

**California State University, Stanislaus  
Office of Service Learning  
Chancellor's Office Allocation Process 2011/12**

**2011-2012 Goals Submitted to Chancellor's Office to Receive Funding**

**1. Implementing the Office of Service Learning's Strategic Plan**

As requested by the Chancellor's Office in 2007, the Office of Service Learning developed a Strategic Plan at CSU Stanislaus. The Office has worked diligently to implement the goals as identified in this guiding document. During the 2011-2012 academic year, the Office of Service Learning (OSL) focused on implementing objectives from Goal 1 and Goal 3 from the OSL Strategic Plan as requested in the Call to Service Initiative call for proposals submitted in August 2011.

Goal 1: Increase the integration of service learning into the curriculum

<u>Strategy:</u>	<u>Measurable Outcomes:</u>	<u>Current Achievements:</u>
Provide direct support to faculty who will incorporate service learning experiences across the disciplines.	1) The OSL will support at least 40 service learning courses for the 2011-12 academic year.	1) The OSL greatly exceeded this goal to support 57 service learning courses during the 2011-2012 academic year.
Offer service learning and community-based research mini-grants.	1) OSL will award up to 6 service learning or community-based research grants to faculty.	1) The OSL surpassed this goal and was able to support 13 service learning faculty mini-grants.
Continue to develop and implement assessment criteria to be used to assess the level of student competencies.	1) OSL will schedule bi-annual meetings with the Service Learning Assessment Group (SLAG).  2) An assessment rubric will be developed for Student Learning Outcome (SLO)-2: "Demonstrate critical self-reflection of one's own assumptions and values as applied to community issues."  3) Five service learning faculty will implement assessment criteria by	1) Faculty members of SLAG met in fall 2011. They developed a rubric and finalized an assessment plan to SLO-2.  2) An assessment rubric was developed for SLO-2 and distributed to numerous service learning faculty who agreed to have their students participate in assessment for the 2011-2012 academic year.  3) During 2011-12 academic year, the OSL exceeded this goal and collaborated with nine

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	collecting and reviewing data to determine student competency.	faculty teaching service learning courses and distributed SLO-2 to each of their classes at the end of the fall and spring semesters for the 2011-2012 academic year. SLAG faculty group will meet during summer 2012 to score and review the assessment data collected for SLO-2.
Offer faculty support on best practices, national models, and funding opportunities for service learning.	<p>1) OSL will continue to support faculty with quality workshops, curricular assistance and community partnership development.</p> <p>2) The OSL will also have a service learning faculty reception event to showcase outstanding community-based education at CSU Stanislaus.</p>	<p>1) The OSL assisted faculty in community partnership development in the departments of Communications Studies, Chemistry, Business, and Public Administration. Additionally, the OSL hosted three webinars in the fall 2011 sponsored by Campus Compact on the following topics: service learning and E-portfolios, service learning in on-line courses, and developing rural community partnerships.</p> <p>2) The OSL hosted the <i>Stars of Service</i> recognition event in coordination with the 10<sup>th</sup> Anniversary of the Faculty Development Center that highlighted and recognized service learning faculty and community agencies for their outstanding partnerships to advance student learning and research.</p>

Goal 3: Build a network of support for service learning

<u>Strategy:</u> The OSL will work with campus leaders and the Office of University Advancement to encourage community support for community-	<u>Measurable Outcome:</u> 1) Develop a calendar of events of service learning programs and projects for faculty, students and community members that will be shared with	<u>Current Achievements:</u> 1) A calendar of events was developed and posted to the website. Additionally, Geography students worked on an interactive community map that will showcase community locations of
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<p>based education at CSU Stanislaus.</p>	<p>University Advancement and the local community.</p> <p>2) Update the Office of Service Learning Website throughout the academic year to enhance awareness and showcase the work of faculty and students.</p>	<p>service projects and student service impact.</p> <p>2) The OSL updated the service learning website in fall 2011 with current service learning courses, community agency partnership opportunities.</p>
<p>The OSL will develop promotional materials that will inform the campus and community about the value of community-based education to both students and community.</p>	<p>1) Produce an annual Service Letter e-newsletter that will highlight campus community-based projects and courses.</p> <p>2) Create press releases for submission to University Communications and Public Affairs Office for outreach and dissemination.</p>	<p>1) Due to staffing reductions, alternate means to highlight campus-community-based projects were undertaken. Campus and community service learning programs were displayed during the <i>Stars of Service</i> recognition event attended by campus and community constituents. Additionally, service learning programs were highlighted at GIS day on campus. Also, a promotional video was made by our community partner, Head Start, highlighting the annual spring Fitness Clinic.</p> <p>2) The OSL worked in collaboration with the Office of Communications and Public Affairs throughout the academic year to develop press releases to highlight service learning courses in areas such as the sciences, business, and communication studies. Additionally, press releases were developed to highlight campus efforts to support long standing campus-community partnership programs such as Head Start Fitness Clinic and Science Day.</p>

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**2. Infrastructure Development**

<p><u>Strategy:</u> a. The Office of Service Learning will seek involvement with University Advancement to continue to keep community-based education at the forefront and communicate with key stakeholders the value of these efforts to the university and the surrounding community.</p>	<p><u>Current Achievements:</u> a. The OSL worked in collaboration with the Office of Communications and Public Affairs in University Advancement to develop press releases to highlight service learning courses in areas such as the sciences, business, and communication studies. Press releases were developed to highlight campus efforts to support long standing campus-community partnership programs that include: Head Start Fitness Clinic, Science Day, Legacy of Hope, and Science in the classroom.</p>
<p>b. The Office of Service Learning will work with the Service Learning Steering Committee to develop strategies to support salary funding for a portion of the Administrative Analyst Position as the current budget climate will allow.</p>	<p>b. The OSL meets with the office's Steering Committee in the fall and spring semesters.</p>

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**3. Community Engagement Data Collection**

<p><u>Strategy:</u></p> <p>a. For 2011-2012 academic year, the OSL in partnership with other campus constituents will participate in the S4 database installation to assist in the collection of community-based educational information.</p>	<p><u>Current Achievements:</u></p> <p>a. The S4 database module was developed at CSU Monterey Bay to improve the way service learning statistics are generated and documented. Due to the success of this program at Monterey Bay, the Chancellor's Office is working with other campuses to develop system-wide implementation of the S4 across the CSU. Features of the database module will include:</p> <ul style="list-style-type: none"> <li>• Basic Service learning site information storage and display</li> <li>• Community partner site contact management</li> <li>• News page to communicate within the system</li> <li>• Generic login for site coordinators and supervisors</li> <li>• Secure login for students to sign up with a community partner site</li> <li>• Secure login for local sites to update and maintain information.</li> </ul>
<p>b. For 2011-2012 academic year, the OSL will develop an assessment rubric for Student Learning Outcome 2: "Demonstrate critical self-reflection of one's own assumptions and values as applied to community issues" and will work with SLAG to undertake an analysis of student writing samples to measure the attainment of student learning goals.</p>	<p>b. Faculty members of SLAG met in the fall 2011. The group developed a rubric and finalized an assessment plan to Student Learning Outcome-2 (SLO-2). An assessment rubric was developed for SLO-2 and distributed to numerous service learning faculty who agreed to have their students participate in assessment for the 2011-2012 academic year.</p>