Call to Order. R. Floyd called the meeting to order at 1:05 p.m.

Approval of Agenda. The agenda was approved as distributed.

Approval of Minutes. The minutes of September 23, 2004, were approved as distributed.

Announcements/Reports. R. Floyd reported that Academic Senate passed two resolutions addressing budget issues. M. Hughes is expected to distribute her final budget allocation plan on Friday. R. Floyd also reported that the College of Arts, Letters, and Sciences will hold its election for a fall 2004 representative for the UEPC.

Funding has been given to the Academic Senate office for UEPC subcommittee support. R. Floyd is working with the Academic Senate office and the office of Academic Programs to coordinate the transition of documents and information.

R. Floyd reported that the Central Valley Higher Education Consortium Transfer Agreement Proposal reviewed spring 2004 by the UEPC, may be returning. Several of the partner institutions have raised the General Education GPA requirements since the UEPC last viewed the proposal. D. Dauwalder will be collecting the information and will forward the proposal back to the UEPC for consultation.

Old Business

A. Resolution for Upgrading Faculty Computers. Deferred.

B. Student Academic Policies for the Faculty Handbook. During summer 2004, the Academic Senate office requested that areas review the Faculty Handbook for any changes. As a result, Enrollment Services made revisions to fifteen of the Student Academic Policies cited in the Faculty Handbook. The UEPC received a request from the SEC to review the revisions. The UEPC reviewed each policy separately and found that most of the revisions are editorial/grammatical in nature and do not affect the stated intent of the existing policy. Discussion will continue.

New Business

A. Charge for University Writing Committee. The UEPC received a memorandum dated October 5, 2004, from K. Stone, chair of the University Writing Committee (UWC) regarding the UWC’s charge. Due to restored funding of the UEPC subcommittee support position, most of the issues cited in the memorandum no longer require attention by the UEPC. R. Floyd will speak with K. Stone before offering a formal response from the UEPC.

B. Graduate Writing Assessment Requirement. The UEPC received a memorandum dated October 5, 2004, from K. Stone, chair of the UWC regarding the Graduation Writing Assessment Requirement. More information is required before the UEPC offers a formal
response. R. Esau will collect and distribute copies of the GWAR policy, the current Graduation Evaluation Form, and the Student Petition for Exception to University-Wide Requirements Form at the next scheduled UEPC meeting. Discussion will continue.

VII. Subcommittee/Committee Reports. R. Floyd read a memorandum from P. DeCaro, chair of the Off-Campus, Mediated, and Distance Learning Subcommittee (OCMDL). The subcommittee is developing a policy regarding delivery of academic programs on television and is inquiring who would be responsible for implementing such policy. Following discussion, the UEPC will request that the OCMDL consult with Enrollment Services and Distance Learning in the development of the policy, taking into consideration the respective recommendations. Also, the UEPC requests that the OCMDL utilize this consultation in determining the administrative responsibility for the implementation of the proposed policy. Following consultation, the OCMDL may then forward the draft policy to the UEPC for consideration.

VIII. Other (information only). The next UEPC meeting is scheduled for Thursday, October 21, 2004.

IX. Adjournment. The meeting adjourned at 2:40 p.m.

Respectfully submitted,

Randi Esau
Recording Secretary