

California State University, Stanislaus
University Educational Policies Committee
Meeting Minutes
September 10, 2009

Present: R. Albert, R. Asher, M. Bender, E. Broadwater, S. Clapper (recording), D. Demetrulias,
R. Floyd, A. Garza, F. Lin, I. Littlewood, M. Martin, P. Petratos, C. Stessman
Excused: S. Filling

- I. **Call to Order.** I. Littlewood called the meeting to order at 1:13 p.m.
- II. **Approval of Agenda.** The agenda was approved with the addition of two agenda items and a change to the order of the agenda. Two new agenda items to be discussed first: 1. Open vs. Closed Meeting and 2. Evaluation of Performance as Chair of the UEPC. Item VI. B. Election of RSCAPC Representative from UEPC to be discussed as the third item and item V. A. Academic Calendar to be discussed for the remainder of the meeting.
- III. **Approval of Minutes.** The minutes of May 7, 2009, were approved as distributed.
- IV. **Announcements/Reports.** The UEPC members introduced themselves, noting that S. Clapper is filling in as recording secretary in R. Esau's absence. Two visitors introduced themselves: Renee Giannini and Lynette Richmond.
- V. **Old Business**
 - A. **Academic Calendar.** Discussion continued regarding the framing of the Academic Calendar Report. The members were asked to bring forward their suggestions of items to be included in the report. The items include: Proper tone of the report to reflect that the data received did not include actual costs for staff or faculty if winter term were eliminated; loss of revenue from students not taking winter term; cost increases in spring and fall terms for students; enrollments; financial aid; conversion costs not included in the other committee's report; specific programs not replaceable by the option of an intercession; software and efficiency issues; reduction of specific courses; classroom space; retention/graduation rates; loss of revenue by departments that offer specialized programs during winter term; student course load; remedial classes taught during winter term.

I. Littlewood suggested the committee break into small work groups to continue the exploration of the effects of doing away with Winter Term. The three working groups include:

 1. Survey Results – R. Albert, I. Littlewood, C. Stessman
 2. Other Impacts – R. Asher, E. Broadwater, R. Floyd, A. Garza, F. Lin
 3. Conversion Costs – M. Bender, M. Martin, P. Petratos

Discussion will continue at the next scheduled UEPC meeting.
 - B. **Online Courses.** Deferred.
 - C. **Suggestions from Self-Study Inquiry Circles for Campus Consideration.** Deferred.

- D. **Consultation on Course or Program Proposals and Modifications.** Deferred.
 - E. **General Education Academic Program Review.** Deferred.
 - F. **Exception to General Education Upper-Division Rule.** Deferred.
 - G. **General Education Subcommittee 2008/09 Annual Report.** Deferred.
 - H. **University Writing Committee 2008/09 Annual Report.** Deferred.
 - I. **Priority Registration Proposal.** Deferred.
- VI. **New Business.**
- A. **Technology and Learning Subcommittee 2008/09 Annual Report.** Deferred.
- RETURN TO OPEN SESSION**
- B. **Election of RSCAPC Representative from UEPC to serve during 2009/10.** I. Littlewood asked if any of the members were interested in serving on the Research, Scholarship, and Creative Activity Policy Committee. F. Lin expressed her experience when she served and what types of work the committee would be doing – when she served, campus policies were updated such as the Research Misconduct Policy. R. Floyd stated that she expected the RSCAPC to be discussing where/how research will continue to fit into faculty’s schedules based on the budget and effect on teaching loads. M. Martin nominated herself to serve on the RSCAPC as the UEPC member. The vote was seconded and the nomination approved.
 - C. **Program Revision: Bachelor of Science in Nursing – Pre-Licensure Track.** Deferred.
 - D. **New Degree Program Proposal: Bachelor of Science in Health Science with a Concentration in Community Health Education and Advocacy.** Deferred.
 - E. **Discussion of Open vs. Closed Meeting.** I. Littlewood brought to the committee’s attention the email he received a half hour prior to the UEPC meeting from R. Giannini that included references and links to the Bagley-Keene Open Amendment Act for state agencies. I. Littlewood relayed that the two visitors would be electing to stay for the entire meeting based on their interpretation of the Act. I. Littlewood read from the email and asked the members for their input. R. Floyd requested that as a faculty elected committee, while visitors in most cases cannot be kept out, that out of respect for the confidentiality of committee work, the visitors would excuse themselves at the appropriate time. The visitors stated that as they understood the Act, they would not be leaving the meeting. S. Clapper read exact language describing “bodies covered under the Act.” The UEPC members did not believe that the faculty committee fell into a category as one of those bodies. R. Giannini stated that the CSU Board of Trustees falls under the Act and that because they do, any committee in the CSU does. I. Littlewood asked the UEPC members to vote on whether to move ahead with an open or closed meeting, and the committee voted to ask the visitors to leave for confidentiality reasons at the appropriate time. I. Littlewood asked the visitors to leave; they refused; I.

Littlewood called the next agenda item to be discussed – evaluation of his performance as Chair – and asked the visitors to leave for the closed session item. Visitors left. R. Floyd agreed to follow-up with Lauren Gee (Campus Compliance Officer) as to whether the Bagley-Keene Open Amendment Act is intended to cover faculty governance committee meetings.

CLOSED SESSION

F. Evaluation of Performance as Chair of the University Educational Policies Committee.

In light of the recent discussion at the State of the University Address concerning the overlap between faculty union leadership and faculty governance, I. Littlewood opened the floor for discussion on his service as Chair of UEPC. A motion was made by M. Martin, seconded by M. Bender, and voted unanimously to approve of the job that I. Littlewood is doing and affirm him as Chair of the University Educational Policies Committee for 2009/10.

VII. Other (information only). The next UEPC meeting is scheduled for Thursday, September 17, 2009, from 1:00-3:00 p.m., in N 124.

VIII. Adjournment. The meeting adjourned at 2:56 p.m.

Respectfully submitted,

Susan Clapper
Recording Secretary

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