



California State University, Stanislaus
UNIVERSITY STUDENT CENTER
BOARD OF DIRECTORS

Minutes

Thursday, February 8th, 2024

3:30pm

University Student Center – Board Conference Room (SC102)

- I. **Call to Order** – Meeting called to order at 3:30 pm
 - a. **Roll Call:** Anahi Lopez, Ellen Teung-Ouk, Cesar Gonzalez-Quiroz, Kamila Moreno, Jordyn Piro, Selena Mariscal, Erik Jimenez, Adan Maldonado, Miranda Gonzalez, Dr. Edward Erickson, Alice Pollard, Gary Potter, Cesar Rumayor

Absent: Dr. Heather Dunn Carlton, Rose McAuliffe

Guest: Scott Schorn, Jelaine Esguerra, Adrian Sanchez, Julia Reynoso
 - b. **Points report** – *no pending points*
- II. **Approval of Agenda for Thursday, February 8th, 2024**
 - *Motion to approve by Selena, second by Ellen.*
 - *Motion passes 12-0-0.*
- III. **Approval of Minutes for Thursday, December 7th, 2023**
 - *Motion to approve by Miranda, second by Selena.*
 - *Motion passes 12-0-0.*
- IV. **Open Forum (public comment)** - *none*
- V. **Presentation**
 - a. **University Student Center Scooter/Skateboard Rack Install**
 - *Scott introduced himself to the board and began presenting on the University Student Center Scooter/Skateboard Rack Install.*
 - *Scott explained that the reasoning behind this installation is due to the increase in skateboard and scooter use on campus, specifically e-scooters. Scott further explained that this increase has safety issues such as e-scooter's batteries going up in flames which causes for there to be a safety issue and this issue is campus-wide, not just the University Student Center.*
 - *Scott presented to the board images of what the skateboard racks will look like and explained that locks will be provided to students. Scott explained that when trying to enforce students to not bring their skateboards or scooters inside the University Student Center Building, students' main responses were "there's nowhere to put it" and "I don't have a lock."*
 - *Scott was asked what kind of locks students will be provided with.*

- *Scott replied that it will be a key lock.*
- *Scott then presented images of how scooter racks will look like and explained that students cable locks will be provided to students as well.*
- *Scott then presented to the board the locations in which the skateboard/scooter racks will be located: SC Main Entry, Starbucks Entry, Bookstore Entry, and Event Center Main Entry.*
- *Scott explained that there will be eight racks, 4 skateboard racks and 4 scooter racks. Scott explained that he estimates the cost of all racks will come to around \$14,000 including tax, shipping, and installation. Scott also explained that this came at a discount as the university will be purchasing racks in bulk to place them around the campus.*
- *Scott concludes his presentation.*
- *No further discussion or questions.*

VI. Action Items

a. Approval of the SC Budget Formulation Timeline

- *Motion to approve by Selena, second by Ellen.*
- *Cesar G. explained that he, Miranda, and Cesar R. worked on creating the budget committee timeline.*
- *Cesar G. explained that timeline shows the planning process and budget development.*
- *Cesar G. explained that the next steps that need to proceed to create the budget are approving the SC Budget Formulation Timeline, which ASI has already done so at their Board of Directors meeting. Cesar R. further explained that once approved, he and Miranda will work on creating the budget starting tomorrow, February 9th. Cesar G. explained that he will work on the SC Leadership budget while Miranda will work on the ASI Student Government budget.*
- *Cesar G. stated*
- *Cesar G. explained that from March 1st – March 15th, professional staff and the executives will meet with the Executive Director, Cesar R., to go over the budget drafts.*
- *Cesar G. stated that beginning March 20th, the Budget Committee will be meeting on Wednesdays at 1:00 pm and start to go over budget presentations. The last day of the Budget Committee will be April 17th.*
- *Cesar G. explained that on April 25th, the University Student Board of Directors will receive a first reading of the proposed 2024-2025 budget.*
- *Cesar G. further explained that on May 1st, the Budget Committee will approve the budget for 2024 – 2025.*
- *Cesar G. then explained that the board will approve the proposed budget for 2024 -2025 on May 9th.*
- *Cesar G. then stated that once approved by the board, they will send the approved annual budgets to President and VPs for review and approval.*
- *No further discussion or questions.*
- *Motion passes 12-0-0.*

b. Approval of the Revised 2024 Student Classification

- *Motion to approve by Erik, second by Ellen.*

- *Anahi explained that the changes that happened to the classification table were two name title changes and a position moving to a different classification.*
- *Anahi stated that the first two are a part of the Programming department and the new names are SC Warrior Wednesday Student Coordinator and SC Weekend Warrior Student Coordinator.*
- *Anahi then stated that the SC Building Student Manager has gone from Classification II to Classification III.*
- *No further discussion or questions.*
- *Motion passes 12-0-0.*

c. Approval of the Revised SC Building Operating Hours

- *Motion to approve by Jordyn, second by Kamila.*
- *Anahi explained the thought behind revising the University Student Center building operating hours is close the University Student Center on Sundays as there are few reservations on Sundays, averaging around 40 students and the maximum having been around 126 students.*
- *Anahi explained that by doing so, it would allow the building to save around \$12,000.*
- *Anahi also stated that May 31st, the building will close after 2:00 pm for Professional Staff Training.*
- *Anahi was asked if the Warrior Grill would also be closed.*
- *Cesar R. replied that the Warrior Grill is already closed on Sundays.*
- *No further discussion or questions.*
- *Motion passes 12-0-0.*

VII. Discussion - none

VIII. Reports

a. SC Board of Directors

- *Kamila stated that the towel dispensers that she proposed have now been placed in the SC Lobby area and Warrior Grill.*
- *Kamila thanked the executives and Cesar R. for helping in bringing in those towel dispensers.*

b. ASI Representative, Miranda Gonzalez

- *Miranda stated that she and Arianna have been working with Financial Aid to promote the new FAFSA changes and push out flyers.*
- *Miranda stated that there are two more drop-in sessions for students to attend if they need help with their FAFSA application, one in February and the other in March.*
- *Miranda asked the board if they or someone they know needs help with their FAFSA application, to direct them to the ASI Student Government Instagram page or the Financial Aid Instagram page.*
- *Miranda stated that Adrian will be tabling this month to collect survey results regarding "U-Hour."*

c. SC Vice Chair of Finance, Cesar Gonzalez Quiroz

- *Cesar G. said he will send out calendar invites for those sitting on the Budget Committee.*

d. SC Vice Chair, Ellen Teung-Ouk

- *Ellen stated that she has sent out the “On Wednesdays We Wear Red” availability form and asked the student directors to fill it out so she can work on creating a schedule.*
- *Ellen said that picnic blankets, chargers, board games, scantrons, and blue books are now available at the student services front desk to promote it.*

e. SC Chair, Anahi Lopez

- *Anahi stated that the Interim President has sent books as a gift to the student directors.*
- *Anahi stated that another scam email was sent out to some of the board posing as her and asks that they report it or send it to “junk.”*
- *Anahi explained that Kelly Costa has resigned from being a student director on the SC Board of Directors.*
- *Anahi updated the board that she has a class that she must attend on Thursdays from 3:30 pm to 4:45 pm, so she will be missing some further SC Board of Directors Meetings, but that she will return in April. Anahi explained that in the meantime, Ellen will take over and chair those meetings until she returns.*
- *Anahi thanks those that are helping in her in Board of Directors recruitment and asks that once stuff starts being posted on Instagram about recruitment to repost it and tell friends about it.*
- *Anahi stated that she and Jelaine, the SC Leadership Student Assistant, are working on the SC Art Showcase which will take place in May. Anahi further stated that she will update them once it starts picking up.*
- *Anahi reiterated what Kamila previously stated about the towel dispenser and thanks Kamila for the idea.*
- *Anahi then stated that she, Jordyn, and Selena are currently working on getting decorative pillows for the building.*

f. ASI Leadership Manager, Katie Rotan – no report

g. SC Executive Director, Cesar Rumayor

- *Cesar applauds Jelaine for a job well-done on SC Birthday Bash and thanks those in the board that came and helped with the event.*
- *Cesar stated that 583 attendees attended the day portion of SC Birthday Bash, and 173 attendees attended the Hypnotist Show/Free sushi.*
- *Cesar stated that he and Anahi are working with the University Student Affairs Event Services and Alumni Association on having the University Student Center become more involved in commencement. Cesar further stated that there are conversations in what the University Student Center can do prior to commencement and during commencement and that they will finalize those conversations in the next couple of weeks.*
- *Cesar stated that there will a professional staff position member, SC Facilities & Event Services Assistant, that will be needing approval of at the next board*

meeting. Cesar stated that they have found someone for the position and hope to bring them for board approval in two weeks.

- *Cesar said they have begun the bricks process and once they are all approved and corrected, they will work with Facilities to begin installing bricks. Cesar further added that they will not be doing another installation ceremony, but they will contact brick purchasers that the bricks have been installed.*

IX. Announcements - none

X. Adjournment

- *Motion to adjourn by Gary, second by Selena.*
- *Motion passes 12-0-0, meeting adjourned at 3:52 p.m.*

Minutes approved at a regularly scheduled meeting held on February 22, 2024.

Anahi Lopez

Anahi Lopez (Feb 26, 2024 09:55 PST)

Anahi Lopez, Chair