



CALIFORNIA STATE UNIVERSITY, STANISLAUS

DEPARTMENT OF BIOLOGICAL SCIENCES

Thesis Committee Form

In consultation with the thesis committee chair and the graduate program director, the graduate student will identify two additional persons who are willing and able to serve as members of the thesis committee. The committee should be selected by the time the graduate student, with the thesis chair's feedback and approval, has developed an outline of the thesis proposal. Committee members should reflect the disciplines and scholarly approaches that inform the thesis research. The primary duties of the committee members are:

- provide oral feedback to the student about their proposed research topic, question, and methods
- provide written comments on final drafts of the thesis proposal and the thesis
- attend and evaluate the thesis defense.

Tenured and tenure-track (T/TT) faculty members at CSU Stanislaus are eligible to serve on a thesis committee for a graduate student. If the thesis committee chair is not a T/TT faculty member in the Department of Biological Sciences, the vice-chair (and second committee member) will be a T/TT faculty member in the Department of Biological Sciences, ensuring that at least one member of the committee is a T/TT member of the Department. At least two members of the committee must be primarily housed within the Department of Biological Sciences at CSU Stanislaus. If proposed members of the thesis committee are not T/TT faculty members at CSU Stanislaus, the thesis chair must provide the following documents to the graduate program director: (1) a *curriculum vitae* of the committee member, and (2) a written memo from the potential committee member that describes their background and experience, the resources they will bring to the project, and their willingness to provide oral and written feedback on the thesis proposal and the thesis, and to attend the thesis defense. The program director will make these documents available to the faculty of the department on the S-drive folder. The program director, in consultation with the BDGC and the committee chair, will then make a determination about the appropriateness of the committee member to serve. **The committee is formalized when the Program Director signs the Thesis Committee form.**

Signatures:

Graduate student: _____
(Signature) (Date)

Thesis committee chair: _____
(Signature) (Date)

2nd committee member: _____
(vice-chair if required) (Signature) (Date)

3rd committee member: _____
(Signature) (Date)

Program director: _____
(Signature) (Date)