Subcommittee 1997/98 Annual Report.* Deferred.
- C. *Recommendations in the Academic Program Review Subcommittee 1997/98 Annual Report.* Deferred.
- D. *Recommendations in the University Writing Committee 1997/98 Annual Report.* Deferred.
- E. *Student Professional Ethics Statements.* The UEPC was asked to review a draft document with statements eventually to be included in the CSU Stanislaus catalog and graduate studies brochures. This draft document will be reviewed during the next scheduled meeting. The intellectual property rights document will be provided to the committee.
- F. *Response to Program Reviews.* Deferred.
- G. *Syllabi for 4000 Level Courses.* Deferred.
- H. *Program Revision: BA and BS in Mathematics, and the Mathematics Subject Matter Preparation Program.* The committee reviewed the program revision for the BA and BS in Mathematics and the Mathematics Subject Matter Preparation Program. Discussion centered on the subject matter preparation program. Members shared

questions and concerns about the difficulty of the program in order to obtain a mathematics credential. D. Nemzer will be invited to attend the next meeting.

- I. *Policy on Foreign Interests.* All campuses within the UC and CSU systems have been requested by the California State legislature to provide a policy statement regarding gifts offered from foreign special interests. The committee discussed the draft policy and recommended that a statement about academic integrity be added. The policy will be revised and then forwarded to the President.
- VI. *Subcommittee Reports.* Minutes were received from the General Education subcommittee for meetings convened on October 20 and November 10, 1998. Minutes from the December 10, 1998 Graduate Council meeting and Faculty Budget Advisory Committee minutes for November 2 and 16, 1998 were also received.
- VII. *Announcements/Reports.*

R. Asher reported on the status of the following items:

1. General Education. A General Education workshop was held on December 3 and four models for general education were presented to a large audience of faculty. A draft document titled General Education Competencies is available on the web in addition to a survey form with questions regarding the GE competencies draft document. R. Asher encouraged members to respond to the survey and to bring comments to our next meeting. The General Education subcommittee is also encouraged to respond to the survey. A summary page of the proposed models for general education will be distributed prior to the next meeting.
2. Cornerstones. Provost Curry sent to the Chancellor's Office a campus response regarding the implementation portion of the Cornerstones document.
3. Research Committee. At the Academic Senate meeting in December there was a second reading of FAC's motion, slightly revised, replaced with an alternative motion that was amended. R. Asher shared the changes that were made during the meeting. The alternative motion stands as a second reading at the Academic Senate meeting scheduled January 26.
4. Bachelor of Music Degree. The proposal for a Bachelor of Music degree was approved by the Academic Senate on December 8, 1998 and has been forwarded to the Chancellor's Office.
5. Globalization Task Force. The Globalization Task Force has been meeting. A copy of the report that was sent to the Chancellor in December and the minutes of the November 15, 1998 and January 6, 1999 meetings were distributed to the committee prior to this meeting. The Task Force is currently surveying the faculty to determine its current collective efforts regarding globalization.

6. MAP Report. The MAP committee completed a report at the end of December. The report is being finalized and will then be sent to the Senate for discussion at the January 26 meeting.
7. SNAPS. R. Asher met with D. Keymer after the December 3 UEPC meeting. She was informed that a small ad hoc committee was being formed to formulate the 10 campus questions for the SNAPS survey. G. Novak and H. Stanislaus are on the committee. R. Floyd from UEPC will also serve.

VIII. *Other – Information Items*

1. Dual Admissions: CSU Stanislaus has entered into a dual admissions agreement with community colleges in the region. Students coming from high school who fulfill CSU admission criteria can be admitted simultaneously to the University and a community college. Student Services is working out details of advising and transfers, etc.
2. Applied Studies Program: This program is a major BA degree at CSU Stanislaus that allows students who have had technical preparation at a community college to transfer coursework here. We are in the process of recruiting students in agricultural studies.
3. CSU Fresno is a partner with CSU Stanislaus in Stockton at the MCRC. Fresno has requested to deliver a Bachelor in Communications Disorders program through CODEC distance learning to the Turlock and Stockton campuses. Campus consultation has taken place at the department and dean's level, with no objections. Normally, consultation with faculty governance would have occurred at the time of Fresno's initial proposal and any concerns resolved early. Unfortunately, the UEPC subcommittee on off-campus programs has not met to provide guidance on this matter or others related to regional initiatives, so consultation is being brought to UEPC.

The following concerns were raised by UEPC during discussion: Has Special Education been consulted? How will library support be provided to these students? Will they be using our library and/or computer laboratories? Will Fresno expect to use student services such as counseling or the health center? What is the timeline for the agreement? Will courses only in the major be offered? Will lower or upper division general education courses be included? Might there be a loss of FTES to Stanislaus if current students decide to enroll in Fresno's program? How will costs be covered? How do we address the issue of competitiveness within our own service region?

UEPC also discussed what procedure for consultation would be used for any proposal to offer singular or collaborative programs on the Turlock/Stockton campus. How does UEPC's role relate to the approval decisions at the department, school/college, and dean's level?

Because the approval to offer this program is precedent setting, UEPC wishes to have all questions addressed prior to offering its support of this request. The committee will continue discussion during its next scheduled meeting.

- IX. *Adjournment.* Because many items on the agenda still need to be addressed, the committee unanimously agreed to schedule another meeting during Winter term. This meeting will be held on Thursday, February 4, 12:30-3:30 p.m., in PSB 118.

UEPC will meet on the following Thursdays, 1:00-3:00 p.m. in room PSB 118 during Spring 1999: February 25, March 11 and 25, April 1 and 22, and May 6.

The meeting adjourned at 4:40 p.m.

Respectfully Submitted,

Jeanne Elliott
Recording Secretary

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