



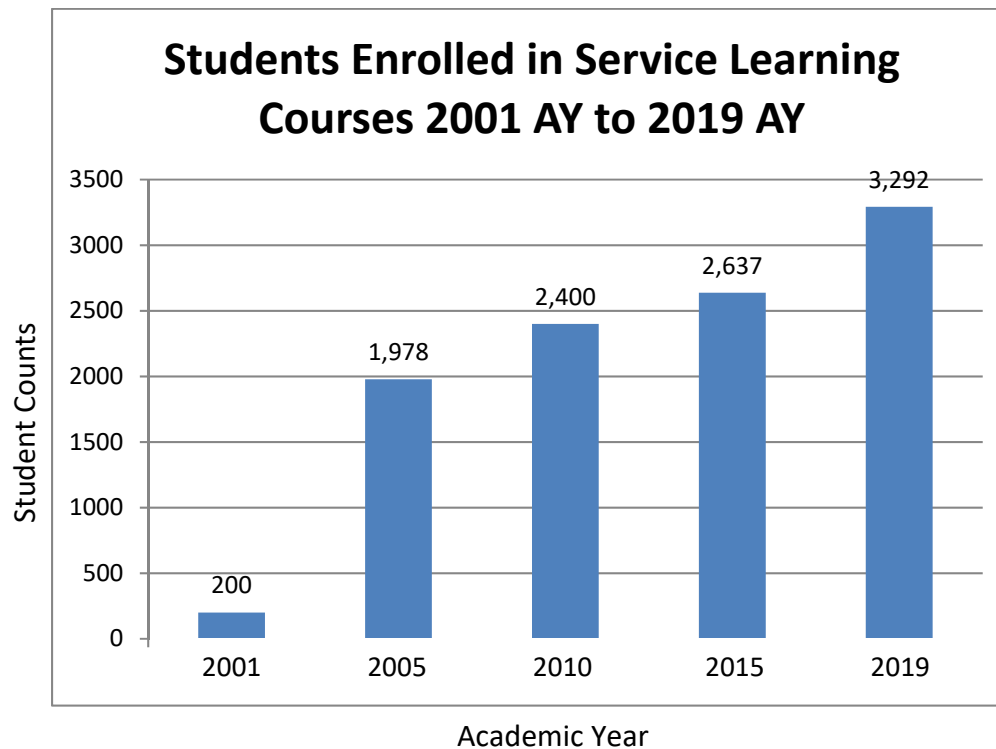
Office of Service Learning Program Goals and Outcomes
For 2019 - 2020 Academic Year

Service Learning Statistics that support *Goal One: Support faculty in the development of community-based research and service learning opportunities.*

- **3,292** (approx.) students engaged in **165** service learning course sections and interns at non-profit agency sites. Due to the **COVID-19** virus, approximately 1,500 students in this count who began their spring 2020 community-based course sections had to suspend their service learning activities after March 9, 2020.
- **81** faculty offered community-based learning and research opportunities and internships that met relevant community needs.
- **591** (approx.) students were supported in extracurricular volunteer service opportunities
- **36 %** of Stanislaus State service learning and extracurricular students provided meaningful services to our region
- **43,329** (approx.) hours of service were provided by Stanislaus State students enrolled in a SL course or internships. This number only reflects the summer and fall semesters. Due to the **COVID-19** virus, we were unable to calculate any spring 2020 student volunteer hours.
- **15,433** (approx.) hours of additional general community service were provided by University faculty, students and staff.
- **\$1,759,922.00** in estimated contribution of service activities provided to the region by service learning and general service, which excludes spring 2020 service learning hours, due to the **COVID-19** virus.

- **270** Memorandums of Understanding have been developed, negotiated, and completed (This number varies annually depending upon MOU expiration dates and agency renewal process.)

The development, coordination, and deployment of these activities continue to be supported by the OSL staff.



As the campus begins to implement the revised *Service Learning and Community Engagement Common Attribute Designation* in the fall 2020-2021 Academic Year, as an attempt to better collect course information for courses utilizing the StanServes S4 system, the numbers reported at Stanislaus State in future years will vary from the current annual estimates. This will be due to a several factors: 1) Currently, many courses designated as service

learning do not use the S4 system. Courses using S4 fall under E.O. 1064, which does not reflect the Allied Health-related courses that are also counted annually as service learning courses (e.g., Nursing and Teacher Education). Additionally, certain field work and internship courses counted as service learning continue to use paper Risk Management documentation. 2) The COVID-19 virus in the region during the 2020-2021 AY will significantly impact the number of service learning course activities offered in the region. For example, Ag Studies, Criminal Justice and Liberal Studies departments have currently decided to suspend their placements off campus in fall 2020.

Goal 1: Increase the integration of Service Learning into the curriculum and the broader campus community.		
<i>Strategies for Achievement</i>	<i>Specific Time Line</i>	<i>Outcome</i>
<p>1. Continue to provide direct support to faculty.</p> <p>This support includes: curriculum development, internship development, community partnership management and project coordination of service learning courses.</p>	<p>Summer 2019, Fall 2019 & Spring 2020</p>	<p><u>Direct Support of Service Learning Faculty:</u></p> <p>The Office of Service Learning (OSL) continues to provide direct support and assistance to faculty. As described below in the following sections, the OSL’s active support of faculty includes:</p> <ul style="list-style-type: none"> ➤ meeting with faculty and community agency representatives to develop service learning activities ➤ work with faculty and students in the classroom to develop community-based activities ➤ provide in-class Risk Management orientation sessions ➤ meet with students one-on-one to finalize Risk Management documentation ➤ conduct on-site visits to community agencies as needed for Risk Management procedures ➤ provide community agency on-site assistance during service activity <p><u>Direct Support of Courses:</u></p> <p>Highlights and examples of service learning coursework receiving direct support from OSL include:</p> <ul style="list-style-type: none"> • ACC 4980: Independent Study (VITA Program) (Drs. K. Tan and A. Campbell) • ANTH 4400: Fieldwork Methods (Dr. Richard Wallace) • BUS 2090: Business Ethics and Social Responsibility (Mr. Bernal, Ms. Crittendon, Dr. Donahue, Mr. Enger, Dr. Filling, Mr. Gilchrist, Dr. Hassell, Ms. Muser, Dr. Petratos) • CDEV 3030: Cognitive Development in Schools (Dr. Victoria Cortez) • CDEV 3550: Early Intervention in High-Risk Children (Ms. Nicole Montgomery) • CHEM 3090: Chemistry in the Classroom (Dr. M. Drake, Dr. S Russell, Dr. K. Stone) • CJ 3420: Community & Problem Oriented Policing (Dr. Jose Sclofsky) • CJ 3600: Juvenile Corrections – Pathways to Success Mentor Program (Dr. T. Helfer, Mr. M. Perry) • CJ 3650: At-Risk Youth– Pathways to Success Mentor Program (Dr. A. Mboka)

		<ul style="list-style-type: none"> • CJ 4230: Juvenile Justice – Pathways to Success Mentor Program (Dr. T. Helfer, Dr. H. Gao) • CJ 4350: Violence Against Children – Pathways to Success Mentor Program (Dr. T. Helfer) • CJ 4700: Youth Mentoring – Pathways to Success Mentor Program (Dr. Abu Mboka) • CS 4270: Ecommerce Systems (Dr. Daehee Kim) • COMM 4940: Communications Internship (Dr. Veronica Dawson) • ENGL 4600: Tutorial Projects in English (Ms. Paula Barrington-Schmidt) • HONS 2850: Honors Service Learning Project (Ms. Therese Lunt) • LIBS 1000: Beginning Field Experience (various) • LIBS 2000: Intermediate Field Experience (various) • PSCI 3304: Introduction to Public Administration (Dr. Nancy Hudspeth) • PSYC 4945 - 4948: Internships & Independent Study (Dr. R. Roy, Dr. G. Paradis) <p><u>Direct Support of Internships:</u> The OSL works with faculty for MOU development, site risk assessment and site visits, and student risk management documentation for their Service Learning course partnerships. The OSL works with Internship Coordinators associated with the following internship courses:</p> <p>ACC 4980, AGST 4940, BIOL 4940, CIS 4940, CJ 4940, CJ 5940, COMM 4940, GEOG 4940, JOUR 4940, KINS 4940, PADM 5940, SOCL 4940, PSYC 4945, PSYC 4980.</p>
2. Create targeted outreach to involve more faculty and students.	Summer 2019	<p><u>New Student Orientation:</u> The OSL attended all <i>New Student Orientation</i> sessions for new students and transfer students to provide information about Service Learning and community-based volunteer opportunities. Approximately 200 students stopped by the OSL booth to receive information about the department’s services that include the various academic community-based education programs throughout the four colleges, community volunteer opportunities, and Science in Our Community STEM programs.</p> <p><u>New Faculty Orientation:</u> In August 16, 2019, the OSL attended the New Faculty Orientation showcase at the Faculty Development Center patio to speak with new faculty about the services offered by the OSL to incorporate and implement community-based pedagogy into the curriculum.</p>

<p>Fall 2019 & Spring 2020</p>	<p><u>Service Learning Risk Management Support:</u> The OSL offered four (4) <i>Risk Management Workshops</i> for faculty in fall 2019 and five (5) workshops in spring 2020. The fall workshops were held on August 27, 30, and September 4 and 5. The spring workshops were held on January 28, 29, and 30, and February 3 and 6. The workshops reviewed policy and procedures to comply with E.O. 1064 that covers SAFECLIP Memorandum of Understanding and student Learning Plans for service learning and internship courses. The workshops also reviewed the procedures to track student placements and completing campus Risk Management forms on the StanServes S4 website.</p>
<p>Summer & Fall 2019 & Spring 2020</p>	<p><u>AmeriCorp VISTA Support:</u> The OSL co-supervised two <i>AmeriCorp</i> VISTA members who worked with <i>Science in Our Community</i> STEM programs. These programs offer faculty and students opportunities to provide STEM activities to K-12 children and their families in our region, with an emphasis to target underserved populations. The OSL assisted both VISTAs and over 39 College of Science faculty to facilitate Science Day, Science Saturdays, Astronomy Night, Junior Scientist, VIP College Day, Delhi Medical Academy Conference, Farmers Market, STEM Campus Tours, and other related STEM activities. The VISTAs increased opportunities for student participation to apply their knowledge and gain leadership skills in conducting STEM activities with K-12 students.</p> <p>NOTE: Due to the COVID-19 virus, STEM programs were suspended in mid-March for the duration of the spring 2020 semester. This decreased the overall student and community participation. Prior to suspension of <i>Science in Our Community</i> programs, 341 Stan State students had the opportunity to engage with K-12 students and their parents on campus and at 67 school sites in our region. The VISTAs continued during the spring 2020 semester with research to develop virtual STEM programs for the K-12 community.</p> <p>The OSL worked with Dr. Mark Grobner in the fall and spring semesters to coordinate and manage the <i>Science Day</i> event on March 7, 2020. The OSL and the VISTAs assisted with all event coordination, risk management, and to ensure that the event was successful for over 2,500 guests who attended.</p> <p>The OSL worked with the College of Science Dean, Dave Evans, to resubmit a grant application to renew one VISTA member volunteer placement on campus for 2020-2021AY. The VISTA member application was accepted in spring 2020. The VISTA member will continue to work with current STEM programs. Due to the ongoing presence of the COVID-19 virus, the VISTA will work with Dr. Grobner, the ASC II STEM Coordinator, and the OSL to develop virtual STEM opportunities that can be presented by Stanislaus State STEM students to K-12 students with an emphasis on underserved populations. This will</p>

		<p>allow the VISTA program to seek to further the objective to continue increasing the retention and 4 & 6 year graduation rates. The VISTA will work individually with faculty to support virtual STEM activities in the College of Science. The OSL will continue to provide supervisory oversight to the VISTA. This is an on-going pilot endeavor by a service learning office for the Chancellor’s Office VISTA program.</p> <p>The OSL assisted Dr. Grobner with an IRA grant submission, which was awarded in full. This support will allow <i>Science in Our Community</i> programs to continue its innovative outreach of science programming in our community. The OSL continues to work with Dr. Grobner and other grant opportunities to support <i>Science in Our Community</i> programs.</p>
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Goal 2: Maintain and expand communication with the campus and the community.

<i>Strategies for Achievement</i>	<i>Specific Time Line</i>	<i>Outcome</i>
<p>1. Develop and seek to implement a plan to raise awareness of service learning opportunities and successes.</p>	<p>Summer 2019, Fall 2019, Spring 2020</p>	<p><u>Service Learning & Community Services Support:</u></p> <p>The OSL continues to raise awareness of service learning opportunities and successes by supporting innovative programs and outreach efforts across the campus and in the community. This work includes the VISTA members outreach efforts for community-based programs. Many OSL programs have received media attention. Due to the COVID-19 virus, activities scheduled on or after March 9, 2020 were cancelled. Up to this date, outstanding community-based programs supported by the OSL include:</p> <ul style="list-style-type: none"> • <i>STEM programs:</i> <ul style="list-style-type: none"> <i>VIP College Day Tour:</i> July 19, 2019 <i>Yo Puedo Conference:</i> July 24, 2019 <i>Science Saturdays:</i> September 14, October 19, 2019 and February 22, 2020 <i>Farmers Market:</i> September 14, 2019 <i>Junior Scientist:</i> September 28, December 7, 2019 <i>Delhi Medical Academy of Science Conference:</i> October 26, 2019 <i>Astronomy Night:</i> November 15, 2019 <i>Science Day:</i> March 7, 2020 <p>School Visits:</p> <ul style="list-style-type: none"> November 19, 2019 – “Marvelous Metals” at Medeiros Elementary School November 21, 2019 – “Marvelous Metals” at Agnes Baptist Elementary School December 17, 2019 – “Marvelous Metals” at Agnes Baptist Elementary School <p><i>Ace the Grade:</i></p> <ul style="list-style-type: none"> <i>STEM Discovery Academy:</i> July 16 & 30, 2019 <i>Achieving Student Success:</i> October 17, 2019

Why Science Students Need Community: November 12, 2019
Resume Building for Science Students: November 19, 2019

- Virtual STEM Programming:
 Upon suspension of face-to-face STEM activities due to the **COVID-19** virus in our region beginning March 9, 2020, the VISTA members began to research modalities to deliver STEM activities virtually over the internet, and various social media platforms. STEM activities will be researched and developed to accommodate K-12 recipients who can participate virtually and safely within a home environment during the 2020-2021AY.
- The OSL and VISTA members attended the summer 2019 freshman and transfer *Student Orientation* sessions to make in-coming students aware of community service opportunities, STEM and related programs associated with their disciplines.
- United Samaritans Foundation’s *Legacy of Hope Fundraiser*: November 23, 2019
- *Cesar E. Chavez Day of Celebration*: The OSL participated on the planning committee; however, this event scheduled for late March was cancelled due to **COVID-19** virus.
- *Turlock Head Start Fitness Clinic*: The OSL attended monthly Head Start Delegate meetings; however, this event scheduled for early May was cancelled due to **COVID-19** virus.

Faculty Stars of Service Bulletin

The OSL started a new bulletin, *Faculty Stars of Service*, to highlight the outstanding community engaged service provided by faculty extending their work into the community or teaching service learning courses. In spring 2020, three bulletins were created to highlight service activities conducted in fall 2019.

- “Real Stars: Astronomy Night”, Drs. Morsony, To, Pagano and Mokhtari
- “Anthropology Provides Impactful Survey to Local Homeless Shelter”, Dr. Richard Wallace
- “Computer Science Reinvigorates Community Agencies on the Internet”, Dr. Daehee Kim.

Additional support to raise awareness of service learning opportunities and successes are available through the Service Learning website explained below under #2. *Update the Service Learning Website.*

		<p><i>Why Science Students Need Community</i>: November 12, 2019 <i>Resume Building for Science Students</i>: November 19, 2019</p> <ul style="list-style-type: none"> • Virtual STEM Programming: Upon suspension of face-to-face STEM activities due to the COVID-19 virus in our region beginning March 9, 2020, the VISTA members began to research modalities to deliver STEM activities virtually over the internet, and various social media platforms. STEM activities will be researched and developed to accommodate K-12 recipients who can participate virtually and safely within a home environment during the 2020-2021AY. • The OSL and VISTA members attended the summer 2019 freshman and transfer <i>Student Orientation</i> sessions to make in-coming students aware of community service opportunities, STEM and related programs associated with their disciplines. • United Samaritans Foundation’s <i>Legacy of Hope Fundraiser</i>: November 23, 2019 • <i>Cesar E. Chavez Day of Celebration</i>: The OSL participated on the planning committee; however, this event scheduled for late March was cancelled due to COVID-19 virus. • <i>Turlock Head Start Fitness Clinic</i>: The OSL attended monthly Head Start Delegate meetings; however, this event scheduled for early May was cancelled due to COVID-19 virus. <p><u>Faculty Stars of Service Bulletin</u></p> <p>The OSL started a new bulletin, <i>Faculty Stars of Service</i>, to highlight the outstanding community engaged service provided by faculty extending their work into the community or teaching service learning courses. In spring 2020, three bulletins were created to highlight service activities conducted in fall 2019.</p> <ul style="list-style-type: none"> • “Real Stars: Astronomy Night”, Drs. Morsony, To, Pagano and Mokhtari • “Anthropology Provides Impactful Survey to Local Homeless Shelter”, Dr. Richard Wallace • “Computer Science Reinvigorates Community Agencies on the Internet”, Dr. Daehee Kim. <p>Additional support to raise awareness of service learning opportunities and successes are available through the Service Learning website explained below under #2. <i>Update the Service Learning Website.</i></p>
<p>2. Update the Service Learning Website</p>	<p>On-going</p>	<p>The Service Learning website is updated throughout the academic year to provide relevant information and resources in the following areas:</p>

		<ul style="list-style-type: none"> • COVID-19 Resources: Turlock Community Collaborative Directory. Additional resources and information about Service Learning and Internships will be added to the site over the summer 2020. • Faculty, student and the community about the office’s programs • Curriculum development • Community partnership development • Risk Management policy and procedures • Link to the Stan Serves S4 Website • Courses with a service learning component • Procedures and documentation • Volunteer opportunities • Events Calendar • Recognitions and Awards that include the Carnegie Foundation for the Advancement of Teaching for the 2015 Community Engagement Elective Classification, and the President Higher Education Community Service Honor Roll.
<p>3. Maintain Stan Serves S4 database to comply with current Risk Management policy and procedure.</p>	<p>Summer, Fall 2019 & Spring 2020</p>	<p>After a Risk Management audit was conducted in the summer 2017, the OSL continues to improve implementation of campus Risk Management policy and procedures, including the maintenance and utilization of the Stan Serves S4 database.</p> <p><u>Service Learning and Community Engagement Common Attribute Designation:</u></p> <p>The Chancellor’s Office is developing a common course attribute to better identify and capture data on service learning and community engaged activities in a uniform manner systemwide across the CSU. In fall 2019, as part of the annual California Call to Service Initiative, campuses were asked to voluntarily participate in a pilot program to identify courses with either of the two attributes to be used in the new framework: CSLI (service learning) or CCEL (other community engaged learning). Each attribute will be applied to courses in PeopleSoft to identify the level of course participation in the community. Six Stanislaus State faculty were designated for the pilot program: Brett Ashmun, Mark Grobner, Alison McNally, Tamara Sniezek, Koni Stone, and Richard Wallace. These faculty participated in a survey tool in fall and spring semesters. Due to the COVID-19 virus in our region, a planned visit from the Center for Community Engagement (CCE) at the CO to introduce the attribute designations to the campus was cancelled. In its place, a zoom meeting was presented on June 23, 2020. CCE Special Consultant, Traci Reid, and Community Engagement Leader, Francine Redada, led the zoom meeting with the following Stanislaus State representatives: Provost Greer; Vice President Gitanjali Kaur; Dean of Admissions Lisa Bernardo; Noah Dunavan in Admissions; Becky Atkins in OIT; OSL Steering Committee members Dean Oddmund Myhre, Drs. Steven Filling, Tamara Sniezek, Koni Stone; the University Education Policy Committee Chair, Cathlin Davis; along with OSL staff. The Common Attribute Designation pilot program will continue during the 2020-2021 Academic Year.</p>

	<p>Fall 2019 & Spring 2020</p>	<p>For Risk Assessment Policies and Procedures:</p> <ul style="list-style-type: none"> • The Service Learning and Internship student forms called <i>Learning Plan</i>, <i>Participation Guidelines</i> and <i>Liability Waiver</i> continue to be utilized in S4 database. The forms became available for use by students to fill out in S4 in fall 2018. Additionally, courses, such as Criminal Justice, utilize modified versions of the <i>Learning Plan</i> and <i>Participation Guidelines</i> in S4 that meet risk management guidelines specifically relevant to their discipline. These modified forms require additional set up in S4 related to specific course sections. This will help facilitate compliance and tracking of student involvement in the community. • The <i>Community Partner Request</i> online form is filled out by community partner agencies to assist in mitigating risk and to place appropriate Stan State students with partner agencies for service learning and internship activities. Adding the <i>Community Partner Request</i> form to S4 has resulted in an increase of responses by agencies. Once an MOU is developed, agency information in the <i>Community Partner Request</i> form can be transferred in S4 to the site's new listing for student placements, which reduces data entry time for staff. In spring 2020, the Center for Community Engagement at the Chancellor's Office asked campuses using S4 to review a revised Request To Initiate Partnership (RTIP) online form. The OSL is reviewing the RTIP for use on our campus. • A bulk email feature in S4 is utilized to automatically notify agencies when an MOU expires, and requests the agency to renew their MOU. This feature can be set to notify the agency at a set date prior to MOU expiration to allow time for renewal and continuity in student placements. • An email feature in S4 is utilized to notify faculty when there are changes to, or notify the expiration of, MOUs utilized by their students. This email feature can also be used to notify faculty about student completion of risk management forms. <p>For Internships:</p> <ul style="list-style-type: none"> • Students in internship courses continue to utilize S4 to complete the <i>Learning Plan</i>, <i>Participation Guidelines</i> and <i>Liability Waiver</i>. • OSL is working with Department of Psychology, the Department of Teacher Education and Social Work on the possibility of using S4 for documentation needed for their field work courses. <p>As noted above, student <i>Learning Plans</i> and <i>Participation Guidelines</i> that require Safety Guideline items specific to a course activity (based on the MOU developed) can be developed to be uploaded for related course(s) as needed. The OSL is currently working with the Department of Psychology and Child Development to update risk management forms utilized with the department's field work and internship courses for possible use in S4 in 2020-2021 Academic Year.</p>
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<p>4. Increase opportunities to meet with community members to maintain and develop partnerships.</p>	<p>Summer, Fall 2019, and Spring 2020</p>	<p>OSL staff sits on community agency committees, which affords increased opportunities to maintain and expand community partners for student placements in the region. Committees and positions served include:</p> <ul style="list-style-type: none"> • Turlock Community Collaborative: Julie Fox serves as Vice-President and co-chair of meetings with over 40 community service agencies. • Legacy of Hope with United Samaritans Foundation. OSL staff sits on this committee that organizes and facilitates over 180 students, and 35 faculty and staff volunteers in fall 2019 for this annual event hosted by John Stuart Rogers. • Martin Luther King, Jr. Commemorative Committee. • Cesar E. Chavez Day of Celebration Committee: The OSL serves on this committee to prepare for the annual Poster and Essay Contests for K-12 and University students. Due to the COVID-19 virus, this event was cancelled for the spring 2020 semester. • Turlock Head Start Delegate Community Partner Representative: The OSL attends the Delegate committee meetings and prepares for the Head Start Campus Tour and Fitness Clinic. Due to the COVID-19 virus, these events were cancelled for the spring 2020 semester. • <i>Science in Our Community</i> Organizing Committee. Due to the COVID-9 virus, the OSL continues to meet for planning meetings over zoom as STEM programs are being prepared for remote presentations to the community. • We Care Homeless Shelter Board of Directors: Julie Fox.
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<p>Goal 3: Improve quality of service learning experience.</p>		
<p><i>Strategies for Achievement</i></p>	<p><i>Specific Time Line</i></p>	<p><i>Outcome</i></p>
<p>1. Support faculty in the development of Community partnerships and service learning curriculum.</p>	<p>Summer, Fall 2019, Spring 2020</p>	<p>The OSL supported faculty in the following courses and programs that seek to continue to further develop curriculum and/or community partnerships:</p> <ul style="list-style-type: none"> • <i>Pathways to Success Mentor Program</i> Faculty: Drs. Tim Helfer, Huan Gao, Abu Mboka, and Mr. Mark Perry, Criminal Justice. Courses: CJ 3600: Juvenile Corrections, CJ 3650: At-Risk Youth, CJ 4230: Juvenile Justice, CJ 4350: Violence Against Children, CJ 4700: Youth Mentoring, Community Partner: Turlock Unified School District (TUSD) and Mr. Gil Ogden, Director, Office of Student Services. Service Learning: Now in its 15th year, this program is one of the largest mentor programs in the Central Valley. Over 380 Stan State Criminal Justice students participated in this mentor

program to mentor one-on-one over 380 at-risk K-12 students at 15 school sites. The OSL provides collaborative program management and class orientations to Stan State students each semester prior to their mentor experience. University students focus on making a strong connection with their TUSD protégé and provide a positive role model for the younger students. The OSL hosts a meeting with the faculty, Mr. Odgen and TUSD administrators in the summer 2019 to review program procedures and seek ways to improve the program. Due to the **COVID-19** virus, students in spring 2020 were not able to complete their full semester mentoring hours due to suspension of program in mid-March 2020.

- *Volunteer Income Tax Assistance (VITA) program*

Faculty: Drs. Annhenrie Campbell, Kim, and Mr. Tim Firch, Accounting and Finance.

Course: ACC 4980: Independent Study (for VITA Scholars program)

Community Partners: IRS, Turlock Salvation Army.

Alumni Partners: Mr. Harsh Thakar, Ms. Kathy Johnson, Janet Riley, and Cindy Hutsell.

Service Learning: Begun in Spring 2003 and now in its 17th year, Accounting and Finance students provide free federal and state tax return preparation for low income and underserved members of the community. The tax clinics are managed by Stan State Alumni with assistance from Accounting faculty. The OSL met with faculty and alumni tax clinic coordinators in the early fall 2019 to review the program and began preparations for the upcoming tax season. Additionally, in the fall, the OSL provided program management by working with IRS on site documentation, and with faculty to recruit and select six students as VITA Scholars who receive an immersive experience to help with clinic management. The OSL worked with the Salvation Army in fall 2019 for site dates, and in the winter and early spring for client reservations, and for site management during the three clinic dates. Two Saturday student training sessions occurred in January 2020 to help students prepare for the IRS certification process. Due to the **COVID-19** virus, only 4 of the 6 scheduled tax clinics were conducted in February and early March 2020. As a result, in spring 2020, 23 students, 4 alumni, and one faculty, including OSL staff participated in the VITA tax clinics. Students and alumni completed 67 tax returns for low income families and seniors with an average AGI of \$22,765.00 that returned \$138,296.00 back into the community.

- *New Faculty Orientation*

Further faculty support includes the OSL's participation in the annual *New Faculty Orientation* to inform incoming faculty about the office's services to support community-based education and research, as well as service learning grant opportunities from the Faculty Mini-Grant program. The OSL also provides faculty trainings and one-on-one meetings in risk management, curriculum development, establishing community partnerships for service learning programs and internships.

		<p>The OSL also met with faculty in one-on-one sessions in fall 2019 and spring 2020 to assist with service learning course development and implementation, community partnership development for a course with a service learning component, and risk management preparation through the StanServes S4 website.</p> <ul style="list-style-type: none"> • Due to the COVID-19 virus in the spring 2020 semester, the OSL began to attend a series of webinars sponsored by the Chancellor’s Office and the Intern Bridge to gain a better understanding on how to initiate and manage virtual/remote service learning and internship best practices with faculty, students and community partnerships. The OSL is working with campus administration and the Risk Management Office on policy and procedures for virtual/remote service learning and internship implementation. On May 5, 2020, the OSL conducted a zoom meeting with internship faculty coordinators to access possible fall 2020 internship opportunities for virtual/remote roll out. <p>The OSL continued to work with the Chancellor’s Office team to explore ways in which community partners may access the Stan Serves S4 software and exchange information with the campus. OSL continued to work with outside agencies to reach compliance on new and emerging partnerships that support service learning programs and internships. Currently, in 2019-20 AY the SL Office negotiated 68 new and renewal MOUs with agencies for student placements.</p>
<p>2. Assist with building a culture of engagement by collaborating with other campus groups on events with a community focus.</p>	<p>Summer, Fall 2019 and Spring 2020</p>	<p>The OSL assists in building a culture of engagement across the campus by partnering with the following campus groups who share a community focus:</p> <p><i>Science in Our Community</i> The OSL co-supervises two AmeriCorp VISTAs, and works with the faculty and administrators in the College of Science to provide innovative STEM programs throughout the academic year both on campus and to approximately 67 K-12 schools in the county during the 2019-2020 Academic Year.</p> <p><i>Cesar E. Chavez Celebration Committee</i> The OSL works with the Diversity Center to plan and conduct the annual Cesar E. Chavez Celebration Committee with participation from faculty from Ethic Studies, and campus administrators. The 2019-2020AY marks the 25th anniversary of this community event. Each year, community partners include a local Balet Folklorico group and K-12 performers, with a guest speaker highlighting the life and principles of Mr. Cesar’s life and work. The OSL administers the annual university student poster contest. Due to the COVID-19 virus, this event had to cancel this event planned for late March 2020.</p> <p><i>New Student Orientation</i> The OSL participates with Student Leadership and Orientation to attend the summer 2019 orientation sessions for new and transfer students coming to Stanislaus State. In summer 2019, the OSL spoke with approximately 200 incoming new and transfer students. The OSL informs incoming students about</p>

		<p>numerous opportunities to become involved to make a difference in the region through service learning and other volunteer opportunities throughout the academic year.</p> <p><i>Legacy of Hope Fundraiser</i> The OSL worked with campus administrators, faculty and student clubs and organizations to support volunteer opportunities at the annual day-long Legacy of Hope Fundraiser. The fundraiser supports services, food and clothing for homeless and low-income individuals in our community. On November 23, 2019, approximately 217 faculty, staff and students volunteered over 1,302 hours from the early morning through the late evening. All Stanislaus State volunteers are provided with background information about local individuals and families facing food insecurity and how agencies such as United Samaritans Foundation provide services to assist those in need.</p>
<p>3. Provide support to faculty on assessment and curriculum development.</p>	<p>Fall 2019, Spring 2020</p>	<p>The OSL supported faculty in new curriculum development in the following courses that were either completed in 2019-2020 or still in development for implementation in the 2020-2021 academic year.</p> <ul style="list-style-type: none"> • <i>Anthropology Students Make Impact on Local Homeless Shelter</i> Faculty: Dr. Richard Wallace, Anthropology. Course: ANTH 4040: Field Work Process Community Partner: We Care Program, Turlock, CA. Service Learning: In fall 2019 OSL worked with Dr. Wallace to develop a service learning project that allowed anthropology students to apply field work methodologies to explore homeless client life histories, their views and attitudes towards the shelter, and the effectiveness of the services they receive as shelter clients. Students received an immersive experience at the shelter volunteering for check-in and serving dinners to the clients. Students interviewed clients and presented findings to We Care Board of Directors at the end of semester. • <i>Computer Science Students Reinvigorate Community Agencies on the Internet</i> Faculty: Dr. Daehee Kim, Computer Science Community Partner: Turlock We Care Program and United Samaritans Foundation Service Learning: The OSL worked with Dr. Kim to develop this service learning project to connect students with local non-profit agencies to update and enhance their websites for greater impact for visitors. Computer Science students worked in pairs to meet with agency representatives to learn about their organization, services offered, and clients served at their agency. The students redesigned the website in consultations with the agency. The updated websites were presented to agency representatives at We Care Program and United Samaritans Foundation at the end of the semester. After final consultation with each agency, the websites were launched in spring 2020.

- *Community & Problem Oriented Policing*
Faculty: Dr. Jose Sclofsky, Criminal Justice
Course: CJ 3420: Community & Problem Oriented Policing
Community Partners: TBD
Service Learning: The Office of Service Learning is working with Dr. Sclofsky to develop an updated service learning component for this course being taught on the Stockton campus during the 2020-2021AY. Various local non-profit agencies in the region are being considered as community partner agencies for this program.
- *Virtual/remote Internship Development*
Due to the emergence of **COVID-19** virus in spring 2020, the OSL worked with faculty internship coordinators to assess virtual/remote internship opportunities for the summer and fall semesters. A zoom meeting was conducted May 20, 2020 with the faculty internship coordinators to discuss how departments may move forward with internship opportunities as the campus moves to virtual coursework for the fall 2020 semester. Issues related to Risk Management, faculty work load, and exceptions for face-to-face internships were also discussed.

The OSL supports faculty assessment of community-based programs that include:

- *Civic Engagement Faculty Learning Community*
The OSL worked with the Office of Assessment in fall 2017 to help establish a Faculty Learning Community around Civic Engagement. The Civic Engagement Faculty Learning Community (CEFLC) has been designated as one of six Core Competencies embedded within the campus's Institutional Learning Goals for Stan State graduates. As part of the group's charge, the CEFLC will first develop a campus definition of Civic Engagement. The FLC met in fall 2019 to refine a working definition of Civic Engagement based on feedback received from a focus group with faculty for the working definition. Additionally, over 82% of respondents either "Strongly Agreed" or "Somewhat Agreed" that Civic Engagement should be a University requirement. In the fall 2019 and spring 2020, focus group data was discussed to develop an additional survey for all academic departments. Outcomes from the CEFLC will help the OSL to revise its Student Learning Outcomes (SLO) and assessment rubric based on the SLOs initially developed in 2011.

Goal 4: Support program growth and staffing needs to support Goals 1, 2, and 3.		
<i>Strategies for Achievement</i>	<i>Specific Time Line</i>	<i>Outcome</i>
1. Actively work with campus leadership to explore avenues for additional staffing and professional development.	Fall 2019, Spring 2020	The OSL worked with the Office of the Provost to explore avenues for additional staffing in 2019-2020 AY to meet increased office needs in the areas of Risk Management, Assessment, and ever-growing community-based STEM programs that impact the effectiveness of the current staff. The Office of the Provost was able to increase support of a second Administrative Analyst/ Specialist to full-time base funding. This position will help to refine and improve workflow regarding MOU development, and assessment of service learning programs.
2. Actively seek external funding.	Spring 2019, Summer 2019	<i>Chancellor's Office/AmeriCorp VISTA</i> The OSL worked with College of Science to develop a 5 th year AmeriCorp VISTA through the Chancellor's Office in order to develop and manage <i>Science in Our Community</i> programs and meet graduation goals in the College of Science. The Chancellor's Office awarded Stanislaus State support for one VISTA member during the upcoming 2020-2021 AY.
3. Continue to plan for improvement in service learning work flow, assessment and program development.	Fall 2019, Spring 2020	The OSL is working on improve office workflow and has installed a bulk mailing process from the Stan Serves S4 system to reach community partners and faculty. The OSL has developed a more user-friendly MOU template that is currently being reviewed by Contracts Office and General Council. Additionally, the OSL is working with Risk Management, OIT and the Contracts offices to move the MOU process of review and signatures from a paper format to an online electronic format through S4. With support from the Office of the Provost, an additional AA/S position provided support for on-going assessment of academic community-based student activities. <ul style="list-style-type: none"> • <i>WASC / Campus Labs</i> OSL worked with the Office of Assessment during the 2019-2020 AY to continue updating information in the Campus Labs website on service learning and internship activities. • <i>Faculty Learning Community Participation</i> The OSL participates in the Faculty Learning Community on civic engagement. The OSL has assisted in all phases of the committee and will continue to work in this capacity in the coming year.

		<ul style="list-style-type: none">• <i>Support Unit Review</i> The OSL's Support Unit Review, in coordination with VP Gitanjali Kaur, SPEMI, has been completed. A site visit from an external reviewer, Mr. Chris Fiorentino, Director, Jan and Bud Richter Center or Community Engagement and Service Learning, CSU Fresno was scheduled for spring 2020; however, due to the COVID-19 virus this visit has been postponed until further notice.
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