

Office of Research and Sponsored Programs
Academic Year 2021-2022 Strategic Plan

Purpose of this Plan

This planning document is designed to outline actions and tasks to move ORSP in a strategic direction. This document is viewed as binding as well as fluid. It is binding in that it is our way of articulating our commitment to what we want to accomplish; but it is fluid in that we treat it as a living document and revise it responsibly as circumstances require.

Vision

ORSP aims to foster a vibrant and engaged community of faculty and students by empowering the pursuit of external funding for RSCA and supporting a culture of research on campus.

Mission

The Office of Research and Sponsored Programs supports the campus community in three primary areas:

- extramural grant and contract proposal development and submission;
- research administration to facilitate compliance with regulations governing use of human subjects and animals, facilitate procedures related to intellectual property rights, and facilitate all other aspects of research administration; and
- faculty-led student engagement in research, scholarship, and creative activities (SERSCA)

Slogan

Focused on your success

Goals

The Office of Graduate Studies and Research has identified a set of goals in support of the University’s Strategic Plan. In support of its mission and vision, ORSP has selected the following goals from that plan for the 2021-22 academic year.

Selected Goals from the Strategic Plan for Office of Graduate Studies and Research

Related Stan State Goals	Related Stan State Strategy	ORSP Strategy
1.A-C. Be a student-ready university.	1.C.9. Support and encourage more student and faculty collaborative research and scholarship.	1.C.9 Develop a variety of opportunities for faculty and student engagement in research and scholarship & their professional development
2. Provide transformational learning experiences	2.F.1. Expand support of the Office of Research and Sponsored Programs (ORSP) to promote excellence in	2.F.1. Continue to update and improve ORSP’s service and support to students and faculty’s

<p>driven by faculty success Objective F: Create three or more university processes and practices that support increased RSCA.</p>	<p>RSCA among students and faculty, as well as to assist faculty with grant writing.</p> <p>2.F.3. Encourage and support increased interdisciplinary RSCA, and connect that work to efforts to expand High-Impact Practices (HIPs) and curriculum development.</p>	<p>RSCA that lead to increase the success of students and faculty's grant activities.</p> <p>2.F.3. Support and engage the development of interdisciplinary RSCA and expand HIPS in the curriculum with a focus on identifying and pursuing large institutional grant opportunities.</p>
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Goal 1: 1.C.9. Develop a variety of opportunities for faculty and student engagement in research and scholarship & their professional development

1. Increase support and opportunities for faculty-led student engagement in research, scholarship, and creative activities (SERSCA).
 - Increase the awareness about SERSCA Program opportunities through elevated outreach campaign and social media to all students, faculty and staff.
 - Continue to refine the campus (including Stockton) Student Research Competition and provide support to participants of the Statewide Student Research Competition
 - Identify new funding sources to expand SERSCA Program

2. Provide Grant development support to faculty
 - Create in-house grant writing training programs that enhance faculty interest and capability in producing competitive proposals
 - Connect faculty with external grant development programs and webinars including those at Chancellor's Office and other institutions and agencies
 - Seek resources to provide grant expertise to assist faculty's proposal development

Goal 2: 2.F.1. Continue to update and improve ORSP's service and support to students and faculty's RSCA that lead to increase the success of students and faculty's grant activities.

1. Improve the experience of principal investigators and project directors in grants and contracts with seamless transition from pre-award to post-award.
 - Increase the awareness of opportunities, policies, and procedures through campaigns and social media.
 - Identify areas of shared priorities and specific joint initiatives to develop a consistent high quality service throughout the lifecycle of a sponsored project by establishing standing monthly meeting with Post-Award staff.
 - Continue to refine the internal workflow, work distribution system, and training within ORSP to most efficiently utilize members of the ORSP team, taking into consideration knowledge and expertise, personal interests, development opportunities, and the need for cross-training and business continuity.

- Explore electronic research administration (ERA) systems that will streamline the proposal submission and management process.
 - Continue prospecting system development efforts and fully implement an effective and efficient prospecting system, including request intake and a communication plan for communicating opportunities to targeted groups as appropriate.
 - Produce grant development online training modules related to prospecting, intake, and proposal writing tips for easy access and distribution.
2. Increase the campus community's awareness of compliance with policies governing research (e.g., use of human subjects and animals, conflict of interest, intellectual property rights, and export controls).
- Sustain the ORSP outreach campaign on compliance issues including:
 - UIRB workshop.
 - IACUC information workshop
 - Develop information materials supporting the UAS/UAV committee
 - Provide administrative support and compliance guidance to the IRB, IACUC, UAS/UAV committees.
 - Develop compliance resource materials for PIs to increase awareness and help ensure compliance of sponsored programs.
 - Develop export compliance procedures in support of CSU export compliance policy.
 - Develop outreach and awareness communication plan around export controls.
3. Increase the ORSP members' professional development
- Send each team member to at least one professional conference.
 - Pursue opportunities to present at national research administration professional meetings.
 - Aim for each team member to obtain/maintain Certified Research Administrator (CRA) or Certified Pre-Award Research Administrator (CPRA) designation by Research Administrators Certification Council (RACC).

Goal 3: 2.F.3. Support and engage the development of interdisciplinary RSCA and expand HIPS in the curriculum with a focus on identifying and pursuing large institutional grant opportunities.

1. Create opportunities to highlight grant opportunities for faculty
- Create opportunities for faculty to network and learn about RSCA expertise on our campuses and neighboring institutions
 - Actively recruit faculty and facilitate conversations on large institutional grant opportunities
 - Explore the creation of a searchable faculty expertise database
 - Create incentives and support for faculty who take the lead on large institutional grants
 - Maintain an open line of communication and increase the collaboration with Advancement for private foundation's opportunities.
 - Explore opportunities with CERC and Stockton campus for their success.