

California State University, Stanislaus
University Educational Policies Committee
Meeting Minutes
November 12, 2009

Present: R. Albert, R. Asher, M. Bender, D. Demetrulias, R. Esau (recording), R. Floyd, A. Garza, F. Lin, I. Littlewood, M. Martin, P. Petratos, C. Stessman

Excused: E. Broadwater, S. Filling

- I. **Call to Order.** I. Littlewood called the meeting to order at 1:08 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of October 22, 2009, were approved as distributed.
- IV. **Announcements/Reports.** I. Littlewood reported that the General Education Academic Program Review draft was introduced at the Academic Senate as an information item. The UEPC is requesting input by the end of November regarding the draft. It was also reported that the Academic Senate approved resolution 21/AS/09/FAC-FBAC-GC-SEC-UEPC, which calls for a vote of the General Faculty on the issue of confidence or no confidence in President Shirvani.
- V. **Old Business**
 - A. **Academic Calendar.** A draft calendar for 2010/11 will be coming to the UEPC for review and recommendation to the Provost. The Academic Calendar Preparation Policy will need to be revised to accommodate the change to a two 15-week semester calendar. It was suggested that a special meeting be convened for November 19, 2009, with the academic calendar as the only agenda item for discussion in order to meet the deadline of reporting the 2010/11 calendar to the Chancellor's Office by the end of January 2010. An email confirmation will be sent to the UEPC members regarding the extra meeting and will include the 2010/11 calendar draft in pdf form, the days of instruction draft for 2010/11, and the Academic Calendar Preparation Policy for review prior to the meeting.
 - B. **Online Courses.** The Technology and Learning Subcommittee submitted a revised proposed Policy for Technology and Mediated Courses and Programs to the UEPC for consideration. It was suggested to add a "dual-mode" definition to the policy that would incorporate class sections that are simultaneously taught face-to-face and online. Instructors may choose to offer courses in dual-mode provided they ensure equivalent requirements for each of the modes of instruction. It is suggested the policy draft be revised in order to 1) distinguish between commentary and policy language; 2) reference the intellectual property ownership; 3) note that departments are responsible to uphold requirements for regional and specialized accreditation; 4) add televised courses to the policy; and 5) remove 3rd person tense references from the document. It was suggested that I. Littlewood attend the next Technology and Learning Subcommittee meeting. Discussion will continue following receipt of a revised draft policy from the Technology and Learning Subcommittee.

- C. Suggestions from Self-Study Inquiry Circles for Campus Consideration.** The UEPC was asked to consider the suggestion from Inquiry Circle One to “develop a student engagement project in which students evaluate engagement and explain the meaningfulness of the baccalaureate and graduate experience.” As part of a case study, programs undergoing Academic Program Review in 2008/09 were invited to add an “engagement” criterion under the section on “Commitment to Student Learning” in which programs describe departmental efforts/accomplishments to promote student engagement in learning. At the conclusion of the process, departments will express their views for adding student engagement as a permanent criterion. Further discussion is deferred until feedback regarding the “engagement” criterion is received from the departments undergoing the 2008/09 Academic Program Review cycle.
- D. General Education Academic Program Review.** Following UEPC review, the members prioritized the General Education Academic Program Review Recommendations as follows:
- #5 – Consider revision of area G (Multicultural): a) as upper-division only and/or b) according to ACE Global Learning for All recommendation.
 - #6 – Institute universal First-Year Experience Program, potentially with a service learning component.
 - #7 – Move toward more integration within the general education program (EO 1033) including theme-related clusters or courses at the upper-division level.
 - #11 – Either enhance GE Subcommittee with more members or create a new committee structure that would have oversight of GE by areas. GE Subcommittee could possibly include a dean, a member from enrollment services, a member from advising, plus members by area/college. Consider longer terms for continuity.
- Recommendation #13 was seen as problematic. It was suggested to eliminate either the recommendation or revise it to state “Explore funding for GE in alignment with revised curricular design to First-Year Experience Program and theme-related clusters or courses at the upper-division level.” These priority recommendations will be sent to S. Marshall in order to incorporate them into the final version of the report. Once completed, the final report will be forwarded to the interim provost for review and discussion with I. Littlewood, S. Davis, S. Marshall, and D. Demetrulias.
- E. New Degree Program Proposal: Bachelor of Science in Health Science with a Concentration in Community Health Education and Advocacy.** Deferred until the December 17, 2009, UEPC meeting. S. Fletcher has been given a time certain of 2:00 p.m.

VI. New Business.

- A. 5-year Centers and Institutes Report: Behavior Intervention Services.** Deferred.
- B. 5-year Centers and Institutes Report: Center for Direct Instruction.** Deferred.
- C. Teaching Face-to-Face and Online Courses Together.** Item was incorporated in the discussion under Old Business, item B.
- D. Degree Completion Program in Tracy.** There was some misunderstanding regarding the degree completion program being offered through UEE Special Session and slated for delivery in Tracy. D. Demetrulias reported that all degree programs that CSU Stanislaus

offers have gone through the normal approval procedures. The degree completion programs offered through UEE are the same programs (same curriculum, same course offerings) that are offered state side. If the program differs, it becomes a program revision and will not be approved for offering through UEE until the program revision has been finalized through normal department, college, and university approval procedures.

- VII. Subcommittee/Committee Reports.** None to report.
- VIII. Other (information only).** Congratulations were extended to M. Bender as recipient of the 2009 Good Egg Award. A special UEPC meeting has been scheduled for Thursday, November 19, 2009, from 12:45-2:00 p.m., in MSR 200, to review a draft 2010/11 academic calendar with two 15-week semesters.
- IX. Adjournment.** The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Randi Esau
Recording Secretary

:rle