California State University, Stanislaus  
University Educational Policies Committee  
March 24, 2005

Present: D. Demetrulias, R. Esau, E. Hall, M. Jaasma, L. Johnson, E. Peterson  
Excused: J. Brandt, B. Carroll, R. Floyd  
Guests: J. Boffman

I. Call to Order. E. Peterson called the meeting to order at 1:10 p.m.

II. Approval of Agenda. The agenda was approved as distributed.

III. Approval of Minutes. The minutes of March 10, 2005, were approved with the following revision: remove “at least one semester” from item IV. Announcements/Reports.

IV. Announcements/Reports. E. Peterson announced the UEPC resolutions acted upon by Academic Senate have passed. The Missed Class Time language was shared as an information item at the last Academic Senate meeting.

V. Old Business
A. Draft Calendar for College Years 2007-08 and 2008-09. Deferred pending discussions regarding the Academic Calendar Preparation Policy.

B. Change in Faculty Options for Grading Students. A memorandum was sent to R. Pugh and L. Bernardo regarding the Change in Faculty Options for Grading Students. R. Pugh and L. Bernardo will join the UEPC for a time certain at a future scheduled UEPC meeting to respond to concerns raised by the UEPC.

VI. New Business
A. Academic Calendar Preparation Policy. The UEPC discussed the 4/AS/01/UEPC Academic Calendar Preparation Policy. Under “Procedures and Principles, II. Local Tradition, Normally to be Observed, item 3,” consensus was reached to propose a change to the language as follows: “Instruction should commence when practical after Labor Day but no earlier than the beginning of the last week in August. Instruction should conclude when practical before Memorial Day but no later than the end of the first week in June.” This would allow more flexibility in preparing the academic calendar to include at least five days off (excluding Saturdays and Sundays) between the last day for reporting Winter Term grades and the first day of Spring classes. This recommendation will be forwarded in the form of a resolution to the Senate Executive Committee for possible placement on the Academic Senate agenda.

B. Consultation on Surveys. The UEPC discussed the draft Graduating Senior Survey and the draft Alumni Survey. Comments will be forwarded to D. Demetrulias.

C. Program Revision: Liberal Studies Concentration in Spanish. The UEPC discussed the Program Revision: Liberal Studies Concentration in Spanish as a first reading item. Following discussion, it was moved by E. Hall, seconded by L. Johnson, and voted unanimously to move to a second reading. Following discussion, it was moved by L. Johnson, seconded by E. Hall, and voted unanimously to approve the Program Revision: Liberal Studies Concentration in Spanish effective Summer 2005.
VII. **Subcommittee/Committee Reports.** Minutes were received from the General Education Subcommittee (2/21/05), the Graduate Council (2/17/05), and the University Writing Committee (2/18/05).

VIII. **Other (information only).** The next UEPC meeting is scheduled for Thursday, April 7, 2005, from 1:00-3:00 p.m., in MSR 200.

IX. **Adjournment.** The meeting adjourned at 3:10 p.m.

Respectfully submitted,

Randi Esau
Recording Secretary