

California State University, Stanislaus  
University Educational Policies Committee  
**Meeting Minutes December 1, 2022**  
VIRTUAL via Zoom

**PRESENT:** M. Chvasta (chair), K. Stone (chair-elect), A. Devitt, S. Wooley, M. Moberly, G. Cook, D. Suarez (proxy for JC Navarro), T. Held, Y. Lian

**GUESTS:** G. Aulak (recording), D. Zakariah (recording), L. Bernardo

- I. **Call to Order.** Chvasta called the meeting to order at 2:03 p.m.
- II. **Approval of Agenda.** The agenda of December 1, 2022 was approved as distributed.
- III. **Approval of Minutes.** The minutes of November 10, 2022 were approved as distributed.
- IV. **Announcements/Reports**
  - A. DRAFT Academic Year Calendar 2025-26 was approved via online poll between meetings.
  - B. AVPAA Wooley provided enrollment update
    - i. Enrollment is down.
    - ii. Student Affairs and Academic Affairs are doing work to check on students, but resources are tight.
    - iii. Opportunity for depts to contribute to efforts to increase enrollment.
    - iv. 1503 students are registered for 7-11 units and being advised to increase unit load
    - v. \$4 billion budget shortfall in coming year is a challenge.
    - vi. Wooley will ask Tracy Myers how she is communicating with those students or departments.
  - C. The Enrollment Services office will have online registration helpline during the holidays.
  - D. Ad Hoc Committee nearly formed for the proposal for GWAC and pilot—Veronica Dawson (CAHSS); Tim Firch (COB); Melanie Martin (COS); COEKSW rep pending.
  - E. ATLC drafted a revised Instructor Withdrawal Policy. UEPC will review at the start of Spring.
  - F. CalGETC does not affect CSU GE in any way. Executive Vice Chancellor also said this.
- V. **Old Business**
  - A. **AB 2881 Priority Registration for Student Parents (#26).** Law mandates we provide priority registration to students that provide 51% support to children under 18. CO working on providing guidance on how to determine eligibility. Using FAFSA and CADDA information is insufficient for determining eligibility. Not all parents may receive aid but would be eligible for priority registration.

Students could self-identify – with documentation of some kind? How to verify providing 51% support for dependent(s)? What will be the process of institutional verification? Will need at least one staff member dedicated to verification for S23 (6-month position). Based on FAFSA and CADAA data, it's estimated about 10% of students are eligible. Website has to be in place by July 1, 2023 (see Cal Poly Pomona, for example). By the end of March latest, the system has to be in place for registration. Chvasta has drafted a vague resolution. SEC meets December 13<sup>th</sup>. We collect this same information at the Child Development Center for our CCAMPIS parents/children. Belinda with FAFSA is on board with helping to determine implementation. Other CSUs are handling priority at beginning of class or priority before other priorities. UEPC supports priority at the class level. The status of this eligibility could change per semester or per year, but given the workload, verification would have to be done annually. Maybe the verification date becomes February 1 so that it works with registration. Plan to present as Information Item at Dec. 6<sup>th</sup> Senate meeting, then First Reading on January 31<sup>st</sup>.

- B. Ad Hoc Committee on the Multicultural Requirement- Final Recommendation (#3).** Moberly worked on clean copy with a suggested timeline. UEPC is to review it and provide input before the first spring meeting 2/2. Discussed and agreed upon need to include regional, national, and global contexts. Following further input on working documents, Chvasta will bring resolution to 2/2 meeting.
- C. Grade Appeal Policy (#1).** CFA and SEC approve. Wooley to share a clean copy with Chvasta. Chvasta will draft resolution or amend existing resolution. Will share it on 2/2. Will be on Senate 2/14 maybe. Effective for fall 2023 catalog.
- D. Consultation Principles (#7).** Noted inequitable Senate vote to resolve dispute— 2 large and 2 small Colleges (e.g., COS reps outnumbering COEKSW). Minimum Committee Review at Departmental level (i.e., not just Chair consultation). Agreed to publicizing intent (consider Curriculum Newsletter [UEPC seems to favor this approach], and/or memo of intent a la Chico [in SP], and/or College Curriculum publication of agendas by a certain time in advance of meetings). Fix flowchart footnote including San Marcos Academic Senate reference. UEPC: technical review step should be added to all processes. Have FAC to mediate conflict.
- E. The Ad Hoc Recommendations (#20).** Deferred.
- F. Principles of Effective Allocation & Utilization of Instructional Space (#21).** Deferred.

**G. Two-Pass Priority Registration Policy Review (#27).** Deferred.

**H. Policy for Syllabus Requirements (#17).** Deferred.

**VI. New Business**

**A. Communication Studies B.A.- Program Modification (#30).** Removing JOUR courses; removing the two tracks (Relational & Organizational and Public Communication & Media); adding core course; increase major units; four different contextual application categories: Public Communication & Advocacy, Relational & Social Dynamics, Media Studies & Communication Technology, and Strategic & Professional Communication. So, no more tracks. Increased from 33 to 36 units. Increasing scheduling flexibility and flexibility for students. Journalism had moved to English Department. Some JOUR courses were changed to ENGL. This was decided at Dean level. UEPC unanimously agreed to move this forward.

**B. Social Sciences B.A. (Degree Completion) - Program Modification (#31).** Requesting to change their modality from online to hybrid. Wooley: precipitated by the changes in the affiliated depts. that teach the courses, hybrid modality. UEPC unanimously agreed to move this forward.

**C. Journalism and Professional Writing Concentration- New.** New 19-unit Journalism and Professional Writing Concentration in English BA. UEPC unanimously supports and agreed to move this forward to FBAC.

**D. Activities/Events Outside of Scheduled Course Time (#23).** Deferred.

**E. Structural & Technological Changes to Teaching Environments (#24).** Deferred.

**F. Credit\_NoCredit Unit Cap (#25).** Deferred.

**G. 13/AS/19/UEPC Revision of Course Module Scheduling Policy (#29).** Deferred.

**VII. Deferred Business**

**A. UWC\_The Formation of Graduation Writing Assessment Committee (GWAC) (#28)**

**B. Academic Calendar- Juneteenth- AB 1655 (#18)**

**C. AB-928 Student Transfer Achievement Reform Act of 2021 (#14).** Awaiting decisions from the three Academic Senates. College AS reps should communicate with their colleges. Likely will be approved in May. Will have two academic years to implement.

- D.** Academic Notice' vs 'Academic Probation' (#4)
- E.** Credit for Prior Learning Policy (#13)
- F.** University Writing Committee Procedures (#2)
- G.** 11/AS/19/UEPC Revision to the Undergraduate Advising Policy/ASI Advising Resolution (#8)
- H.** Core Competency FLC Policy/Procedure (#9)
- I.** Notifications Regarding Mandatory Course Materials (Connect, First Day, etc.) (#10)
- J.** Community College Articulation Question (#11)
- K.** Academic Dishonesty Policy (#12)

VIII. Adjournment 4:03 pm

:dz, mc