

Cancel a Tutoring Appointment Tutoring Center or Writing Center

1. Click the StanTutor link on the

Learning Commons webpage: www.csustan.edu/learning-commons/stantutor

StanTutor login page: stantutor.csustan.edu

Stan State Student Portal and select the StanTutor logo

2. The following screen will show up. Log in with your Stan State credentials.

Stanislaus State

Logging into *sami2.go-redrock.com*

Warrior Sign In

Warrior Username

Warrior Password

Sign In

[Forgot your Warrior Username or Password?](#)

Warrior Identity Information

Your Warrior Username is the first part of your University e-mail address, up to the "@" symbol. (ie: for JBond@csustan.edu, the Warrior Username is "JBOND").

Your Password is initially set at the "Initial" Sign In page that you received from Admissions, or you can [reset your Password](#).

Need Help?

Documentation for Students, Faculty, or Staff.

You can also contact the Technology Support Desk for assistance, 667-3687

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3. Once logged in, the screen should look like this. Upcoming Appointments will appear here:

Log Off... 24

Stanislaus State - Learning Commons

STAN TUTOR

Welcome Stan State Warriors to StanTutor!

Announcements:

Winter 2023

Tutoring is Not Available during Winter session.

The Learning Commons Office will be closed starting Dec. 23rd and reopen on Jan 3rd, 2023.

Spring 2023 Appointments will be available for booking near the beginning of February (TBD).

User Guides & Tutorials

- How to Attend an Online Appointment
- How to Book an Online Appointment
- How to Cancel an Appointment (Under Review)

Upcoming Appointments

day week

Writing Center

When: Wed, Jan 11 at 10:00

Tutor: TEST

Reason: Writing Appointment

Subject: Writing Support (non-enrolled)Writing

Location: This is an online appointment, please select the right arrow icon to join your session. The icon will only appear within 15 minutes of your appointment start time.

Schedule a Tutoring Appointment!

I am looking for support in And would like to schedule a

Search...

Schedule a Writing Appointment!

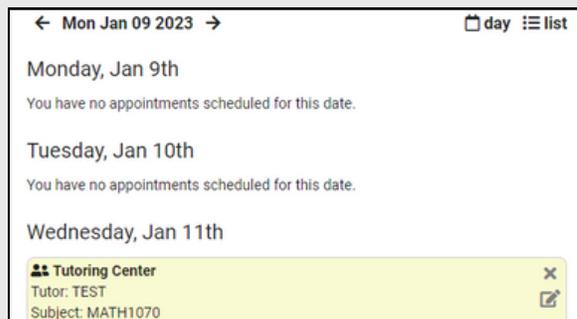
Schedule an appointment for help in And Schedule an appointment for other services:

Search...

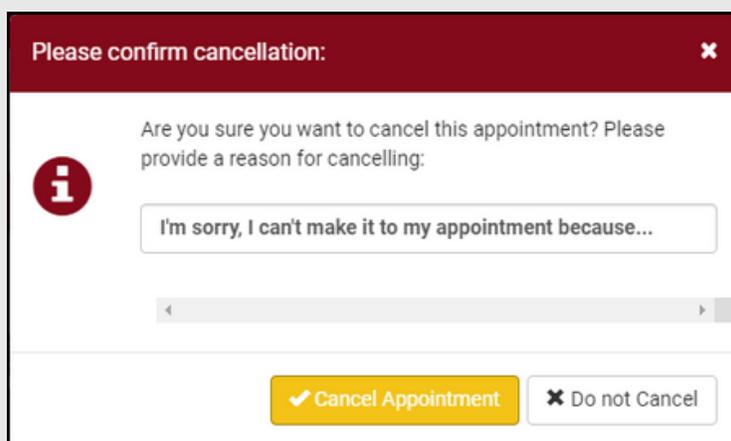
Center Visits

Edit BIO... Calendar URL...

4. At the top of the Main menu, you will find the appointment in your “Upcoming Appointments” list that you want to cancel. Views can be switched between "Day", "Week" and "List" which can be cycled through with the arrows.



5. To cancel the appointment, press the grey "x" next to the appointment. A pop-up window will appear that looks like this:



6. Confirm that this is the appointment you wish to remove and press “Cancel Appointment”.

7. Once the appointment is cancelled, the appointment will disappear from your “Upcoming Appointments” list and an email will be sent to both you and your tutor.

For questions, please visit our website, or contact us by email, or phone.

www.csustan.edu/learning-commons

learningcommons@csustan.edu

(209)667-3642



FAQ

How do I view scheduled appointments?

StanTutor now shows your appointments at the top of the Main Page. If you have confirmed your bookings, you can scroll by day or week to view all of your upcoming appointments.



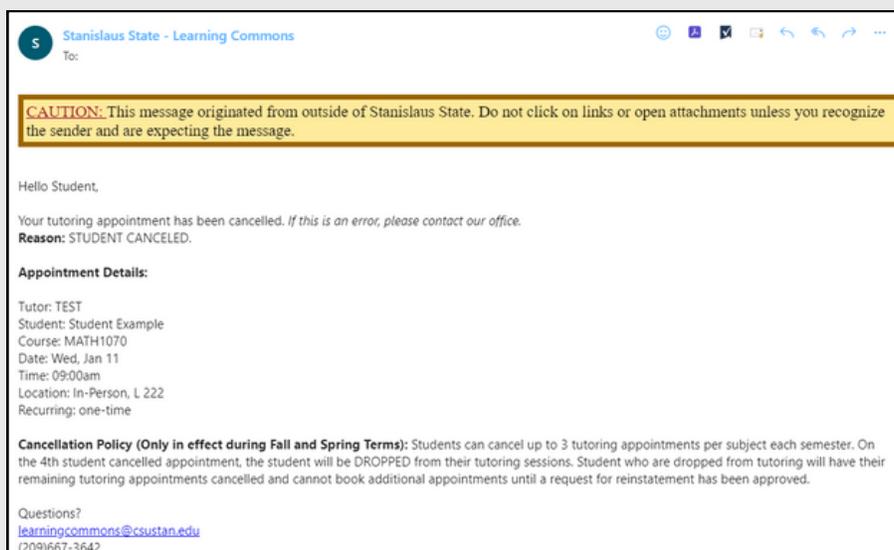
How do I cancel an upcoming appointment?

Log into StanTutor and find the "Upcoming Appointments" box at the bottom of the welcome page. Find the appointment you wish to cancel and select the grey X next to the appointment. Fill out the information requested on the pop-up menu and confirm cancellation. You can also call the Learning Commons for assist



How can I confirm my appointment has been cancelled?

After you cancel your appointment a cancellation email will be sent to both you and your tutor. This email will also remove the calendar meeting from your online calendar.



Cancellation Policies can be reviewed below:

[Tutoring Center Policies](#)

[Writing Center Policies](#)