

# ASI & SC Board of Directors Point System

## PURPOSE


The point system will be in effect as of summer retreat of your elected and/or appointed term. If appointed after summer retreat, the point system will be in effect the beginning of your appointment. The point system will also renew every year that you are elected and/or appointed. This policy is, and will be in effect to describe the process by which board members from both the Associated Students Inc.(ASI) and the University Student Center (SC) receive points in accordance with their attendance and punctuality.

## POLICY


It is the policy of ASI & SC that the ASI Board of Directors and SC Board of Directors attend board meetings, standing committee meetings, university-wide committee meetings, retreats, and trainings. The point system shall apply to all ASI & SC Board Members with the exception of the SC Alumni representative, SC Community representative, President's SC designee, Dean of Students, and Business & Finance Designee. Point system management shall be the responsibility of the ASI Vice President and SC Vice Chair for their respective boards. The ASI Vice President and SC Vice Chair shall also chair the Judicial Committee that consists of members of ASI and SC Board of Directors and advised by the ASI Leadership Manager.

This policy was voted on and approved by the ASI Board of Directors on: November 17, 2020  
This policy was voted on and approved by the SC Board of Directors on: November 12, 2020

The following signature by the ASI Vice President, verifies the approval of the ASI Board of Directors:

 <small>Karlos Marquez (Nov 18, 2020 16:28 PST)</small>	<u>Nov 18, 2020</u>
Karlos Marquez, ASI Vice President	Date

The following signature by the SC Vice Chair, verifies the approved of the SC Board of Directors:

 <small>Mariah Burciaga (Nov 19, 2020 08:54 PST)</small>	<u>Nov 19, 2020</u>
Mariah Burciaga, SC Vice Chair	Date

*\* This policy may be amended by a two-thirds vote of the ASI and SC Board of Directors.*

## **1. Point Assignments:**

### **1.1 Board Meeting Attendance:**

- 1.1.1** 1-point assessment for missing 1-25% of the meeting.
- 1.1.2** 2-point assessment for missing 26-50% of the meeting.
- 1.1.3** 3-point assessment for missing 51-100% of the meeting.

### **1.2 Board Meetings**

- 1.2.1** 1-point assessment for failure to turn video camera on after meeting is called to order. (Virtual meetings only)
  - 1.2.1.1** There will be up to a collective 5 minute exception made for unexpected situations.
- 1.2.2** 1-point assessment for failure to comply with the dress code and appearance policy.
  - 1.2.2.1** Refer back to the dress code and appearance policy for additional information

### **1.2 Standing Committee Meetings:**

- 1.2.1** 1-point assessment for missing 1-49% of the meeting.
- 1.2.2** 2-point assessment for missing 50% or more of the meeting.

### **1.3 University-Wide Committee Meetings:**

- 1.3.1** 1-point assessment for missing 1-49% of the meeting.
- 1.3.2** 2-point assessment for missing 50% or more of the meeting.

### **1.4 Retreats:**

- 1.4.1** 2-point assessment for missing 50% of summer or winter retreat.
- 1.4.2** 4-point assessment for missing entire summer or winter retreat.

### **1.5 Trainings (Board & In-House):**

- 1.5.1** 1-point assessment for missing 1-49% of the training.
- 1.5.2** 2-point assessment for missing 50% or more of the training.

### **1.6 (ASI BOD only) ASI Student Government Events**

- 1.6.1** 1-point assessment for missing 1-49% of the event.
- 1.6.2** 2-point assessment for missing 50% or more of the event.

### **1.7 Extra Duties/Assignments**

- 1.7.1** 2-point assessment for for not fulfilling extra duties/assignments such as, not bring the amount of students asked to events such as Taco 'Bout It Events, and not distributing flyers/buttons for events.

## **2. Point Total Accumulation:**

- 2.1** If a board member accumulates pending points, the ASI Vice President or SC Vice Chair must notify the Board Member of how many pending points have been accumulated and what has caused the accumulation, no less than 72 hours before the next Judicial Committee meeting.
- 2.2** It is the responsibility of each board member to submit a University-wide committee report for each meeting as well as inform of any absences from these committee meetings.
- 2.3** Recognizing that there is an ASI designee on the SC Board of Directors, they, will accumulate 1 set of points which affects their position on the ASI Board.

**2.4** If a board member chooses to appeal their pending points, an appeal must be submitted in writing to the Judicial Committee Chair and Vice Chair before the Judicial Committee Meeting is called to order. Point assessment may be erased from total if determined excusable. The Judicial Committee shall determine whether any excuse for any point assessment, shall be excusable or not excusable, by a two-thirds vote of the committee.

**2.4.1** Reasons for excusable points are as follows (may require supporting documentation or evidence):

**2.4.1.1** Medical or family emergency situations

**2.4.1.2** Natural disaster

**2.4.1.3** Traffic situation preventing attendance (ex: Traffic, car accident, flat tire)

**2.4.1.4** Non-reoccurring educational or work scheduling conflict

**2.4.1.5** Required board related business

**2.4.1.6** Technological Failure

**2.5** The Board Member under review may present any other excuse not mentioned by the point system policy. Any documentation or supporting evidence for the excuse may be presented at the time of review for consideration by the Judicial Committee.

### **3. Appeals:**

**3.1** Any Board Member who does not appeal their pending points within one meeting of the Judicial Committee, after the pending points have been announced at the board meeting or via email by either the Vice President or Vice Chair, they will no longer be able to revisit those pending points. Any new points assigned will continue to accumulate.

### **4. Review:**

**4.1** Upon accumulating nine unexcused points, the Board Member shall be placed on review by Judicial Committee. The Judicial Committee Chair and Vice Chair shall notify the Board Member of their status within 72 hours of the Judicial Committee meeting. The Board Member's voting privileges shall be suspended while under review.

**4.2** While under review, the Board Member must submit a written appeal to Judicial Committee Chair and Vice Chair. The board member will be notified if it is necessary for them to appear before the Judicial Committee to present their case.

**4.3** Upon a determination of the Judicial Committee, the Board Member's right to vote will be reinstated.

### **5. Immediate Dismissal:**

**5.1** Upon accumulating twelve points, the Judicial Committee shall submit a recommendation for immediate dismissal to the Board of Directors.

**5.2** Upon missing four unexcused consecutive ASI Board meetings or two unexcused consecutive SC Board meetings or three unexcused total in a semester, a Board Member shall be automatically eligible for dismissal from the Board.

**6. Amendments to the Point System:**

**6.1** Amendments to the Point System shall be recommended by the Judicial Committee to the ASI and SC Board of Directors.

**6.2** Amendments to the Point System shall be approved by an affirmative vote of a majority of Board members at a meeting convened with a quorum present at both the SC Board of Directors and the ASI Board of Directors.