

STANISLAUS STATE

2023 ANNUAL FIRE SAFETY REPORT



FIRE STATISTICS 2020 – 2022



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DESCRIPTION OF ON-CAMPUS STUDENT HOUSING FIRE SAFETY SYSTEMS

All phases of the on-campus student housing facilities located at One University Circle, Turlock, California are equipped with smoke and heat alarms and are protected by automatic sprinkler systems. The on-campus student housing facilities were built in accordance with California Building Codes and meet the standards/regulations for fire safety according to the California Fire Code.

On-Campus Student Housing Facilities – Fire Safety Systems				
Residential Life Village	Fire Extinguishers	Local Smoke Detectors	Heat Detectors	Fire Suppression Systems
Phase I (Bldg. A) <i>Units 109-113, 209-213, 309-313</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase I (Bldg. B) <i>Units 105-108, 205-208, 305-308</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase I (Bldg. C) <i>Units 100-104, 201-204, 301-304</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase I (Bldg. D) <i>Units 114-118, 215-218, 315-318</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase I (Bldg. E) <i>Units 119-122, 219-222, 319-322</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase II (Bldg. East) <i>Units 123-128, 223-228, 323-328</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase II (Bldg. West) <i>Units 129-130, 229-230, 329-330</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase III (Bldg. North) <i>Units 131-146, 231-246, 331-346</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Phase III (Bldg. South) <i>Units 147-155, 247-255, 347-355</i>	Yes	Yes	Yes	Sprinklers, Standpipe Systems
Community Center	Yes	No	Yes	No
Village Café	Yes	Yes	Yes	Sprinklers, Standpipe System, Commercial Fire Suppression System in kitchen cooking area.

FIRE DRILLS

Within the first six (6) weeks of each semester, each on-campus student housing facility practices a fire drill of the facilities systems and evacuation procedures. The total number of planned drills are 4 drills per on-campus student housing facility over the course of the calendar year.

Date	Time		Type	Location
	Start	End		
February 8, 2022	4:00pm	4:30pm	Evacuation Drill – Announced	Residential Life Village*
April 5, 2022	4:00pm	4:30pm	Evacuation Drill – Announced	Residential Life Village*
July 12, 2022**	9:00am	10:30am	Systems Testing	Residential Life Village*
August 25, 2022	8:00pm	8:30pm	Evacuation Drill – Announced	Residential Life Village*
October 25, 2022	4:00pm	4:30pm	Evacuation Drill – Announced	Residential Life Village*

*All three phases of the Residential Life Village were included.

**Annual inspection – testing lights and bells

POLICIES WITHIN ON-CAMPUS STUDENT HOUSING FACILITIES

Stanislaus State has policies and regulations that give clear direction to those students who reside in on-campus student housing. A portion of the policies pay particular attention to fire and life safety issues. Excerpts from the policies are outlined below with a full disclosure on the web at

<https://www.csustan.edu/housing/forms-policies>.

Violations of policies connected to fire safety may result in immediate license revocation.

Cooking

Cooking is limited to the general kitchen of apartments. Hot plates, electric frying pans, electric grills, portable stoves, toaster ovens or other similar appliances are not permitted in the suites. For the safety of all in the community, residents must pay attention and use caution when cooking. Under no circumstances are microwaves, stoves, and other similar appliances to be left unattended. Any damage done or inconvenience caused to the community (smoke alarms, fires, etc.) is the financial and judicial responsibility of the resident.

Decorating and Renovating Room Structure

Furnishings or Personal items or furniture brought into Housing and Residential Life living quarters must meet a documentable fire safety standard rating of 4 or 5. Furniture must either have a manufacturers tag physically on the furniture or the resident must have some other form of documentation by the maker of the furniture. Individuals will be asked to remove extra furniture or furniture which does not have proof of evidence for fire safety rating.

University furniture is to remain in the bedroom/suite/apartment at all times. University Housing cannot store furniture to make room for personal items or furniture.

When decorating a bedroom/suite/apartment be aware of the following:

- All decorations must be in compliance with the fire safety regulations listed in the Fire Safety section of the policies.

Electrical Equipment

University Housing facilities have limits on their electrical systems. Overloading the circuits can result in tripped circuit breakers and present a fire hazard. All electrical equipment must be in compliance with the fire safety regulations listed in the Fire Safety section of the policy.

The following guidelines apply to the use of electrical apparatus:

- All extension cords and surge protectors must have a reflective UL Approved tag. Extension cords and surge protectors without the reflective UL Approved tag are prohibited. All surge protectors must have an automatic shut off. Extension cords may only be used to power a single item. Plugging multiple items into an extension cord is a fire safety hazard and is prohibited. Additionally, stringing surge protectors or extension cords together in a series is prohibited. Multiple outlet plugs (also referred to as "taps") that insert into an outlet are also prohibited.
- The placement of any material in or around the provided lighting is prohibited. The removal of lights, alteration of the fixtures and the replacement of institutional light bulbs with colored light bulbs are also against University Housing policy.
- Refrigerators for private bedrooms are permitted, provided they do not exceed 3 cubic feet. Residents are permitted a maximum of one refrigerator per bedroom.
- Appliances such as stereos, radios, desk lamps, computers, TV's, VCR's/DVD players, sealed-component coffee makers, hair dryers, other electrical hair implements, and electric blankets are permitted in suites and apartments. The following are permitted in apartments only: cooking appliances such as crock pots, toasters, toaster ovens, rice steamers, electric grills, and

electric frying pans are permitted. These appliances must be directly attached to grounded outlets, and should remain unplugged when not in use. These appliances are not permitted in suites. Cooking is limited to the kitchen and is not permitted in bedrooms.

- Stereo equipment and speaker are expected to be of a size and power appropriate for high-density community living.
- Privately owned air conditioners are not permitted. Window fans are discouraged and should never be used unless the resident is present.
- International appliances must use electrical converters.
- Irons must be used with ironing boards only and irons should never be left unattended.

Any damage caused by personal electrical equipment or misuse of the electrical system is the financial responsibility of the resident, including damage of any kind (fire, water, etc.) to the facility and/or other residents' personal belongings. Violations of these guidelines may result in immediate license revocation.

Fire Safety

- **Fire Safety Equipment:** Residents are responsible for familiarizing themselves with the evacuation instructions located on the inside of their suite or apartment door. If the instructions are missing or illegible, please contact the Housing Office immediately to have a new one posted.

The following misuses of fire safety equipment are considered violations of policy: pulling fire alarms or fire alarm covers when no fire exists, blocking or propping open fire doors, blocking fire stairs, tampering with smoke detectors, tampering with alarm horns or bells, misuse or tampering with sprinkler system heads (including, but not limited to, hanging items from sprinkler heads), tampering with fire exit signs and improper use of fire extinguishers or fire hoses.

Note that each suite or apartment common area, as well as each bedroom contains a smoke detector for resident safety. Contact the Housing Office immediately if the smoke detector begins beeping. Under no circumstances should a resident attempt to adjust or repair a smoke detector. This includes changing the batteries. Tampering with smoke detectors will result in a minimum \$60 repair or replacement fee and disciplinary action.

- **Fire Alarm/Drill:** Residents and guests must evacuate a residential facility immediately when the fire alarm sounds. Those who do not evacuate are in violation of University policy and State fire code and will be referred to the Housing and/or University conduct processes.
- **Electrical Equipment:** All extension cords and surge protectors must have a reflective UL Approved tag. Extension cords and surge protectors without the reflective UL Approved tag are prohibited. All surge protectors must have an automatic shut off. Extension cords may only be used to power a single item. Plugging multiple items into an extension cord is a fire safety hazard and is prohibited. Stringing surge protectors or extension cords together in a series is prohibited. Multiple outlet plugs (also referred to as "taps") that insert into an outlet are also prohibited. International appliances must use electrical converters.

- **Sources of Heat and Open Flame:** The burning of candles, incense, wax, oil, or other fuel sources is prohibited in all Housing and Residential Life facilities. Items that require an open flame to operate (e.g. Bunsen burners, candles, incense, oil burners, alcohol burners, etc.) are not allowed in a Housing and Residential Life facility. Irons must be used with ironing boards only, and irons should never be left unattended. The utilization of space heaters is not permitted. Prior written approval must be obtained from the Associate Director of Residential Life if this policy is incongruent with religious, cultural or spiritual beliefs.
- **Parties:** A gathering of six to ten people in a suite or apartment in a University Housing facility will be considered a party. Parties with over ten people are a fire safety hazard and are therefore prohibited. Violators of this policy will be subject to sanctions ranging from loss of party privileges to revocation of their Housing License. Parties are absolutely prohibited when 24-hour quiet hours are in effect.
- **Decorations:** Tapestries, flags, and/or any other cloth material cannot be hung from a wall or ceiling as they burn rapidly and can feed a fire. These decorations may be affixed to the wall if they have been treated with a fire retardant and are so labeled. All holiday décor must be flame resistant. Such decorations must be removed within ten days after the holiday. Holiday decorations such as artificial trees are permitted in the living room of suites or apartments but cannot be placed in bedrooms.

Artificial trees are permitted but must have an electrical cord which is UL and must be turned off when no one is present in the unit/room. Residents may not possess live or cut holiday trees. Decorative lights should be on only when a resident is present. All lights/cords must be in good condition and be UL certified.

- **Doors and Clear Exit Pathway:** All exterior apartment/suite doors are to be kept closed at all times due to fire safety regulations. At no time are the doors to be propped open or left ajar. Due to state fire codes, tack message boards and nameplates are not permitted on the exterior of the bedroom, suite or apartment doors. Dry erase boards are permitted. Residents must maintain a clear pathway in which to exit the room, suite or apartment. At no time should a room's contents obstruct the exit pathway. This includes placing furniture in obstruction of windows and doors.
- **Combustible Material Storage:** The storage of combustible materials (gasoline, paint thinner, etc.) within the residential facility, including resident bedrooms, suites and apartments, is prohibited.
- **Prohibited Items:** The following items are prohibited in Housing for fire safety reasons. Prohibited items may be confiscated by Housing Staff. Residents may not possess or store:
 - Candles (burned or unburned; with or without a wick)
 - Incense
 - Wax melters
 - Flammable or combustible materials, including, but not limited to, gasoline, motor oil, lighter fluid, and paint thinner
 - Live holiday trees

- Items with exposed heating elements, including, but not limited to, space heaters, sun lamps, immersion heaters and hot plates
- Tapestries, flags, or other cloth materials that have not been treated with a fire retardant
- Surge protectors, extension cords, or decorative lights without a UL Approved tag
- Multiple outlet plugs (also referred to as “taps”) that insert into an outlet
- Halogen/torchiere/desk lamps
- Self-balancing scooters commonly known as hover boards. (State Fire Marshal Bulletin15-006)

Smoke and Tobacco Free Campus

In accordance with Executive Order 1108 issued by Timothy White, Chancellor of the California State University system in April 2017 and issued pursuant to Title 5, California Code of Regulations, Sections 42356, Government Code 7597.1 Stanislaus State is joining all other CSU and UC campuses in going completely smoke- and tobacco-free as of September 1, 2017. That means no smoking or vaping of any substance, or use of any tobacco products in any form will be allowed anywhere on campus, including student housing and the parking lots.

PROCEDURES FOR ON-CAMPUS STUDENT HOUSING EVACUATION

In the event of an emergency evacuation at on-campus student housing facilities, students are to vacate their room and proceed to the nearest evacuation gathering area. Resident Assistants will respond and act as Building Marshals and Monitors guiding residents to the nearest exits away from danger. Resident Assistants will use a methodical approach to evacuating each floor of each building involved and directing residents to the evacuation gathering area as they evacuate themselves. As the building or area is cleared, a Resident Assistant will ensure that residents have evacuated to the gathering areas and are not blocking the path of emergency vehicles.

Fire and Evacuation Information for On-Campus Student Housing

All students and employees at Stanislaus State should call 9-1-1 to report all fires or fire-related emergencies.

- If you see a fire or smell smoke, immediately call 9-1- 1 and/or activate the nearest fire alarm. You may also use the emergency blue light call boxes to contact the Police (Turlock Campus).
- If the fire is small and you are trained, you may choose to use a fire extinguisher or a building fire hose to put it out provided ALL of the following conditions are met:
 1. The fire alarm has been activated
 2. All occupants have been evacuated
 3. If the fire is small (waste basket size) and has not spread
 4. You have the correct type of extinguisher
 5. Your exit is clear and you can extinguish the fire with your back to the exit door
- When you hear an alarm, walk to the nearest exit notifying others of the fire on your way out.
- Go to an evacuation gathering area away from the building then wait for further instructions.
- Immediately notify Police or Firefighters on the scene if you suspect someone may be trapped inside the building.

In fire evacuation drill announcements to on-campus housing students, Housing and Residential Life remind students of the evacuation requirements when an alarm is sounded for their building. The announcement also includes a reminder map for evacuation gathering areas located in the on-campus student housing area.

University Police

The University Police Department is responsible for the overall campus evacuation procedure and serves as the focal point in any emergency for assistance and coordinating outside services as delineated in the Emergency Operations Plan.

The University Police Department serves as the recipient of the evacuation status of each individual building as reported by individual Building Marshals. They will direct assistance in search and rescue of outside services as required.

Facilities Services

Facilities Services associates are trained to respond during emergency situations and assist the University Police Department with security and communication at University perimeter entry/exit points. Associates may assist with the dissemination of printed information relating to an emergency, assist with facility maintenance needs, and provide ongoing support for recovery efforts.

Building Marshals

These individuals are responsible for obtaining the evacuation status of their buildings in terms of assistance needed, building status, or any other critical informational needs. Building Marshals station themselves in pre-assigned locations to obtain information from their Evacuation Monitors. As soon as the status of their evacuation is known they forward this information to the University Police Department. Their primary responsibility is the evacuation of people from their buildings and the reporting of this information to Public Safety. They are not responsible for active search and rescue or any form of building remediation.

Evacuation Monitors

These individuals are responsible for the timely and orderly evacuation of their buildings occupants. They direct occupants to the proper exit and redirect occupants to secondary exits as necessary. They are responsible for making quick checks of rooms and reporting any assistance needs to the Building Marshal upon exiting. These individuals are not responsible for search and rescue or other related tasks, but serve to provide needed information to their Building Marshals.

Evacuation Procedures

The evacuation of campus buildings or the entire campus may be required due to emergency situations occurring on or near the campus. Campus emergency planning facilitates evacuations are conducted in a systematic, controlled, and planned manner.

The building evacuation plan for California State University, Stanislaus consists of a partnership between the University Police, Facilities Services and individual volunteer building “Building Marshals” and “Evacuation Monitors”.

Specific Instructions to Building Occupants:

- Safely walk to the nearest exit and go to an evacuation gathering area away from the building then wait for further instructions.
- Stay out of the way of emergency personnel and vehicles and follow instructions.
- Immediately notify University Police or other emergency response personnel if you know of a disabled or injured person needing assistance.

Campus-Wide Evacuation

When it is necessary to completely evacuate the campus due to emergency conditions, a systematic and controlled approach will be used. When campus buildings are deemed safe for occupancy, personnel will be held at their current locations pending evacuation. Where campus buildings are deemed unsafe the Gathering area system will be used.

Following the decision to order the evacuation of the CSU Stanislaus campus, the University President or their representative shall notify:

- The Chief of University Police or their representative of the need to evacuate.
- The University Communications Public Information Officer or their representative of the need for information broadcasts asking all persons to stay away from campus.

The University Police, with the assistance of the Building Marshals, Monitors and Facilities Associates, shall be responsible for coordinating the evacuation process. Where the campus has been ordered closed and no campus facility is under eminent danger the evacuation of the campus will take place with an appropriate amount of time between each area.

Localized Evacuation

In some situations, it may become necessary to evacuate one or more building on campus due to a localized emergency situation. When this occurs the University Police will coordinate the evacuation with the Building Marshals and Monitors. The decision to evacuate will be based on the totality of the circumstances and, whenever possible, following consultation with the President and ranking Dean or Facility Manager. When evacuations are due to an overriding concern for public safety it may not be possible to make such consultations. In those instances the appropriate Dean or Facility Manager will be notified of the evacuation as soon as is practical.

Assisting in the Evacuation of Persons with Disabilities

Wheelchair users or individuals with disabilities should prepare for emergencies, in advance, by instructing a University official or employee. In the event of an evacuation:

- Move toward the nearest emergency exit.
- When a wheelchair user and/or a person with a disability reaches an obstruction, such as a staircase, they should request assistance from others in the area.
- If assistance is not immediately available, the wheelchair user and/or person with a disability should stay visible in an exit corridor or on an outdoor landing. They should continue to call for help until rescued. Persons who cannot speak loudly should carry a whistle (provided free by UPD) or have other means of attracting the attention of others.

POLICIES FOR FIRE SAFETY EDUCATION AND TRAINING

All residents in on-campus student housing receive fire safety training throughout the year. Each year quarterly fire drills are conducted within the residential community and annually for campus-wide buildings in coordination with Safety and Risk Management. Information relating to fire safety is posted in residential units. Units with kitchens are provided additional cooking safety information. Fire safety and evacuation procedure information is reviewed with residents during their first check-in meetings with their Resident Assistants at the start of the semester. These check-in meetings also include informational handouts on emergency information and policies. Health and Wellness Room Inspections are conducted quarterly; the inspections have a section relating to fire safety to address fire safety concerns. Rooms are also checked at the close of the fall semester. Students found in violation of housing policy are referred to residential conduct, during which fire safety practices are discussed with residents.

Housing and Residential Life worked with Jorgensen Co. and the Safety and Risk Management department at Stanislaus State to facilitate information and training sessions relating to the importance of fire safety, as well as the lifesaving value of efficient building evacuations. These trainings also included hands-on use of fire extinguishers. University employees receive fire evacuation and awareness training during their New Employee Orientation and participate regularly in scheduled emergency evacuation drills.

REPORTING A FIRE

Once a fire has been extinguished, all instances of fires should be reported to the Housing and Residential Life Office.

All fires should be reported to the following individuals AFTER a fire has occurred:

Renee Giannini

Housing and Residential Life
Director
209.667.3675
rgiannini@csustan.edu

Heather Pearson Villeda

Housing and Residential Life
Associate Director
209.667.3675
hpearsonvilleda@csustan.edu

DESCRIPTION OF FUTURE FIRE SAFETY IMPROVEMENTS

The department continues to comply with all laws in relation to quarterly fire sprinkler inspections, annual fire riser testing, and annual state fire marshal inspections making timely corrections as required.

The department is also working on a Repair and Maintenance Plan derived from an external Facilities Condition Assistant report prepared in April 2016. The report is in process and will encompass a 10-year Facilities Repair and Maintenance Plan. The department has a replacement schedule for smoke detectors every ten years; smoke detectors in Phase 1 and Phase 2 buildings were replaced in June 2022. The main electrical panels for all buildings was inspected and serviced in December 2022.

Housing and Campus Facilities staff replaced a heat detector outside a Phase 3 elevator on the southside in 2022. A similar replacement occurred in 2023. Housing staff is coordinating with Campus Facilities on a plan to review and proactively replace heat detectors appropriately.

Local smoke detectors in Phase 3 buildings will be replaced in 2024. Additionally in 2023-2024, due to the age of the fire sprinkler heads, Housing staff is working with Campus Facilities and Cosco to audit; a percentage of fire sprinkler heads throughout all three phases will be removed and tested.

ON-CAMPUS STUDENT HOUSING FIRE STATISTICS 2020-2022

Statistics and Related Information Regarding Fires at California State University, Stanislaus
On-Campus Student Housing Facilities located at One University Circle, Turlock, California 95382

Residential Facilities	Total Fires in Each Building			Cause of Fire			Number of Injuries That Required Treatment at a Medical Facility			Number of Deaths Related to a Fire			Value of Property Damage Caused by Fire ¹		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Phase I (Bldg. A)															
Units 109-113, 209-213, 309-313	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Phase I (Bldg. B)															
Units 105-108, 205-208, 201-204	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Phase I (Bldg. C)															
Units 100-104, 201-204, 301-304	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Phase I (Bldg. D)															
Units 114-118, 215-218, 315-318	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Phase I (Bldg. E)															
Units 119-122, 219-222, 319-322	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Phase II (Bldg. East)															
Units 123-128, 223-228, 323-328	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Phase II (Bldg. West)															
Units 129-130, 229-230, 329-330	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Phase III (Bldg. North)															
Units 131-146, 231-246, 331-346	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Phase III (Bldg. South)															
Units 147-155, 247-255, 347-355	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Community Center															
	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Village Café															
	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
¹ Values are in dollars															

2023 ANNUAL SECURITY REPORT

The Stanislaus State 2023 Annual Campus Security Report is available at the following link:

<https://www.csustan.edu/compliance/annual-security-report>