I. \textbf{Call to Order.} R. Floyd called the meeting to order at 1:05 p.m.

II. \textbf{Approval of Agenda.} The agenda was approved as distributed.

III. \textbf{Approval of Minutes.} The minutes of October 7, 2004, were approved as distributed.

IV. \textbf{Announcements/Reports.} R. Floyd reported that M. Hughes has changed how the allocations on the Academic Excellence Initiative will be distributed. The Senate Executive Committee is requesting information from D. Dauwalder and M. Stephens as to how funds are to be distributed.

SEC extended condolences to M. Hughes and is making a donation to the Judge and Alverta Hughes Humanitarian Award Scholarship Fund.

The University Strategic Goals and Priorities Committee meeting on October 22, 2004, has been cancelled.

R. Floyd welcomed K. Schoenly as the ALS representative for the UEPC during fall 2004.

V. \textbf{Old Business}

A. \textbf{Resolution for Upgrading Faculty Computers.} Deferred.

B. \textbf{Student Academic Policies for the Faculty Handbook.} Deferred.

C. \textbf{Charge for University Writing Committee.} With clerical support now being available to the UEPC subcommittees, the original concern of the UWC regarding the committee’s charge has been addressed. The UWC will alert the UEPC if additional support is needed or issues develop. This item is resolved and will be removed from the agenda.

D. \textbf{Graduate Writing Assessment Requirement.} The UEPC reviewed the Graduation Writing Assessment Requirement Policy, the Graduation Approval form, and the Student Petition for Exception to University-Wide Requirements form. Following discussion of the Graduation Approval Form, the UEPC recommends that separate items for the WPST be placed on the form to note that the WPST was passed and what WP course was taken. A motion was made by E. Peterson, seconded by K. Schoenly, and voted unanimously to approve that a revision be made on the Graduation Approval Form when the next form is being developed by Enrollment Services. There will be a separate line for the WPST and a separate line for the WP Course. Following discussion of the Student Petition for Exception to University-Wide Requirements form, the UEPC recommends that a separate signature line be developed for the Chair of the University Writing Committee instead of the English Department Chair when handling petitions pertaining to the Graduate Writing Assessment Requirement.
VI. New Business
   A. New Degree Program: Bachelor of Arts in Digital Design. The UEPC discussed the New Degree Program: Bachelor of Arts in Digital Design as a first reading. Discussion will continue at the next scheduled UEPC meeting.

VII. Subcommittee/Committee Reports. Minutes were received from the General Education Subcommittee (9/17/04, 10/08/04).

VIII. Other (information only). The next UEPC meeting is scheduled for Thursday, November 4, 2004, in MSR 130C (location is different).

IX. Adjournment. The meeting adjourned at 2:20 p.m.

Respectfully submitted,

Randi Esau
Recording Secretary

:re