



California State University, Stanislaus
UNIVERSITY STUDENT CENTER
BOARD OF DIRECTORS

Minutes

Tuesday, June 20th, 2023

3:30pm

University Student Center – Board Conference Room (SC102)

- I. Call to Order** – Meeting called to order at 3:30pm
- a. Roll Call: *Anahi Lopez, Cesar Gonzalez Quiroz, Kelly Costa, Johanna Hibma, Jordyn Piro, Laura Mariscal Mendez, Ellen Teung-Ouk, Destiny Suarez, Gary Potter, Heather Dunn Carlton, Cesar Rumayor, Katie Rotan*
- Absent**
- b. **Points report** - *none*
- II. Approval of Agenda for Tuesday, June 20th, 2023**
- *Motion to approve the agenda was made and seconded.*
 - *Motion approved 9-0-0*
- III. Approval of Minutes for Thursday, May 11th, 2023**
- *Motion to approve the minutes was made and seconded.*
 - *Motion approved 9-0-0*
- IV. Open Forum (public comment)** - *none*
- V. Presentation** – *none*
- VI. Action Items**
- a. **Approval of the 2023/2024 University Student Center Organizational Priorities**
- *Motion to approve by Cesar G., second by Destiny.*
 - *Cesar Rumayor explained that each year organizational goals are normally approved prior to developing the budget, since the organizational budget is tied to the specific priorities, however this year we were unable to do this. And even though we are approving the priorities at the same meeting as the budget, the budget is still tied to these priorities.*
 - *Cesar then continued to summarize the proposed priorities for this year, including explaining how the priorities are developed. He then answered questions of the board.*

- *Motion approved 9-0-0.*

b. Approval of Memorandum of Understanding for Administrative Services between CSU Stanislaus and the University Student Center

- *Motion to approve by Laura, second by Destiny.*
- *Cesar Rumayor explained to the board what this MOU is and does, basically being an agreement for the campus to provide various services to an auxiliary (the Student Center) for a fee. He further explained that this is technically an MOU between all state departments that perform various services on behalf of and for the Student Center.*
- *Cesar then answered questions of the board, including how UPD charges are determined.*
- *Motion approved 9-0-0.*

c. Approval of Gary Potter as the Community Representative for the 2023/2024 SC Board of Directors

- *Motion to approve by Destiny, second by Laura.*
- *Anahi explained that Gary has been a member of the board for many years.*
- *Motion approved 9-0-0.*

d. Approval of Ellen Teung-Ouk for Vice Chair for the 2023/2024 SC Board of Directors

- *Motion to approve by Destiny, second by Laura.*
- *Anahi explained that she and Cesar Gonzalez Quiroz and Cesar Rumayor spoke with Ellen about this position and her qualifications to hold this position.*
- *Ellen then addressed the board, introducing herself and talking about why she would like to be approved as Vice Chair. She stated that she loves being a leader, and being a person who inspires others to better themselves. She also explained she wants to be someone others come to when they need a friend and/or someone to talk to. She also stated she feels she has good communication and customer service skills as well as being very team-oriented. As a sophomore, she feels she will have a lot of time to serve on the board.*
- *Motion approved 9-0-0.*

e. Approval of the Revised 2023/2024 University Student Center Organizational Budget

- *Motion to approve by Destiny, second by Ellen.*
- *Cesar Rumayor explained that we received incorrect information during the budget process, specifically being given a higher student fee amount than what was actually approved by SFAC. This error only came to light last week. Revisions to the budget were then necessary and we hope to approve the revisions at this meeting, prior to the beginning of the new fiscal year. He further explained that there was approximately \$300,000.00 in cuts necessary due to the incorrect information we received. Cesar then went on to outline each of these proposed budget cuts. He indicated his major concern is the reduction to the*

operational reserve, adding that he will be working with staff about how to address this, and will then share this information with the board.

- *Cesar then answered questions from the board.*
- *Motion approved 9-0-0.*

VII. Discussion - none

VIII. Reports

a. SC Board of Directors – no report

b. ASI Representative, Destiny Suarez – no report

c. SC Vice Chair of Finance, Cesar Gonzalez Quiroz – no report

d. SC Vice Chair (vacant)

e. SC Chair, Anahi Lopez

- *Anahi passed out a summer and fall semester calendar asking all board members to make sure to mark their calendars for upcoming events, including the date of a board meeting to be held at the Stockton campus.*
- *She announced that interviews were conducted for the SC Executive Student Assistant position, with a selection made and the hiring process currently moving forward.*

f. ASI Leadership Manager, Katie Rotan

- *Currently recruiting for the SC Student Leadership Assistant position, with the job description on the website and applications being accepted. She states they hope to schedule interviews next week.*
- *Working on planning SC Leadership events, including the Welcome Pancake Breakfast on August 21st, and the open house on August 24th. Student Directors will be contacted soon to assist with these events.*
- *Katie also discussed board incentive items that will be available to board members, which will be ordered after July 1st*
- *Katie ended her remarks by reminding everyone to check their board emails on a regular basis*

g. SC Executive Director, Cesar Rumayor

- *Cesar gave quick update on Phase I of the expansion, including expanding the concrete walkways on Warrior Way, adding student organization booths, adding lighting and sound system to the Warrior stage area, installing a Warrior shield and lettering, and installing overhead shading to the Starbucks area. He also explained he hopes to have a more complete presentation of this at the next board meeting.*
- *He then explained that after much discussion, Student Center staff will continue to oversee the quad area, assisting student organizations with their events by*

supplying tables, chair, awnings, etc. We will be looking into charging campus for this service, similarly to how we get charged for services provided to the SC by campus.

- *Cesar discussed additional office space that will be added to the Student Center, with a presentation and tour planned for the July board meeting.*
- *Shake Smart has officially been given notice that all their equipment, supplies, etc., need to be removed from their previous location. As of July 1st, we will have a vacant space, and he will be working with the executives to brainstorm possibilities to fill that location. The goal is by mid-fall semester to have a game plan for that space.*
- *He and Katie are working on the Student Center art project.*

IX. Announcements - none

X. Adjournment

*Motion to adjourn by Kelly, second by Laura.
Motion passed unanimously at 4:07pm.*

Minutes approved at a regularly scheduled meeting held July 25th, 2023.

Anahi Lopez
Anahi Lopez (Jul 26, 2023 08:52 PDT)

Anahi Lopez, Chair