

## **Minutes of the June 26, 2023 Board of Directors Meeting**

PRESENT: Ralph Bucheli, Christine Erickson, Anahi Lopez, Rose McAuliffe, Greg Morris,  
Ellen Junn, Richard Ronten, Michael Wojciechowski

STAFF: David Sawyer, Regan Linderman, Francine Gutierrez, Stephanie Faria

### **I. WELCOME AND CALL TO ORDER**

The meeting was called to order by R. McAuliffe at 2:02 p.m.

### **II. ACTION ITEMS**

#### **A. Resolution to Appoint new Board Members (*Attachment II-A*)**

D. Sawyer introduced the new Community board member Michael Wojciechowski, local businessman, and Greg Morris, faculty representative. Both members are appointed to three-year terms.

(MSP Ronten/Bucheli)

#### **B. Resolution to Approve Operating Budget 2023-2024 (*Attachment II-B*)**

R. Linderman presented the resolution to approve the Auxiliary Business Service Operating Budget for 2023-2024 Fiscal Year. R. Ronten asked for clarification on increased costs which were explained by R. Linderman as the method in which the allocations are recorded.

(MSP Bucheli/Ronten)

#### **C. Resolution to Approve Memorandum of Understanding for Administrative Management, Accounting, and Financial Systems Access Services (*Attachment II-C*)**

R. Linderman presented the Resolution to approve the MOU for Admin Management, Accounting and Financial Systems for 2023-2024. The increases are attributed to increased employee costs, management oversight, and technology costs.

(MSP Bucheli/Richard)

#### **D. Resolution to Reinstate Contract with Chartwells (*Attachment II-D*)**

D. Sawyer presented the resolution to approve to Reinstate the Contract with Chartwells. The contract term extended from 2026 to 2029 due to operating under an MOU during the pandemic. Concerns about the quality of food and level of service were discussed; the Chancellors Office is involved in those discussions.

(MSP Ronten/Bucheli – Abstain Erickson)

### **III. APPROVAL OF MINUTES**

#### **A. Auxiliary and Business Services Board Meeting March 24, 2023**

Motion to approve the minutes of the March 24, 2023 Auxiliary and Business Services Board Meeting.

(MSP Bucheli/Wojciechowski)

**IV. DISCUSSION AND REPORTS**

**A. Audit Committee Report**

R. Bucheli provided the update about the Financial Report through March 31, 2023. Aldrich CPA+ Advisors were voted on to conduct the independent audit for the 2022-2023 Fiscal Year.

**V. INFORMATION ITEMS**

**A. Financial Report for the Nine Months ended March 31, 2023**

R. Linderman asked for questions on the report as it was already covered in the Audit Committee report

**VI. NEXT MEETING DATE**

A. The schedule for future meetings is in progress with the interim president's office.

**VII. ADJOURNMENT**

R. McAuliffe adjourned the meeting at 2:31pm.

Respectfully Submitted,

*Teri J. Burgess*  

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Teri Burgess