

Sample

Survey Cover letter for

- **High School Students**
- **CSU Stanislaus Students**
- **Community College Students**
- **Working Professionals**

Date

Address

Dear

The California State University, Stanislaus Department of Biological Sciences is surveying interest in a master's level program in ecology and sustainability. The purpose of this program is to provide students with the knowledge, understanding, and skills to gain employment or to enter doctoral programs in the fields that contribute solutions to the ever-growing environmental and sustainability issues in California's Central Valley and beyond. As part of California State University, Stanislaus' commitment to quality assurance, we would value your opinion on this proposed new degree program.

It would be greatly appreciated if you would take a few minutes to answer the questions in the attached survey. Your response is appreciated no later than (date).

Thank you.

Sincerely,

College Dean