

California State University, Stanislaus  
**University Educational Policies Committee**  
**Meeting Minutes**  
**December 3, 2009**

Present: R. Albert, R. Asher, E. Broadwater, D. Demetrulias, R. Esau (recording), A. Garza, F. Lin, I. Littlewood, M. Martin, P. Petratos, C. Stessman

Excused: M. Bender, S. Filling, R. Floyd

Guest: T. Sandman

- I. **Call to Order.** I. Littlewood called the special meeting to order at 1:05 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of November 12, 2009, and November 19, 2009, were approved as distributed.
- IV. **Announcements/Reports.** Introductions were made to include T. Sandman in later discussions concerning the proposed new concentration for the College of Business Administration.
- V. **Old Business**
  - A. **Academic Calendar.** A 3<sup>rd</sup> version of the Calendar for College Year 2010-11 was distributed to the UEPC members for review. Version 3 has a start date of August 18, 2010, for fall, and a start date of January 25, 2011, for spring, and includes 15 days of self-support intercession between the fall and spring semester (considered white days/non-instructional days). Commencement days were moved to a Thursday/Friday in May 2011 in order to avoid interference with Memorial Day weekend. Following discussion, it was moved by A. Garza, seconded by F. Lin, and voted unanimously to send version 3 of the calendar to the campus community for comment. Comments will be collected and reported at the next UEPC meeting. Discussion will continue at the next scheduled UEPC meeting.
  - B. **Online Courses.** A. Garza and I. Littlewood are planning on attending the next Technology and Learning Subcommittee meeting on December 8, 2009, to discuss the proposed Policy for Technology and Mediated Courses and Programs. Discussion will continue at the next scheduled UEPC meeting.
  - C. **Suggestions from Self-Study Inquiry Circles for Campus Consideration.** The UEPC was asked to consider the suggestion from Inquiry Circle One to "develop a student engagement project in which students evaluate engagement and explain the meaningfulness of the baccalaureate and graduate experience." As part of a case study, programs undergoing Academic Program Review in 2008/09 were invited to add an "engagement" criterion under the section on "Commitment to Student Learning" in which programs describe departmental efforts/accomplishments to promote student engagement in learning. At the conclusion of the process, departments will express their views for adding student engagement as a permanent criterion. Further discussion is

deferred until feedback regarding the “engagement” criterion is received from the departments undergoing the 2008/09 Academic Program Review cycle.

- D. New Degree Program Proposal: Bachelor of Science in Health Science with a Concentration in Community Health Education and Advocacy.** Deferred until the December 17, 2009, UEPC meeting. S. Fletcher has been given a time certain of 2:00 p.m.

**VI. New Business**

- A. 5-year Centers and Institutes Report: Behavioral Intervention Services.** The UEPC reviewed the 5-year Centers and Institutes Report for Behavioral Intervention Services. A motion was made by F. Lin, seconded by R. Asher, and voted unanimously to approve the report. The report will be forwarded to the Provost.
- B. 5-year Centers and Institutes Report: Center for Direct Instruction.** The UEPC reviewed the 5-year Centers and Institutes Report for the Center for Direct Instruction. A motion was made by R. Asher, seconded by F. Lin, and voted unanimously to approve the report. The report will be forwarded to the Provost.
- C. New Concentration: Bachelor of Science in Business Administration, Concentration in Computer Information Systems.** The UEPC reviewed the new concentration proposal for the Bachelor of Science in Business Administration, Concentration in Computer Information Systems as a first reading item. T. Sandman joined the UEPC to present the proposal. The College of Business Administration faculty are proposing the concentration in Computer Information Systems as part of the BS in Business Administration degree as an alternative for students enrolled in the BS in Computer Information Systems degree program. There are currently approximately 70 majors in the BS in CIS program. A second reading of the proposal is planned for the next scheduled UEPC meeting.

- VII. Subcommittee/Committee Reports.** Minutes were received from the Assessment of Student Learning Subcommittee (3/5/09), the General Education Subcommittee (11/5/09, 10/15/09, 9/29/09), the Graduate Council (9/17/09), and the Technology and Learning Subcommittee (10/19/09).

- VIII. Other (information only).** The next UEPC meeting is scheduled for Thursday, December 17, 2009, from 1:00-3:00 p.m., in MSR 200.

- VI. Adjournment.** The meeting adjourned at 2:35 p.m.

Respectfully submitted,

Randi Esau  
Recording Secretary