LIBS 3500:001— Navigating University Requirements Course Outline and Learning Agreement Fall 2012 (1 Unit per term)

GENERAL INFORMATION: (All information in this document is subject to change.)

<u>Course Description:</u> A course for Liberal Studies majors seeking guidance in the development of their required Individual Education Plans (IEP). Focus on but not limited to fulfilling Subject Matter Preparation requirements with lower and upper division General Education requirements, LIBS major requirements, concentration requirements and portfolio development. LIBS 3500 may be repeated for a total of 2 units. LIBS 3500 may be taken concurrently with LIBS 1000, 2000 and 3000.

Course is open to native and transfer students and is intended to help students develop skills and program development background to effectively navigate the complex LIBS major requirements consistent with department criteria. Objectives of the course will be modified for each student depending upon the student's personal background and point of development in their Individual Education Plan (IEP) process.

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http://www.csustan.edu/LiberalStudies

Course objectives: As a result of completing the requirements of this course, students will:

- Understand required subject matter, university General Education, and the major and concentration elements.
- Observe and analyze course work alignment and cross counting strategies.
- Understand the California Commission on Teacher Credentialing subject matter preparation Standards.
- Understand academic advising, the development process, assessment and its connection to elementary education student IEP planning.
- Develop a personalized Individual Education Plan appropriate to current personal placement in the program.

Course Requirements: To earn a "credit" grade students must:

- Submit a complete approved Individual Education Plan (IEP).
- Facilitate one discussion that will help the class reflect on the Liberal Studies program and on teaching through active listening while exploring university policies, expectations, regulations, G.E. and Liberal Studies program requirements.
- Participate in various activity requirements, which include the class meetings.
- As a service-learning course, students will practice what they learned about advising Liberal Studies majors.
- Course can be repeated for a total of 2 units.

Required Texts: Students should download a hard copy of the Subject matter standards at: http://www.ctc.ca.gov/educator-prep/STDS-subject-matter.html and either download all advising forms from the LIBS web page at: www.csustan.edu/LiberalStudies or gather them from the form tree found in the LIBS office DBH-300.

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Syllabus:

No Class on August 22nd. However you do have an assignment to complete:

- Reflect on what you hope to learn in this class
- Write up a 1-2 page, double space paper describing your reflection and any pressing concerns you have or want to know as a result of this class interaction
- Turn in this reflective paper on Wednesday, August 29, 2012 when we meet as a class

August 29 Orientation and Review

- Introduction to the course
- Set class schedule and groups
- Review Glossary of Terms

September 5 Reading: Review all Liberal Studies Advising Guides

- Liberal Studies major
- LIBS concentration advising
- University Policies
- Develop personal IEP (First Draft)

No Class on September 12th

September 19 Reading: Category 1 Substance of the Subject Matter Program Curriculum

Category 2 Qualities of the Subject Matter Program Curriculum

Category 3 Leadership and Implementation of the Subject Matter Program

- Review and Present Standards: 1 through 13
- Submit personal first draft of IEP

No Class on September 26

October 3 Reading: Appendix A: Content Specifications for the Subject Matter Requirement

for the Multiple Subject Teaching Credential

Content Specifications in Reading, Language, & Literature

Content Specifications in History & Social Science

Content Specifications in Mathematics

- Group Presentations for the above readings
- Return first drafts of IEPs

October 10 No Class: Columbus Day

Oct. 17 Reading: Content Specifications in Science

Content Specifications in Visual & Performing Arts Content Specifications in Physical Education Content Specifications in Human Development

- Group Presentations for the above readings
- Develop personal second draft of IEP including concentration

No Class on Oct. 24

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- Oct. 31 Reading: In Class Review all Liberal Studies Advising Guides and IEPs
 - Return second drafts of IEPs and concentration

No Class on Nov. 7

- Nov. 14 Reading: Multiple Subject Credential Program (MSCP) presentation
 - Discussion: CSET requirements, application timelines, GPAs and letters of recommendations

No Class on Nov. 21 Thanksgiving Day

Nov. 28 Review and Submit Final Drafts of Individual IEPs and the concentration

No Class on December 5 Final drafts can be picked up in the LIBS office from the Student Pick up

Box on the LIBS counter

LIBS 3500 COURSE GRADES

This course is graded with grading option #1, credit/no credit. All assigned work must be completed to earn credit. Late work will be penalized a minimum of 20%.

Course total	300
Class attendance and participation	100
IEP papers and assignments (40 points each)	200

A "Credit" grade in this course requires 210 points.

LIBS 3500 COURSE POLICIES, EXPECTATIONS AND REQUIREMENTS

Reading and Presentation Assignments

To facilitate in-class discussions, each student will complete the assigned bi-monthly readings. For each reading, reflect on the content and to one idea (or more) in the readings. Students will participate in presenting their "one" idea(s) about the assigned reading to the class. The class will reflect and discuss your idea(s). Students will be responsible for Category and Appendix presentations throughout the semester. Course readings will be assigned to each class member and to groups and students and/or groups will present on the weeks indicated in the syllabus. Presentation and discussion of idea(s) should take about 5 to 10 minutes and will begin in the first 5-10 minutes of the class.

Class attendance, participation and good listening behaviors are important and valuable to your course grade. Please show to class on time. Studying or reading during class is inappropriate and will be noted.

Individualized Education Plan Assignment

- Utilizing the information from the University Catalog, California State Standards, transfer evaluations, class transcripts and class discussion, you will develop an Individual Education Plan.
- We will discuss this in class and you will work on this activity throughout the semester.
- This plan will be used for future planning of coursework and to facilitate advising as you move toward your goal of teaching.
- Two typed copies of the IEP are to be submitted on November 28, 2012 during class.

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