

California State University, Stanislaus  
**University Educational Policies Committee**  
**February 22, 2001**

Present: P. Alvarez (for A. Karr), B. Betts, D. Demetrulias, J. Elliott, C. Floyd, A. Petrosky, S. Phillips, K. Potts, and A. Reith  
Excused: K. Stone and M. Thompson  
Guests: S. Brockman, F. Davenport, J. Klein, M. Manoharan, and N. Wagner

- I. **Call to Order.** C. Floyd called the meeting to order at 1:10 p.m.
- II. **Approval of Agenda.** The agenda was approved with the addition of item “VI.H. Revision of 2001/02 Academic Calendar—Addition of Cesar Chavez Day.”
- III. **Approval of Minutes.** The minutes of February 1 were approved as distributed.
- IV. **Announcements/Reports.** The committee thanked the AVPAA for providing refreshments during these long working meetings. C. Floyd announced that the General Education Subcommittee recently discussed the question of forming local criteria for GE areas. The Subcommittee determined that the system criteria outlined in Executive Order 595 provided a usable basis for making local decisions regarding placement of courses in the General Education program at CSU Stanislaus.
- V. **Old Business**
  - A. **Resolution: Taping of Classes in Stockton.** M. Manoharan reported that she notified faculty who taught during Winter Term 2001 that tapes were not to be taken home by students and that tapes must be erased after one week. A letter is now routinely sent to all faculty who teach ITV courses. Previously, a procedure did not exist regarding videotaping at the remote sites. Following discussion the UEPC agreed that the university should provide a viewing site at the three remote sites (Tracy, Merced, Sonora) so that tapes can be kept on-site for student viewing in accordance with UEPC procedure. The UEPC also agreed to approve the new videotaping procedure as presented in a memorandum from N. Wagner, Director of Mediated and Distance Learning, dated February 1, 2001. This draft procedure was reviewed by the Off-Campus/Distance Learning Subcommittee and forwarded to the UEPC for approval.
  - B. **General Education Pilot Program.** M. Jaasma is scheduled for a time certain for the March 8 UEPC meeting to provide an update to the committee on the General Education Pilot Program.
  - C. **120 Units to Baccalaureate Degree.** Deferred.
  - D. **Resolution Concerning Students in ITV Courses.** Deferred.
  - E. **Resolution: Five-Year Program Review of Interdisciplinary Program Minors.** Following discussion the UEPC agreed to forward the following recommendations concerning interdisciplinary minor programs to the Academic Program Review Task Force: 1) interdisciplinary minor programs that have no coordinator released time should be given released time in the year of the program review; 2) interdisciplinary minor programs should have a scaled-down version of the program review process; and 3) a limited program review process be considered for the interdisciplinary minor programs.

- F. **Accountability Goals/Indicators.** Deferred.
- G. **Program Review: Ethnic Studies (Minor) (1998/99).** Item number 1 under “Recommendations regarding academic space” is being questioned by the UEPC. If there is a serious facility issue, the UEPC needs to make sure it is addressed. J. Klein will follow-up and report at the next meeting.
- H. **Academic Technology Ad Hoc Committee.** At its November 9, 2000 meeting, the UEPC agreed to forward the draft charge of the Academic Technology Ad Hoc Committee to the Off-Campus/Distance Learning (OCDL) Subcommittee and the Provost for their review and comment. Responses were received, and both were supportive of the Academic Technology Ad Hoc Committee, but also raised questions about possible overlap in duties of this proposed committee with the OCDL.

N. Wagner and S. Brockman were present to voice their concern of the overlap of the two committees. For instance, would an on-line course fall under the OCDL or the Academic Technology Committee? How would communication take place between the two committees when there is an overlap of responsibility? Should there be a liaison between the two committees to enhance communication? The OCDL favors having one committee; the Academic Technology Ad Hoc Committee favors two separate committees.

Following discussion the UEPC agreed that the OCDL Subcommittee meet with the Academic Technology Ad Hoc Committee. M. Thompson will be asked to facilitate a meeting of the two groups. The purpose is to reach consensus where possible, or to clarify the role of each committee if two separate committees are formed.

- I. **Assessment of Student Learning Advisory Committee (ASLAC).** M. Thompson forwarded to G. Novak the UEPC revisions to the draft ASLAC charge, requesting that the revisions be addressed as soon as is reasonable. This item will be deferred until ASLAC submits a response.

## VI. **New Business.**

- A. **Remediation Plan.** Deferred.
- B. **Academic Calendars: 2002/03 and 2003/04.** Deferred.
- C. **Structure for Interdisciplinary Programs.** The report of the Cognitive Studies program discontinuation review committee (April 21, 2000) addressed the “precarious nature” of interdisciplinary programs at CSU Stanislaus. The review committee recommended the following: “A) That the university, through regular committee structures or with a task force, designs a structure that assures proper support for and administration of interdisciplinary programs. This structure would contain, at the least, information about how cooperating departments are compensated for participation, how FTES, FTEF and SFRs are reported, and how programs are administered. This structure would be detailed in a report. B) That this report be circulated widely with input from governance committees and the Deans Council with final action taken by the Academic Senate.”

Following discussion, the UEPC agreed that a task force should be assembled to deal with the issues related to interdisciplinary undergraduate programs. This recommendation will be forwarded to the SEC. The Graduate Council should be consulted.

- D. **Academic Program Review Task Force.** C. Floyd announced that the SEC agreed that an Academic Program Review Task Force be appointed whose charge would be to revise the documents for Academic Program Review. A. Pandell and R. Curry will form the task force to be comprised of department chairs who have recently undergone the academic program review process, a member from the APR Subcommittee, G. Novak, and R. Hogan. The UEPC encourages the Speaker to establish the Academic Program Review Task Force so the revision of the academic program review documents can be approved by April 2001 and implemented for programs under review in academic year 2001/02.
- E. **UEPC Task Force on Globalization Proposal.** L. Bunney-Sarhad is scheduled a time certain on March 29. She will be requested to provide the UEPC with an update on what has transpired since the original report was written, what accomplishments have taken place, what still needs to be done and who should do it, and what progress has been made to steps to globalization. The foreign language requirement is still a concern of the UEPC.
- F. **Summer Term 2001.** D. Demetrulias reported that she has administrative responsibility for coordinating the short transition period to a state-supported Summer Term 2001. This term is voluntary for both students and faculty. F. Davenport has been reassigned to a state position in the Office of Academic Programs. The ultimate goal is to integrate all functions in support of a regular state-supported summer term into normal university processes and structures. This means that vice presidents, deans, directors, supervisors, and support staff will incorporate summer term into their respective duties. The Summer Term 2001 Project Team has been established to ensure the quality of summer term and to coordinate decisions across organizational units. Decisions made for Summer Term 2001 may or may not continue in future summers. The campus is budgeted for 178 FTES for summer 2001, with an annual target of 5,978 FTES for AY 2001/02. A web site is being developed for summer term to answer frequently asked questions.
- G. **Program Revision: Major in Sociology.** The UEPC reviewed the Sociology major program revision. The revised program has an increase in units from 37 units to 42-44 units. Three new concentrations also have been added. The existing concentration—Human Services—has been retitled to “Human Services: Social Work.” The UEPC requests that the Department of Social Work be consulted regarding the title change. With the increase of 5-7 units, the department is requested to clarify if additional resources will be required.
- H. **Revision of the 2001/02 Academic Calendar—Addition of Cesar Chavez Day.** With the addition of Cesar Chavez Day on March 31, the approved 2001/02 academic calendar was revisited. Since Cesar Chavez Day falls on Sunday, March 31, 2002, the holiday will be observed on Monday, April 1 (first day of Spring Break). No other revisions to the calendar are needed. This information will be forwarded to the Provost.

VII. **Subcommittee Reports.** Minutes were received from the Graduate Council (01/18/01).

VIII. **Other.** None.

IX. **Adjournment.** The meeting adjourned at 3:48 p.m.

Respectfully Submitted,

Jeanne Elliott  
Recording Secretary

:je