

California State University, Stanislaus
University Educational Policies Committee
Meeting Minutes
September 24, 2009

Present: R. Albert, R. Asher, M. Bender, E. Broadwater, R. Esau (recording), S. Filling, A. Garza, F. Lin, I. Littlewood, M. Martin, P. Petratos, C. Stessman

Excused: D. Demetrulias, R. Floyd

- I. **Call to Order.** I. Littlewood called the meeting to order at 1:13 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of September 17, 2009, were approved as distributed.
- IV. **Announcements/Reports.** M. Martin reported the Research, Scholarship, and Creative Activity Policies Committee met on September 18, 2009. The committee's work currently includes analyzing data from the RSCA Survey which was conducted during 2008/09. It was suggested to institutionalize the survey as it would be good to conduct the survey every year. There are no RSCA grants to be given out during 2009/10 due to budget constraints.
- V. **Old Business**
 - A. **Academic Calendar.** Discussion continued regarding the draft Academic Calendar Report. The FTES figures for Winter Term need to be confirmed and clarified, breaking out the marginal cost of instruction. Based on discussions, additional narrative will be added to the report. The University Educational Policies Committee approved a resolution, *without dissent*, that California State University, Stanislaus retain its current 4-1-4 Academic Calendar. I. Littlewood will email a revised draft to the UEPC members requesting that any suggestions or edits be forwarded to him immediately. Following a final edit of format, a hard copy of the report will be hand delivered with a signature page to the Senate Executive Committee, the President, the Interim Provost, the Vice President for Student Affairs, and the Vice President for Business and Finance
 - B. **Online Courses.** The Technology and Learning Subcommittee prepared a Policy for Technology Mediated Courses and Programs for the UEPC's consideration. It was suggested to invite C. De Vries, B. Eudey, B. Duggan, and C. Whitman for a time certain at the next scheduled UEPC meeting to present the policy. S. Filling will send a request to CSU Senate Chairs for information related to campus policies for online/hybrid/technology mediated courses and programs. Discussion will continue at the next scheduled UEPC meeting.
 - C. **Suggestions from Self-Study Inquiry Circles for Campus Consideration.** The UEPC was asked to consider the suggestion from Inquiry Circle One to "develop a student engagement project in which students evaluate engagement and explain the meaningfulness of the baccalaureate and graduate experience." As part of a case study,

programs undergoing Academic Program Review in 2008/09 were invited to add an "engagement" criterion under the section on "Commitment to Student Learning" in which programs describe departmental efforts/accomplishments to promote student engagement in learning. At the conclusion of the process, departments will express their views for adding student engagement as a permanent criterion. Further discussion is deferred until feedback regarding the "engagement" criterion is received from the departments undergoing the 2008/09 Academic Program Review cycle.

- D. Consultation on Course or Program Proposals and Modifications.** The UEPC has been charged by the Senate Executive Committee to review the current process for consultation for new or modified course or program proposals. The UEPC members reviewed the current course proposal form, the course proposal form instructions, and the section of the *Constitution of the General Faculty* concerning the roles and responsibilities of the college curriculum committees. Article VI. Section 2.2.j. of the Constitution of the General Faculty states, "The curriculum committee of each college shall inform the committees of the other colleges of matters which may impact their respective curricula through the distribution of their minutes." Following discussion, it was moved by M. Martin, seconded by A. Garza, and voted unanimously to confirm the current process for consultation for new or modified course or program proposals. Each UEPC representative was asked to attend their respective college curriculum committees to reiterate the expectations of distributing their minutes in order to inform the other college committees of matters which may impact their curricula.
 - E. General Education Academic Program Review.** Deferred.
 - F. Exception to General Education Upper-Division Rule.** Deferred.
 - G. General Education Subcommittee 2008/09 Annual Report.** Deferred.
 - H. University Writing Committee 2008/09 Annual Report.** Deferred.
 - I. Priority Registration Proposal.** Deferred.
- VI. New Business.**
- A. Technology and Learning Subcommittee 2008/09 Annual Report.** Deferred.
 - B. Program Revision: Bachelor of Science in Nursing – Pre-Licensure Track.** Deferred.
 - C. New Degree Program Proposal: Bachelor of Science in Health Science with a Concentration in Community Health Education and Advocacy.** Deferred.
 - D. 5-year Centers and Institutes Report: Behavior Intervention Services.** Deferred.
 - E. 5-year Centers and Institutes Report: Center for Direct Instruction.** Deferred.

VII. Other (information only). The next UEPC meeting is scheduled for Thursday, October 8, 2009, from 1:00-3:00 p.m., in MSR 200.

VIII. Adjournment. The meeting adjourned at 2:45 p.m.

Respectfully submitted,

Randi Esau
Recording Secretary

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