I. Call to Order. E. Peterson called the meeting to order at 1:05 p.m.

II. Approval of Agenda. The agenda was approved as distributed.

III. Approval of Minutes. The minutes of April 7, 2005, were approved with a correction to the listed attendees and guests.

IV. Announcements/Reports. None to report.

V. Old Business
   A. Draft Calendar for College Years 2007-08 and 2008-09. Deferred pending outcome of proposed resolution to the Academic Calendar Preparation Policy, which has been forwarded to the SEC for action by the Academic Senate.

   B. Change in Faculty Options for Grading Students. L. Bernardo and R. Pugh joined the UEPC for a time certain to discuss the change in faculty options for grading students using web grading. The grading option available for the faculty to choose (letter grade or CR/NC) is based on the grading option the student registered for. If an instructor desires to give the student a CR/NC instead of a letter grade, Enrollment Services requires a record on file from the student giving authorization to change the grading option from his/her original registration. Without the student authorization on file, Enrollment Services cannot change the grading option for the student. Faculty will only be able to assign a grade based on the option the student has registered for. Students may request a change in grading option (letter grade or CR/NC if available with the course) up through census date without an instructor’s signature. After census date, up until the deadline for posting grades, a student can use the ADD form with an instructor signature to notify Enrollment Services that he/she is requesting the grading option change. As long as ES has a record of the grading option choice (either the original registration in the class or an ADD form on file), the instructor will be able to assign the grade. E. Peterson recommended that faculty be given this information in advance of the grade reporting deadline so there is adequate time to allow students to complete the ADD forms if a grading option change needs to occur. L. Bernardo will send a notice explaining grading option procedures at the beginning, middle, and toward the end of each term so there will be adequate communication to the faculty. She mentioned that in extreme circumstances (i.e., student not able to come to the campus) the student may contact ES to request an ADD form via mail or FAX. Following discussion, the UEPC members are in agreement with the procedures and thanked L. Bernardo and R. Pugh for addressing the concern.

   C. GWAR. A revised resolution was received from K. Stone dated 4/14/05. Discussion will continue at the next scheduled UEPC meeting.
VI. New Business

A. Student Involvement on UEPC Subcommittees. The Senate Executive Committee (SEC) communicated to the UEPC that there are two subcommittees that do not have student representation – the G.E. Subcommittee and the University Writing Committee. The SEC requested the UEPC discuss the issue and forward a resolution to change the membership of the subcommittees if the UEPC concludes that student representation is warranted. Discussion will continue at the next scheduled UEPC meeting.

B. Information on Assessment. Item deferred until fall 2005.

C. Program Revision: Bachelor of Arts in Political Science. The UEPC discussed the Program Revision: Bachelor of Arts in Political Science as a first reading item. Following discussion, it was moved by L. Johnson, seconded by E. Hall, and voted unanimously to move to a second reading. Following discussion, it was moved by L. Johnson, seconded by E. Hall, and voted unanimously to approve the Program Revision: Bachelor of Arts in Political Science effective Summer 2005.

D. New Minor: Minor in Agricultural Studies. The UEPC discussed the new Minor in Agricultural Studies as a first reading item. Following discussion, it was moved by E. Hall, seconded by L. Johnson, and voted unanimously to move to a second reading. Following discussion, it was moved by E. Hall, seconded by J. Brandt, and voted unanimously to approve the new Minor in Agricultural Studies effective Summer 2005.

E. Appoint UEPC Representative for the RSCAPC for 2005/06. The UEPC was asked to appoint a representative for the Research, Scholarship, and Creative Activity Policies Committee for 2005/06. Following discussion, L. Johnson will be the UEPC representative on the RSCAPC for 2005/06.

VII. Subcommittee/Committee Reports. Minutes were received from the Academic Technology Subcommittee (2/24/05), the G.E. Subcommittee (3/7/05), and the University Writing Committee (3/2/05, 3/23/05).

VIII. Other (information only). The next UEPC meeting is scheduled for Thursday, May 5, 2005, from 1:00-3:00 p.m., in MSR 200. This will be the final UEPC meeting for college year 2004/05. R. Floyd will provide refreshments.

IX. Adjournment. The meeting adjourned at 2:50 p.m.

Respectfully submitted,

Randi Esau
Recording Secretary