

California State University, Stanislaus
University Educational Policies Committee
Meeting Minutes February 16, 2023
VIRTUAL via Zoom

PRESENT: M. Chvasta (chair), K. Stone (chair-elect), T. Held, A. Devitt, G. Cook, M. Moberly,
S. Wooley

GUESTS: G. Aulak (recording), L. Bernardo, P. Li, S. Brumm

- I. **Call to Order.** Chvasta called the meeting to order at 2:04 p.m.
- II. **Approval of Agenda.** The agenda of February 16, 2023 was approved as distributed.
- III. **Approval of Minutes of February 2, 2023.** Deferred.

- IV. **Announcements/Reports**
 - A. The resolution for AB 2881 Priority Registration for Student Parents was a first reading at Academic Senate on February 14, 2023. The module will be tested in July 2023. It should be ready for spring 2024.

 - B. Chvasta received concerns about the revised procedures for Graduation Approval Form (GAF) from faculty members. Evaluators review all requirements; advisor reviews major requirements; academic success center reviews general education requirements. Now, academic success center will not review general education requirements. Academic Success Center is under Student Affairs and requested to not be part of this process. Faculty are now asked to review graduation requirements and general education requirements. It adds a lot of workload. UEPC needs to review the 2019 resolution for language stating advisors are responsible for general education requirements. Evaluators understand catalog rights. General Education Program may go through more changes with AB 928 and this will complicate advising. A centralized location with expertise is needed. Student Service Professionals is an option for each college. CAHSS and CBA have one each. UEPC will discuss this in the next meeting.

- V. **Old Business**
 - A. **Grade Appeal Policy.** UEPC reviewed the final version and provided feedback to Wooley. The grade appeal form will have minor changes. Wooley will revise the form and share it with UEPC to attach to the resolution.

 - B. **The Ad Hoc Recommendations.** UEPC needs to submit a response to Faculty Affairs Committee (FAC) by February 21, 2023. Chvasta shared draft response: 1.) UEPC does not strictly follow Robert's Rules of Order but will continue to strive for inclusivity and consider establishing Standing Rules each year. 2.) UEPC agrees that rank requirements for the sake of maintaining hierarchy rooted in status are problematic, the UEPC recommends considering potential candidates' experience and/or familiarity with

faculty governance processes and educational policies at any organizational level (i.e., department, college, university). Rank may be indicative of experience and familiarity. Lecturers are not compensated for participation. 3.) UEPC reviewed the pre-set meeting times of standing committees. Given typical teaching and other standing committee schedules, the UEPC does not recommend changing the meeting time. 4.) How does the lecturer representative communicate with their constituents? How do we pay for this assigned time? How do we protect the lecturers from losing their entitlements? UEPC recommends with one non-compulsory lecturer representative in UEPC. 5.) UEPC agrees with one Stockton representative in UEPC.

C. Principles of Effective Allocation & Utilization of Instructional Space.

- i. UEPC reviewed document with feedback. There are campus policies that do not mirror this document. Recent addition in document: *4. For scheduling purposes, general instruction classrooms are centralized space (does not include exclusive rooms such as library, business, and science labs and specialized rooms).* UEPC agreed on specifying rooms here. A workgroup is needed. UEPC will draft the charge for this workgroup. Bernardo will provide information on the workgroup in 2017 that worked on this issue. Stone will meet with the Academic Space Planning Committee to discuss this. A Qualtrics survey should be sent out to department chairs to list their rooms, what they are used for, and specific equipment used. Hybrid courses complicate scheduling and space. Policy states that hybrid classes must be clearly scheduled for the in-person times. This is a department level issue. UEPC will continue discussion in the next meeting.

D. Consultation Principles. UEPC reviewed flowchart and provided feedback. Faculty Affairs Committee should be part of this process instead of Academic Senate. Academic Programs Office should be responsible for campus-wide notifications of proposals. UEPC will continue discussion in the next meeting.

E. Ad Hoc Committee on the Multicultural Requirement- Final Recommendation. UEPC presented as an information item at Academic Senate on February 14, 2023. Chvasta shared feedback from others. The Multicultural Requirement Subcommittee is supportive of final revised recommendation.

F. Policy for Syllabus Requirements. Deferred.

VI. New Business

- A. Credit for Prior Learning Policy.** Deferred.
- B. Structural & Technological Changes to Teaching Environments.** Deferred.
- C. Instructor Withdrawal Policy.** Deferred.
- D. Activities/Events Outside of Scheduled Course Time.** Deferred.
- E. Credit_NoCredit Unit Cap.** Deferred.

- F. **13/AS/19/UEPC Revision of Course Module Scheduling Policy.** Deferred.
- G. **Limiting Online Transfer Credits.** Deferred.

VII. **Deferred Business**

- A. **Two-Pass Priority Registration Policy Review.** Deferred.
- B. **UWC_The Formation of Graduation Writing Assessment Committee (GWAC) .** Deferred.
- C. **Academic Calendar- Juneteenth- AB 1655.** Deferred.
- D. **AB- 928 Student Transfer Achievement Reform Act of 2021.** Deferred.
- E. **Academic Notice' vs 'Academic Probation'.** Deferred.
- F. **University Writing Committee Procedures.** Deferred.
- G. **11/AS/19/UEPC Revision to the Undergraduate Advising Policy/ASI Advising Resolution.** Deferred.
- H. **Core Competency FLC Policy/Procedure.** Deferred.
- I. **Notifications Regarding Mandatory Course Materials (Connect, First Day, etc.) .** Deferred.
- J. **Community College Articulation Question.** Deferred.
- K. **Academic Dishonesty Policy.** Deferred.

VIII. **Adjournment.** The meeting adjourned at 4:07 p.m.

MC:ga