

**California State University, Stanislaus
Institutional Animal Care and Use Committee
SOP: IACUC Protocol Continuing Review Requirements**

Purpose

The IACUC must review and approve all proposed components of a protocol involving the care and use of animals at least annually.

Continuing Review

The period for which the protocol has been approved is noted on the Approval Memo and is sent to the Investigator/Instructor as a condition of the protocol. The information is also maintained by the IACUC Administrator. The approval period is determined by the IACUC during a Full Committee Review and shall be for a period of time that shall not exceed one year.

Procedures for Continuing Review are as follows:

- Prior to the protocol expiration date, the Investigator/Instructor must complete the Continuing Review Form, located on the IACUC website.
- The Continuing Review Form requests the following information:
 - (i) species and number of animals used during the last project year;
 - (ii) status of the progress made on study to date;
 - (vi) unanticipated findings, morbidity or mortality involving the animals, the cause(s) if known and how these problems were resolved;
 - (vii) description of any refinements to the study to minimize potential pain, distress and discomfort in the animals.
- The Continuing Review Package is returned to the IACUC Administrator for review. The IACUC Administrator reviews the package for completeness and forwards on to the Committee for review as described in the SOP Protocol Review Process.