

California State University, Stanislaus
University Educational Policies Committee
Meeting Minutes April 27, 2023
VIRTUAL via Zoom

PRESENT: M. Chvasta (chair), K. Stone (chair-elect), J. Rosas-Nieto, T. Held, S. Minette, A. Devitt, Y. Lian, G. Cook, M. Moberly, J. Navarro

GUESTS: G. Aulak (recording), L. Bernardo

- I. Call to Order.** Chvasta called the meeting to order at 2:00 p.m.
- II. Approval of Agenda.** The agenda of April 27, 2023 was approved as distributed.
- III. Approval of Minutes.** The minutes of April 13, 2023 were approved as distributed.
- IV. Subcommittee Minutes/Reports.** UEPC discussed the review process for subcommittee minutes. It is challenging to review and approve minutes when they are not submitted in a timely manner. UEPC needs the minutes throughout the year to address issues or to be informed of specific discussions. It is important to know when the subcommittees are meeting and their ongoing agenda items. The consultation policy will be able to solve some of these issues.
 - A. University Writing Committee November 2, 2022 Minutes.** Approved.
 - B. University Writing Committee December 2, 2022 Minutes.** Approved.
 - C. University Writing Committee March 1, 2023 Minutes.** Approved.
 - D. Multicultural Requirement Subcommittee October 21, 2022 Minutes.** Approved.
 - E. Multicultural Requirement Subcommittee February 15, 2023 Minutes.** Approved.
 - F. Assessment of Student Learning Subcommittee March 14, 2023 Minutes.** Approved.
- V. Announcements/Reports**
 - A. Anti-Racism Task Force.** Devitt drafted the Anti-Racism Pedagogy Faculty Learning Community (FLC) description. It uses language from Soodjinda's recommendations to incorporate it into a general education outcome. This is a goal for the FLC. The FLC's should be ongoing. Who will facilitate this FLC? A call to general education program faculty members is a good idea. UEPC agreed to share FLC idea with Provost Ogle now and it can establish next academic year. This will be a carryover item for next year.
 - B.** UEPC annual report is to be submitted by May 8, 2023 for the General Faculty Meeting. Chvasta will share the draft report in the last UEPC meeting, May 4, 2023.
- VI. Curriculum Review**
 - A. Medical Anthropology Minor.** UEPC reviewed the new Medical Anthropology Minor in curriculum. The catalog copy was reviewed. There are two new courses: ANTH 4100 and ANTH 4600. ANTH 4600 consultations with the Department of Sociology are attached to the new course proposal. A potential new course is listed: ANTH 4723 Genes and Culture. However, a new course proposal has not been initiated. Chvasta will email the department to remove this course from the program proposal. If the course is removed, UEPC unanimously approves.
- VII. Old Business**
 - A. Consultation Principles.** Chvasta shared feedback from Academic Senate: there should be more than 3 meetings per semester, and they should be earlier than 4 weeks to ensure approvals for the

next catalog year; courses submitted by deadline shall be evaluated in order received (rather than reviewing by alphabetical order and those on the tail-end repeatedly deferred). UEPC reviewed the curriculum deadlines website: <https://www.csustan.edu/academic-programs/deadlines-proposals>. A UEPC member shared their department submitted a proposal to college curriculum committee in August, but the college curriculum committee met in December. This is a problem. UEPC revised the consultation policy resolution. UEPC agreed to committees meeting on weeks 2,6,8,12. Academic Programs Office will create a website for committee meeting schedules. The revised consultation policy will move forward to Academic Senate.

- i. Chvasta shared a consultation issue for GEOG 3100. It is requesting GE Area UD-B status. The General Education Subcommittee requested consultation from both College of Science (CoS) department chairs and department curriculum committees. The three departments in CoS are not responding to this consultation request. UEPC revised the adjudication flowchart to add "During a UEPC or any subcommittee review, the proposal will be forwarded to FAC". Stone will follow up with consulting departments regarding GEOG 3100 course issue and UEPC will consult with Faculty Affairs Committee (FAC) if necessary.

- B. **Principles of Effective Allocation & Utilization of Instructional Space.** Chvasta shared feedback from Academic Senate to consider adding both an ASC and a representative from OIT to membership of ad hoc committee. ASC's and OIT are not involved in the scheduling of courses. The ad hoc will discuss how to best utilize space by understanding time modules. OIT provides backend support if there is an upgrade to PeopleSoft or 25live. OIT should be invited to join the ad hoc meetings to stay informed. Chvasta will share Ad Hoc Committee to Review Course Scheduling membership with Committees on Committees (CoC). UEPC would like this committee to convene before the end of this semester. Koni Stone will be the UEPC representative and the chair for this ad hoc.
- C. **Policy for Syllabus Requirements.** UEPC will discuss this in the next academic year. Materials to consider is the syllabus information on the Office of Assessment webpage.
- D. **Academic Calendar- Juneteenth- AB 1655.** The Senate Executive Committee (SEC) drafted a resolution celebrating Juneteenth and presented it as a first reading item in Academic Senate on April 18, 2023. Communication and Public Affairs is working on an announcement for confusion forming over event scheduling with 25Live for June 19th. Academic Affairs should send out an announcement too; Chvasta will draft language for this announcement. UEPC approved the updated 2022-2023 academic calendar. Aulak will share the updated 2023-2024 academic calendar at the next meeting.
- E. **Credit for Prior Learning Policy.** Bernardo and Wooley are reviewing current policy alignment with legislature and CSU policy. The executive order and CSU policy are aligned. Bernardo will confirm with Wooley.
- F. **Structural & Technological Changes to Teaching Environments.** UEPC needs to develop a policy for reviewing proposed changes. This will be a carryover item for next year.
- G. **19AS19UEPC Grading Options for "Golden Four" Courses.** Department of Mathematics is requesting ABC/NC grading option for stretch courses. Department of English is in favor of this. This will be a carryover item for next year.

VIII. New Business

A. Meeting Schedule 2023-2024.

August 31
 September 14
 September 28
 October 12
 October 26
 November 9
 November 30
 December 7
 February 1
 February 15
 February 29
 March 14
 March 28
 April 11
 April 25
 May 9

- B. Instructor Withdrawal Policy.** This was received from the Academic Technology and Learning Committee (ATLC). This will be a carryover item for next year.
- C. Credit_NoCredit Unit Cap.** What are the pros and cons for credit and no credit unit cap? Programs could be more restrictive. UEPC needs to provide clarity regarding the counting of units inside and outside the time of the temporary modification. Are there ramifications for discounting credit or no credit units accrued during the modification time? This will be a carryover item for next year.
- D. Limiting Online Transfer Credits.** Is it possible to limit the number of transfer credits? Is this a question for the Articulation Specialist? This will be a carryover item for next year.
- E. Graduation Approval Form Review Process.** This is a process issue and UEPC does not need to discuss this. The Enrollment Service Office will be reviewing the process.

IX. Deferred Business

- A. Two-Pass Priority Registration Policy Review.** Deferred.
- B. UWC_The Formation of Graduation Writing Assessment Committee (GWAC).** The ad hoc committee did not submit a proposal.
- C. AB- 928 Student Transfer Achievement Reform Act of 2021.** Chvasta provided AB 928 update and future considerations. AB928 committee met on April 25, 2023. The pathway will impose on local campuses. Wooley has been consulting with departments. How is it going to affect the general education program relatively and radically? More information is forthcoming in May 2023.
- D. Academic Notice' vs 'Academic Probation'.** Deferred.

- E. **University Writing Committee Procedures.** The writing proficiency course is evaluated by the instructor. A wholistic mechanism is needed. The department needs to be included in the process so there is less identification of individual faculty members. The course can be decertified and not the instructor. The University Writing Committee will specify what support is needed from UEPC next year.
- F. **11/AS/19/UEPC Revision to the Undergraduate Advising Policy/ASI Advising Resolution.** Deferred.
- G. **Core Competency FLC Policy/Procedure.** Deferred.
- H. **Notifications Regarding Mandatory Course Materials (Connect, First Day, etc.).** Deferred.
- I. **Community College Articulation Question.** Deferred.
- J. **Academic Dishonesty Policy.** Deferred.

X. **Adjournment.** The meeting adjourned at 4:02 p.m.
MC:ga