



Verification of Elementary Subject Matter Program (Form V.2)

ONLY SUBMIT THIS FORM IF YOU ARE A GRADUATE FROM CSU STANISLAUS with a:

(Check box that applies) Liberal Studies degree awarded May 2018 or earlier
Bachelor's degree in _____

Processing Instructions:

1. Pay the \$20.00 fee at the Cashier's Office (MSR 100) or at the Stockton Center front desk, and attach the receipt to this form. (see Alternative Ways to Submit Payment on pg 2)
2. Complete Part I below and submit application and transcripts to the Liberal Studies Department (drop off at DBH 300 or email to liberalstudies@csustan.edu). *Include unofficial transcript(s) for all colleges you attended other than CSU Stanislaus.*
3. Once the review has been completed, it will be emailed to you. Review will take approx. 8-10 business days.

Part I – Student complete this section ONLY

PLEASE PRINT /TYPE

Last Name: _____ First Name: _____ Student ID: _____

Address: _____
Street City State Zip

Phone: (____) _____ Email: _____

- I have completed a BA/BS at CSU Stanislaus in (major): _____ Term: _____
- I will begin the CSU Stanislaus Credential Program in: Fall _____ (yr) Spring _____ (yr)
- I am enrolled in the Multiple Subject or Education Specialist credential program.

Student Signature (typed or printed name is acceptable for signature) _____ Date _____

STOP

(To be completed by the Liberal Studies Chair)

Part II - Verification of Elementary Subject Matter Program (ESM)

- Student met Subject Matter Competency as of (date) _____
- Student DOES NOT meet Subject Matter Competency. Reason: _____
See attached form for missing requirements.

Comments:

Signature, Liberal Studies Chair Date

Alternative Ways to Submit Payment / COVID-19

Cashier's Office:

Starting August 23, 2021 the Cashier's Office (Turlock & Stockton campuses) will be OPEN to process payments, Monday-Friday, 8:00am-5:00pm. Take the Verification of Elementary Subject Matter Program form to Cashier's Office when paying (they need Cashier's Code on form). Once paid, submit the form and receipt to the Liberal Studies Department (take to DBH 300 or submit by email, liberalstudies@csustan.edu)

Cashier's Drop Box:

Along with your check/money order for \$20 (make payable to **CSU Stanislaus**), enclose the Verification of Elementary Subject Matter Program application (**put a note to forward the receipt & form to Liberal Studies, DBH 300**) in an envelope and drop off at the Cashier's Drop Box located inside the Mary Stuart Rogers Building near the Cashiers Suite, MSR 100. Note: A receipt for the payment is emailed to the your university email address.

Send by mail:

Along with your check/money order for \$20 (make payable to **CSU Stanislaus**), enclose the Verification of Elementary Subject Matter Program application (**put a note to forward the receipt & form to Liberal Studies, DBH 300**) and mail packet to:

Stanislaus State
Attn: Cashiers
One University Circle
Turlock, CA 95382

At this time, NO online credit card/debit card payments are available through your myCSUSTAN student center account for this form.