

California State University, Stanislaus  
**University Educational Policies Committee**  
**February 23, 2006**

Present: B. Carroll, R. Esau, R. Floyd, L. Johnson, C. Minor, E. Peterson, M. Salisbury, A. Schmidt  
Guests: S. Burns, N. Clark, S. Davis, P. Fuentez  
Excused: J. Brandt, D. Demetrulias, T. Mahoney

- I. **Call to Order.** E. Peterson called the meeting to order at 1:05 p.m.
- II. **Approval of Agenda.** The agenda was approved with the addition of a time certain at 1:15 p.m. for S. Davis for item V. D.
- III. **Approval of Minutes.** The minutes of February 9, 2006, were approved as distributed.
- IV. **Announcements/Reports.** B. Carroll reported that the Faculty Budget Advisory Committee (FBAC) is developing a resolution regarding the distribution of student fees, making Winter Term more affordable.
- V. **Old Business**
  - A. **Facilitating Graduation.** Deferred until additional data are secured.
  - B. **Recommendation on Winter Term.** Deferred until the Winter Term Committee requests action from the UEPC.
  - C. **Academic Technology Subcommittee Clarification of RPT Elaborations.** Deferred until a response is received from the Academic Technology Subcommittee.
  - D. **Institutional Proposal for Reaccreditation Self Study.** S. Davis joined the UEPC to discuss the Institutional Proposal for Reaccreditation Self Study. Of concern to E. Peterson is the time commitment required for the Inquiry Circles. S. Davis informed the UEPC that the Inquiry Circles will have monthly meetings and that there is a staff position being developed to support all the Inquiry Circles throughout the WASC reaccreditation process. The Self Study Team is requesting comments on the proposal by March 1, 2006. Comments can be sent to [selfstudy@csustan.edu](mailto:selfstudy@csustan.edu).
- VI. **New Business**
  - A. **Resolution to Replace the Policy on Human Subjects Research.** S. Burns and P. Fuentez joined the UEPC to discuss the resolution to replace the *Policy on Human Subjects Research*. The policy has been revised by the Research, Scholarship, and Creative Activities Policy Committee (RSCAPC) and reviewed by the Graduate Council. A suggestion was made to develop a summary document that would aid faculty in helping students to understand the jurisdiction of the University Institutional Review Board (UIRB) for their research projects. S. Burns reiterated that each case is unique, and it's always best to forward the research project to the UIRB for review.
  - B. **Request for Elimination of Both Minor and Concentration in Public Administration.** The UEPC reviewed the request to eliminate the minor and concentration in Public Administration. N. Clark informed the members that there is currently 1 student in the minor program and that student will graduate in June. Following discussion, it was moved

by R. Floyd, seconded by M. Salisbury, and voted unanimously to approve the request for elimination of both the minor and concentration in Public Administration.

- VII. Subcommittee/University Committee Reports.** Minutes were received from the Assessment of Student Learning Subcommittee (10/20/05, 11/10/05), and the Graduate Council (1/05/06).
- VIII. Other (information only).** E. Peterson received an email from the G.E. Subcommittee inquiring if the subcommittee members needed the UEPC's permission to do a survey of faculty who teach G.E. courses regarding what percentage of time in the course is spent on the G.E. goals. Following discussion, E. Peterson will respond that the UEPC doesn't need to give the subcommittee permission to do its charge; however, speaking as a faculty member, E. Peterson wants to make sure the subcommittee members think carefully about how the survey will be worded and how the survey results will be analyzed and used.
- IX. Adjournment.** The meeting adjourned at 2:50 p.m. The next UEPC meeting is scheduled for Thursday, March 9, 2006, 1:00-3:00 p.m., in MSR 200.

Respectfully submitted,

Randi Esau  
Recording Secretary

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