

LIBS 3500:001— Navigating University Requirements
Course Outline and Learning Agreement
Fall 2013 (1 Unit per term)
Wednesday's from 8-8:50 am in Bizzini Hall, room 131

GENERAL INFORMATION: (All information in this document is subject to change.)

Course Description: A course for Liberal Studies majors seeking guidance in the development of their required Individual Education Plans (IEP). Focus on but not limited to fulfilling Subject Matter Preparation requirements with lower and upper division General Education requirements, LIBS major requirements, concentration requirements and portfolio development. LIBS 3500 may be repeated for a total of 2 units. LIBS 3500 may be taken concurrently with LIBS 1000, 2000 and 3000.

Course is open to native and transfer students and is intended to help students develop skills and program development background to effectively navigate the complex LIBS major requirements consistent with department criteria. Objectives of the course will be modified for each student depending upon the student's personal background and point of development in their Individual Education Plan (IEP) process.

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Course objectives: As a result of completing the requirements of this course, students will:

- Understand required subject matter, university General Education, and the major and concentration elements.
- Observe and analyze course work alignment and cross counting strategies.
- Understand the California Commission on Teacher Credentialing subject matter preparation Standards. Become familiar with California Common Core Standards vocabulary.
- Understand academic advising, the development process, assessment and its connection to elementary education student IEP planning.
- Develop a personalized Individual Education Plan appropriate to current personal placement in the program.

Course Requirements: To earn a "credit" grade students must:

- Submit a complete approved Individual Education Plan (IEP).
- Facilitate one discussion that will help the class reflect on the Liberal Studies program and on teaching through active listening while exploring university policies, expectations, regulations, G.E. and Liberal Studies program requirements.
- Participate in various activity requirements, which include the class meetings.
- As a service-learning course, students will practice what they learned about advising Liberal Studies majors.
- Course can be repeated for a total of 2 units.

Required Texts: Students should download a hard copy of the Subject Matter and Common Core standards at: <http://www.ctc.ca.gov/educator-prep/STDS-subject-matter.html> and at <http://www.corestandards.org/the-standards/download-the-standards>. Download all advising forms from the LIBS web page at: www.csustan.edu/LiberalStudies or gather them from the form tree found in the LIBS office DBH-300.

No Class on Nov. 13th

Nov. 20 **Reading:** Multiple Subject Credential Program (MSCP) presentation

- Discussion: Credential exams, CSET requirements, application timelines, Introductory Authorizations, various credentials, GPAs and letters of recommendations, TPEs and other Educational opportunities (Masters)

No Class on Nov. 27th

Dec. 4 **Reading:** Common Core Standards: Mathematics

- Group Discussion for the above readings
- **Review and Submit 2 Final Drafts of Individual IEPs and the concentration**

No Class on December 18th Final EP drafts and grades can be picked up in the LIBS office from the red Student Pick up Box on the LIBS counter

LIBS 3500 COURSE GRADES

This course is graded with grading option #1, credit/no credit. **All** assigned work must be completed to earn credit. Late work will be penalized a minimum of 20%.

IEP papers and assignments (40 points each)	200
<u>Class attendance and participation</u>	<u>100</u>
Course total	300

A "Credit" grade in this course requires 210 points.

LIBS 3500 COURSE POLICIES, EXPECTATIONS AND REQUIREMENTS

Reading and Presentation Assignments

To facilitate in-class discussions, each student will complete the assigned bi-monthly readings. For each reading, reflect on the content and to one idea/concept (or more) in the readings. Students will participate in presenting their "one" idea(s)/concept(s) about the assigned reading to the class. The class will then reflect and discuss. Students will be responsible for Category and Appendix discussions throughout the semester. Course readings will be assigned to each class member and to groups and students. Groups will present on the weeks indicated in the syllabus. Presentation and discussion of idea(s) should take about 5 minutes and will begin in the first 5-10 minutes of the class.

Class attendance, participation and good listening behaviors are important and valuable to your course grade. Please show to class on time. Studying or reading during class is inappropriate and will be noted.

Individualized Education Plan Assignment

- Utilizing the information from the University Catalog, California State Standards, transfer evaluations, class transcripts and class discussion, you will develop an Individual Education Plan.
- We will discuss this in class and you will work on this activity throughout the semester.
- This plan will be used for future planning of coursework and to facilitate advising as you move toward your goal of teaching.
- **Submit Two typed copies of the IEP on December 4, 2013 during class.**