

Instructions:

- Complete the Application for Graduation form
- Pay the \$60 graduation processing fee at Cashiers – MSR 110
- Please notify Enrollment Services if your diploma mailing address changes after submitting this form
- **Final official transcripts from all colleges attended are required prior to graduation**

Bachelor's Degree Applicants:

A candidate for a bachelor's degree should submit an Application for Graduation to Enrollment Services when two semesters remain to complete requirements for the degree and when 90 units have been completed so that a graduation evaluation of credit can be provided prior to registration for the student's final term.

Once a graduation evaluation is completed, a student who requests a change in the major, minor, or concentration will be required to reapply for graduation by completing an Application for Graduation and pay a \$10 re-application fee at Cashiers.

A student who does not meet all degree requirements for the term requested, will be required to reapply for graduation for the term in which all requirements will be satisfied and pay a \$10 re-application fee.

For additional Graduation information please visit: csustan.edu/enrollment-services/graduation

Master's / Doctoral Degree Applicants:

A candidate for a master's / doctoral degree should submit an Application for Graduation to Enrollment Services in the first two weeks of a term in which the work is to be completed.

Students will not receive a graduation approval form. The student's program will submit all the necessary documentation to Enrollment Services.

Students wanting to apply for a Credential will need to contact the Credential Office for information.

A student who does not meet all degree requirements for the term requested, will be required to reapply for graduation for the term in which all requirements will be satisfied and pay a \$10 re-application fee.

For additional Graduation information please visit: csustan.edu/grad/graduating-students

Commencement

What is the difference between Graduation and Commencement?

- Graduation is the conferral of a degree and the issuance of a diploma. A student graduates when he/she has filed an Application for Graduation and has fulfilled all the requirements for their degree. Students who have applied for graduation may participate in the Commencement ceremony, but this participation does not imply that they have graduated or that they have completed degree requirements.
- Commencement is the formal ceremony that is held each May to recognize and honor the achievements of degree candidates, graduates, and teaching credential recipients
- Each Spring the commencement brochure includes students who graduated the previous Fall or students who have submitted an Application for Graduation for the Spring and Summer. For specific deadline information please visit: csustan.edu/commencement